

State of Wisconsin \ DEPARTMENT OF NATURAL RESOURCES

Jim Doyle, Governor
Matthew J. Frank, Secretary

101 S. Webster St.
Box 7921
Madison, Wisconsin 53707-7921
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay - 711

Date: APR - 2 2009

Honorable Tom Voegele
City of Sturgeon Bay
421 Michigan St.
Sturgeon Bay, WI 54235

Dear Mayor Voegele,

SUBJECT: MISSING FINAL REPORT -- Urban Nonpoint Source [Pollution] and Storm
Water Management (UNPS&SW)-Planning Grant Number USP-~~1107~~-15281-03
For the City of Sturgeon Bay Utility District *TK06*

The Department issued you a grant under the UNPS&SW- Planning program with project start date of January 1, 2003 and end date of December 31, 2004. The agreement for that grant required you to submit a Final Report detailing the status and accomplishments of task that are part of this Planning project. To date, the Department has not received a Final Report for this project.

As it has been more than four (4) years since the end of your project, you have two (2) options:

- 1- Prepare the Final Report using DNR Form 3400-189. This report form can be found on the DNR's web site at <http://dnr.wi.gov/runoff/financial.htm>. Return the completed Form 3400-189 within 30 days of the date of this letter.
- 2- Complete and return the attached surveys within 30 days of the date of this letter.

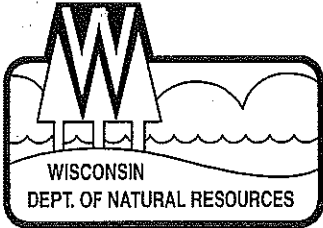
If you have any questions regarding your grant contract or grant funds, please contact the regional NPS Coordinator at the telephone number listed below, or Kathleen Thompson, Runoff Management Grant Coordinator, at (608) 267-7568 or Kathleen.Thompson@Wisconsin.gov.

Sincerely,

Gordon R. Stevenson, P. E., Chief
Runoff Management Section
Bureau of Watershed Management

Mary Rose Teves, Chief
Grants Section
Bureau of Community Financial Assistance

cc: Stephanie Reinhardt, Clerk, City of Sturgeon Bay
Tim Parsons, CF/2
Gus Glaser, NER region, telephone number (920) 662-5461



State of Wisconsin \ DEPARTMENT OF NATURAL RESOURCES

Jim Doyle, Governor
Matthew J. Frank, Secretary

101 S. Webster St.
Box 7921
Madison, Wisconsin 53707-7921
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay - 711

Date: SEP 13 2010

Honorable Thad Birmingham, Mayor
Ms. Stephanie Reinhardt, Clerk
City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235

SUBJECT: Delinquent Final Report for the Urban Nonpoint Source [Pollution] and Storm Water Management (UNSP&SW)-Planning Grant
Grant Number USP-TK07-15281-03 For the City of Sturgeon Bay Utility District

Dear Mayor Birmingham and Ms. Reinhardt:

We are contacting you because we still have not received a Final Report for the project referenced above. Submittal of a Final Report form was a requirement of the grant agreement you signed with the Department.

You should know that revisions to ch. NR 155 are final and include penalty provisions for future grant awards to project sponsors who do not complete past projects. The lack of a Final Report means that the project above is not complete. This incomplete project may impact your ability to receive future grants.

We brought the delinquent Final Report for the project listed above to your attention in a letter dated April 2, 2009, addressed to Mayor Tom Voegelé. Your options at that time were to: (a) complete and submit the Final Report form (3400-189) or (b) complete and submit the Alternate Survey. To date, the Department has received neither the Final Report form nor the Alternate Survey form for the Planning Grant.

The Final Report form is available at the following website: <http://dnr.wi.gov/runoff/grants/npsprogram.html>. Instructions for completing the Form are also found at that Web address. The Alternate Survey is attached.

Submit the Final Report form or Alternate Survey to Mr. Gus Glaser, the Northeastern Regional Nonpoint Source Coordinator, by November 15, 2010. Be sure that Final Report form is submitted in printed and electronic format.

If you have any questions, please contact Kathleen Thompson, at (608)267-7568, or via e-mail at Kathleen.Thompson@Wisconsin.gov.

Sincerely,

Gordon R. Stevenson, P. E.
Chief
Runoff Management Section

Mary Rose Teves
Director
Community Financial Assistance Bureau

cc: Gus Glaser, Regional Nonpoint Source Coordinator, telephone number 920-662-5461
Tim Parsons, CFA/2

Enc: Alternate Survey Form

URBAN STORM WATER-PLANNING FINAL REPORT Replacement Survey

For: City of Sturgeon Bay
(name of grantee)

Grant number USP-TK06-15281-03

SURVEY INSTRUCTIONS: For each of the questions below, check the appropriate box(es), fill appropriate blanks, have your Authorized Representative sign and date, and submit to the following DNR staff within 30 days of the date of this letter:

Kathleen Thompson (WT/3)
Wisconsin Department of Natural Resources
101 South Webster St.
Madison, WI 53703

1. Yes No NA A Stormwater Management Plan was prepared as part of this grant.
2. Yes No NA A Stormwater Management Plan was adopted by the grantee's governing body.
3. Date Stormwater Management Plan adopted by governing body: 3/21/06
4. Yes No NA A Stormwater Management Utility was developed as part of this grant.
5. Yes No NA A Stormwater Management Utility was adopted by the grantee's governing body.
6. Date Stormwater Management Utility adopted by governing body: _____
7. Yes No NA A Stormwater Management Information and Education Plan was prepared as part of this grant.
8. Yes No NA A Stormwater Management Information and Education Plan was adopted by the grantee's governing body.
9. Date Stormwater Management Information and Education Plan adopted by governing body: _____

| | |
|--|-----------------------|
| Print Name of Responsible Municipal Representative | <u>Anthony Depies</u> |
| Signature of Responsible Municipal Representative | <u>Anchor Dgs PE</u> |
| Date Signed | <u>9/17/10</u> |

RECEIVED

SEP 21 2010