Church Pine, Round and Big Lakes
Protection and Rehabilitation District

Aquatic Invasive Species Control Grant
Project # AEPP-212-10
October 1, 2009 to December 31, 2011

Final Report

Board of Commissioners

<table>
<thead>
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Content

Project Scope  Project Methods and Activities  Project Financials
Project Scope

(From Grant Agreement)

The Church Pine, Round and Big Lakes P&R District is sponsoring an AIS prevention and education project. Activities include: Clean Boat Clean Water inspection program at the public boat landing(s), education workshop(s), lake resident education about inspection and AIS prevention; informational brochure, mailings. Lake Association members will be trained and will provide additional training, schedule, and oversee paid and volunteer boat inspectors.

Project Methods and Activities

(From Grant Application)

1. Gather and assemble public information materials for distribution to lake residents and visitors.

Accomplishments:

- 2010 and 2011 Wisconsin Lakes Partnership (WAL) where attended each year by two commissioners to review and gather the latest literature and best practices for AIS education. Kits with sample materials were provide commissioners attending CBCW training.
- UWEX AIS literature was acquired from Http://www4.uwsp.edu/cnr/uwexlakes/cbcw/pubs.asp and was distributed at boat landings by CBCW inspectors.
- AIS literature was distributed to residents attending twice annual Lake District meetings.
- In partnership with UWEX a sign was developed and posted at each of our boat landings to emphasize the Polk County Ordinance that makes it illegal to transport AIS.
• AIS Bait Container Stickers were acquired and supplied to the owner of the Big Lake Store (adjacent to the boat landing) who will educate the public by applying them to all bait containers sold.

2. **Conduct and educational workshop regarding aquatic plant management.**

**Accomplishments:**
• During the term of the grant, **four** workshops were conducted at spring and fall Lake District Meetings. Presentations were given by District Commissioners and County Land and Water Resource Department representatives. Topics included:
  o Pictures of AIS to aid in identification
  o What to do if found.
  o How to prevent AIS.
  o Our CBCW prevention program.
  o AIS detrimental impact on the lake and property values.
  o Funding of AIS programs.
Presentations are available on our web site [http://www.bigroundpine.com/](http://www.bigroundpine.com/).

3. **Train volunteers to identify EWM and conduct surveillance monitoring for early detection in project lakes.**

**Accomplishments:**
• At the 2011 Lakes Convention, the District APM Committee Chair was specifically trained on AIS plant identification and subsequently trained two additional residents as primary contacts for AIS identification. A policy on what to do if you think you have found EWM was deployed at District meetings.
May 13, 2010, the CBCW Committee Chair and Jeremy Williamson of the Polk County Land and Water Department provided AIS and CBCW inspector training to 5 paid inspectors and 13 Lake District residents.

May 14, 2011, the CBCW Committee Chair having gained the knowledge from the prior year’s training provided AIS and CBCW inspector training to 8 paid inspectors.

4. Continue the Clean Boats Clean Waters access inspection program to 1) educate boaters entering and leaving project lakes, 2) provide voluntary inspection and 3) allow for boat and trailer cleaning when contamination is observed or suspected. Improve the program by taking the following steps:

A) Fund paid inspectors

Accomplishments:
- Expended $10,852 in paid inspector salaries over the term of the grant. Inspectors were paid $8 per hour. A supervisor was hired in 2011 at the rate of $12 per hour. Paying inspectors verses relying on volunteers as we did in 2009 had a demonstrable effect on inspection performance per the SWIMS data. (2011 data is YTD August)
B) Fund and implement a standard ongoing training program for inspectors.

Accomplishments:

- A District Commissioner attended CBCW training at the 2010 and 2011 Wisconsin Lakes Partnership (WAL) conference to acquire the knowledge needed to facilitate consistent local training.
- In 2010 training was provided by the Polk County Land and Water Resources Department to bring additional expertise to bear on the training effort.
- The same CBCW Chair was assigned for the last 3 years to ensure consistency in training.
- CBCW “Operating Plans” have been prepared for a 2 year horizon to guide training, staffing, duties, funding etc.

- An “Expectations of CBCW Inspectors” document was prepared each year to communicate consistent responsibilities for inspectors.
• The latest versions of Watercraft Inspection Reports, Watercraft Check Points and Boat Launch Violation Reports are now used for instruction.

• *Note* ... *An opportunity still exists in this area for a live video production on an actual ideal inspection verses scenarios on problematic boater situations.*

C) Improve record keeping.

**Accomplishments:**

- Record keeping was greatly improved during the term of the grant as demonstrated by improved SWIMS data. The key methods used to accomplish this where:
  - The linkage of accurate Watercraft Inspection Reports to Inspector pay.
  - Limiting of the data entry task to a single trained CBCW Committee Chair.

D) Improve inspector / program identification

**Accomplishments:**

- CBCW T Shirts and Hats where provided to all Inspectors. *More importantly the wearing them was emphasized in training and the “Expectations” document.*
- Stickers are applied to all boats.
- “AIS Educational Kiosks” were purchased and installed at both boat landings. These kiosks create an obvious professional presence for the display of AIS related material, including signs related to the “do not transport” ordinances. Additionally, the kiosks serve as a presentation tool for CBCW Inspectors. Second only to having paid inspectors present, installing the kiosks has had the most impact on our AIS prevention program.

**AIS Educational Kiosks**

**Big Lake**  
**Church Pine Lake**
E) Establish a formal process link to DNR or County Law enforcement for potential transport violations.

Accomplishments:

- October 22, 2010, meetings with Erin McFarlane (AIS Volunteer Coordinator, UW, Extension Lakes) directly resulted in the CBCW AIS Violation Report Form being modified for 2011 to include reporting and contact information for reporting violators.

![AIS Violation Report Form]

- October 4, 2010, District Commissioners meet with the Polk County Sheriff to confirm the AIS violation reporting process which was incorporated in Inspector training. Five citations have been issued.

F) Implement a recognition program for volunteers.

Accomplishments:

- The CBCW program is a standing agenda item at all District meeting and all volunteers including the volunteer CBCW Chair for the last 3 years are recognized. Volunteers are provided CBCW hats and T shirts.
5. Update website to expand aquatic plant management information

Accomplishments:


6. Write and distribute newsletter articles with EWM and other aquatic plant management information.

Accomplishments:

- In addition to the articles and presentations available to the public on our website, the following article was written by an AIS committee member for local newspapers:
# Project Financials

## Grant Payment Request

**Form 8700-001 (R 6/06) Page 1 of 2**

**Notice:** Project Sponsors are required to provide information requested on this form for ongoing payment of a grant funded by the Department. See Reporting Requirements on reverse. The Department will not process your payment request unless you provide all information requested. This information will be used to determine the amount of your payment and issue your check. Personable identifiable information collected will be used for program administration and may be made available to requesters as required under Wisconsin’s Open Records Law (as 19.31-19.39, Wis. Stats.). Submit one copy of this request form, your completed Grant Payment Worksheet (Form 8700-002), and required documentation, listed on reverse, to your DNR Grant Specialist. See the DNR website for additional information: [http://www.dnr.state.wi.us/org/oor/cfs](http://www.dnr.state.wi.us/org/oor/cfs)

### Project Sponsor Information

- **Project Sponsor / Management Unit Name:** Church Pine, Round, Big Lake P & R District
- **Grant Number:** AEPP-212-10
- **Project Name:** Church Pine, Round, & Big Lake AIS Education, Prevention & Planning
- **County:** Polk

### Payment Information (see reverse for instructions)

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<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>1. Amount of Grant (from original or amended Grant Agreement)</td>
<td>15,660.00</td>
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<tr>
<td>2.a. Advance Payment Received, if any</td>
<td>3,915.00</td>
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<tr>
<td>2.b. Total Payments Received after Advance Payment, if any</td>
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<td>2.c. Total Payments Received to Date (Lines 2.a. + 2.b.)</td>
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<td>3. Funds Remaining (Line 1 minus Line 2.c.)</td>
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### B. Cost Share Amount

- **4. Total Eligible Project Costs this Period.** Transfer data from “Total Project Costs” field on Worksheet (Form 8700-002) $23,313.34
- **5. Your Share of Costs.** See Line 5 instructions on reverse. $5,828.34
- **6. State Share of Costs (Line 4 minus Line 5)** NOTE: This line cannot exceed the amount in Line 1. $15,660.00

### C. This Payment Request and Grant Balance Remaining

- **7. Amount of Advance Payment Received (from Line 2a) (if no advance payment received or already accounted for, enter 0)** $3,915.00
- **8. Amount Eligible this Claim (Line 6 minus Line 7)** NOTE: This line cannot exceed the amount in Line 3. $11,745.00

### Certification

I certify that, to the best of my knowledge and belief, the eligible costs requested are in accordance with the terms of the grant agreement and that all expenditures are based on actual payments of record. This reimbursement represents the grant share due that has not been previously requested.

- **Name of Authorized Representative - type or print:** Gary Ovick, Chairman
- **Signature of Authorized Representative:**
- **Date Signed:** 10/24/11
- **Grant Specialist Signature:**
- **Reimbursement Approval Date:**