



# Washington County Planning and Parks Department Land and Water Conservation Division

## FAX TRANSMITTAL

Date: 9/20/10

To Fax Number: 608.267.7664

To: KATHLEEN THOMPSON  
DNR

RE: MISSING FINAL REPORT  
URBAN NONPOINT SOURCE  
POLLUTION - STORMWATER GRANT

We are faxing you the following. If enclosures are not as noted or you have received this fax in error please notify us immediately:

- Per your Request
- Copy of Letter
- Copies for distribution
- Specifications
- For your review
- Recommendations to consider
- Attached Copies
- For Approval
- Resubmit with Corrections

Total Number of Pages Faxed (Including Cover Sheet) 7

Hard copy to follow via Mail:  Yes  No

Remarks:

*Please deliver to Kathleen Thompson.  
Thank you.*

Signed: *Jill Wagner*

Cc: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

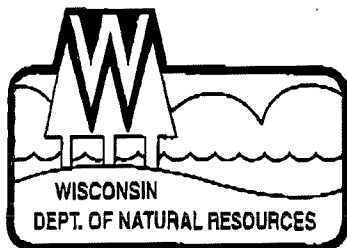
### REPLACEMENT FOR URBAN STORM WATER-PLANNING FINAL REPORT

**SURVEY INSTRUCTIONS:** For each of the questions below, check the appropriate box(es), fill appropriate blanks, have your Authorized Representative sign and date, and submit to the following DNR staff within 30 days of the date of this letter:

Kathleen Thompson, WT/3  
Wisconsin Department of Natural Resources  
P. O. Box 7921  
Madison, WI 53707-7921

- 1. Yes  No  NA  A Stormwater Management Plan was prepared as part of this grant.
- 2. Yes  No  NA  A Stormwater Management Plan was adopted by the grantee's governing body.
- 3. Date Stormwater Management Plan adopted by governing body: -----
- 4. Yes  No  NA  A Stormwater Management Utility was developed as part of this grant.
- 5. Yes  No  NA  A Stormwater Management Utility was adopted by the grantee's governing body.
- 6. Date Stormwater Management Utility adopted by governing body: -----
- 7. Yes  No  NA  A Stormwater Management Information and Education Plan was prepared as part of this grant.
- 8. Yes  No  NA  A Stormwater Management Information and Education Plan was adopted by the grantee's governing body
- 9. Date Stormwater Management Information and Education Plan adopted by governing body: -----  
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Print Name of Authorizing Representative	
Signature of Authorizing Representative	
Date Signed	



# State of Wisconsin \ DEPARTMENT OF NATURAL RESOURCES

Jim Doyle, Governor  
Matthew J. Frank, Secretary

101 S. Webster St.  
Box 7921  
Madison, Wisconsin 53707-7921  
Telephone 608-266-2621  
FAX 608-267-3579  
TTY Access via relay - 711

RECEIVED

APR - 2 2009

Date:

Jill Hapner, Conservationist  
Washington County  
333 East Washington St.  
West Bend, WI 53095-2003

APR 3 2009  
WASHINGTON COUNTY  
LAND & WATER CONSERVATION DIVISION

Dear Madam:

**SUBJECT: MISSING FINAL REPORT -- Urban Nonpoint Source [Pollution] and Storm Water Management (UNPS&SW)-Planning Grant Number USP-MI06-67000-04 For the Washington County Coordinated Stormwater Management Plan**

The Department issued you a grant under the UNPS&SW- Planning program with project start date of January 1, 2004 and end date of December 31, 2005. The agreement for that grant required you to submit a Final Report detailing the status and accomplishments of task that are part of this Planning project. To date, the Department has not received a Final Report for this project.

As it has been more than three (3) years since the end of your project, you have two (2) options:

- 1- Prepare the Final Report using DNR Form 3400-189. This report form can be found on the DNR's web site at <http://dnr.wi.gov/runoff/financial.htm>. Return the completed Form 3400-189 within 30 days of the date of this letter.
- 2- Complete and return the attached surveys within 30 days of the date of this letter.

If you have any questions regarding your grant contract or grant funds, please contact the regional NPS Coordinator at the telephone number listed below, or Kathleen Thompson, Runoff Management Grant Coordinator, at (608) 267-7568 or [Kathleen.Thompson@Wisconsin.gov](mailto:Kathleen.Thompson@Wisconsin.gov).

Sincerely,

Gordon R. Stevenson, P. E., Chief  
Runoff Management Section  
Bureau of Watershed Management

Mary Rose Teves, Chief  
Grants Section  
Bureau of Community Financial Assistance

cc: Brenda Jaszewski, Clerk, Washington County, 432 E. Washington St., West Bend, WI 53095  
Tim Parsons, CF/2  
Susan Eichelkraut, SER Region, telephone number (414) 263-8682

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Print Name of Authorizing Representative	Jill A. Hapner, County Conservationist
Signature of Authorizing Representative	<i>Jill A. Hapner</i>
Date Signed	4/8/09



# Washington County

## Planning and Parks Department

### Land and Water Conservation Division

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#### Washington County Nonpoint Source Pollution Education & Outreach Program: Clean Ways for Waterways Program Follow-Up Meeting Agenda

April 14, 2009 1:30 PM  
333 E. Washington Street, Room 3223  
West Bend, WI 53095

1. Welcome – Jill Hapner
2. Introductions – All attendees
3. Clean Ways for Waterways Program review and current implementation – All attendees
4. Eight required public involvement elements of WDNR general permit (WI-S050075-1) – Matt Aho
5. Current website status and future options - Jill Hapner and Stephanie Hofmann
6. Wrap-up and assessment of need for future meetings



# Washington County

## Planning and Parks Department

### Land and Water Conservation Division

#### Washington County Nonpoint Source Pollution Education & Outreach Program: Clean Ways for Waterways Program Follow-Up Meeting Minutes

April 14, 2009 1:30 PM  
333 E. Washington Street, Room 3223  
West Bend, WI 53095

#### PRESENT

Matt Aho	WDNR
Jill Hapner	Washington County
Brian Hartsook	WDNR
Stephanie Hofmann	Washington County
Lauren Justus	Village of Germantown
Judy Neu	City of West Bend
Gail Epping Overholt	UW Extension
Bill Ripp	City of Harford
Scott Schmidt	Washington County
Travis Schroeder	WDNR

#### AGENDA ITEMS

##### 1. Clean Ways for Waterways Program review and current implementation

Judy Neu and Bill Ripp were originally involved with the development of the plan, and presented an overview of the history and content. Judy, Bill, Jill Hapner and Lauren Justus shared the long-term plan activities engaged by each respective government from 2005 to present. All plan materials have been and continue to be utilized for NR 216 education and outreach. The partners still have plenty of brochures and Frisbees, and the video is used often. The video needs minor updating/editing and Jill Hapner will contact the contractor to determine costs. It was identified that we are due to co-host another contractor's workshop, and all parties agreed to arrange a workshop for February or March, 2010.

##### 2. Eight required public involvement elements of WDNR general permit (WI-S050075-1)

WDNR staff provided handouts describing a template for stormwater education and outreach planning and activities and examples of common activities that may satisfy the 8 required public involvement elements. Many of these activities are currently conducted as part of our plan. Judy, Bill, and Lauren will review the 8 elements and send Jill documentation describing current efforts to meet those requirements. Jill will compile that information with the County efforts and submit the combined report to Matt Aho the second week in June. If gaps are identified, the partners will develop a strategy to meet those requirements. The partnership will engage in a conference call the second week of May to work out any details.

### **3. Current website status and future options**

The Cleanways website is heavily used by all partners. Washington County has renewed the domain name for another year, but the website cannot be edited due to the code used by the developing contractor. All partners agreed it is best to keep the website intact, but with capability to edit. Jill will communicate with the contractor to obtain information concerning the cost of owning and maintaining the site. If possible, a link to each municipality for current events would work best; each municipality would then be responsible for maintaining their current events listings.

### **4. Wrap-up and assessment of need for future meetings**

The partners will engage in a telephone conference call in May, 2009 to discuss #2 above and again in Fall, 2009 to discuss a contractor's workshop. Annual meetings (in-person or via teleconference) will be conducted to review and update the plan.