

PLANNING COMMISSION



305 E. WALNUT STREET, ROOM 320
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

CHUCK LAMINE, AICP

PHONE (920) 448-6480 FAX (920) 448-4487
WEB SITE www.co.brown.wi.us/planning

PLANNING DIRECTOR

October 21, 2008

Mr. Greg Searle, Section Chief, Management and Monitoring Section
Wisconsin Department of Natural Resources
Bureau of Watershed Management WT/2
P.O. Box 7921
Madison, WI 53707

RE: Third Quarter Report for the Period of July 1, 2008, through September 30, 2008, Work Program Between the Wisconsin Department of Natural Resources and the Brown County Planning Commission

Dear Mr. Searle:

Pursuant to the above-referenced contract for Water Quality Management Planning in Brown County, enclosed please find the Third Quarter Report for work performed during the period of July 1, 2008, through September 30, 2008. A summary of performed work activities, future work activities, financial breakdown, and **funding request** accompanies this letter.

The Brown County Planning Commission is requesting payment of the allocated funding in the amount of \$12,376.52 for the Third Quarter.

If you should have any questions regarding this report, feel free to contact me at (920) 448-6480. Thank you.

Sincerely,

Jon Motquin
Senior Planner

JM:ll

cc: Lisa Helmuth

Enclosure

DNR - Brown County Planning Commission Work Contract:

Water Quality Management Planning

July through September 2008

Third Quarter Report and Financial Summary

WORK ELEMENT 1: AREAWIDE WATER QUALITY MANAGEMENT PLANNING AND SEWERAGE PLANNING

Wastewater Treatment Plant Facility Plan Reviews

Between July and September 2008, the staff of the Brown County Planning Commission did not complete any reviews for Facility Plans for any proposed wastewater treatment facilities.

Future work activities: Unknown if we will obtain any other facility plans during the rest of the year.

Public and Private Sanitary Sewer Extension Plan Reviews

Between July and September 2008, the staff of the Brown County Planning Commission reviewed and commented on one private sanitary sewer plan and two public sanitary sewer plans as to their conformance with the recommendations of the areawide water quality management plan. Such review and comment focused on consistency with local and regional plans and the environmental impact of the proposed sewer extensions.

Summary of Costs:	3.0 hours x \$46.96/hr x 0.75 (DNR share) =	\$105.66
	0.5 hours x \$31.08/hr x 0.75 (DNR share) =	<u>\$11.66</u>
	Total	\$117.32

Future work activities: It is anticipated that sewer extension reviews will continue at previous yearsqrates.

Sewer Service Area (SSA) and Environmentally Sensitive Area (ESA) Amendments

Between July and September 2008, the staff of the Brown County Planning Commission completed one amendment, began work two amendments, and had conversations with a number of individuals and municipal representatives about potential future amendments of the sanitary sewer service area or environmentally sensitive area elements of the areawide water quality management plan.

SSA or ESA amendments for which work had been finalized during this period included:

- A Village of Hobart ESA amendment. This major ESA amendment involves the identification of areas near a man made pond that was constructed near a wetland. The original pond site may have been appropriately located several years ago, but the wetland expanded before the pond was built, resulting in the potential damage to wetlands or wetland buffer areas. The amendment is under review by the DNR, Bureau of Watershed Management.
- A Village of Pulaski SSA Amendment. This major SSA Amendment involves the addition of 38 acres of the Village of Pulaski and Town of Angelica, Shawano County to the Pulaski Sewer Service Area. The parcels have been identified as a future industrial park on the north side of the village along STH 32.

ESA Amendments in Progress:

- Town of Ledgeview potential ESA Amendment. This minor ESA amendment involved the creation of a driveway/bridge that crosses a wetland. Because the ground support for the span of the bridge does not lie in an ESA, this may not evolve into a formal amendment.
- Village of Howard ESA Amendment. This minor amendment involved the restoration of wetland setback ESAs which have been filled. Because the extent of the fill on the project site may involve historic wetland filling and violation, Brown County staff are collaborating with stormwater management and wetland specialists at the United States Army Corps of Engineers, Wisconsin Department of Natural Resources, and Wisconsin Department of Commerce.

ESA Violation Issues in Progress:

Three ESA violations are being addressed for property in the Village of Suamico. The violations relate to development or earthmoving within ESA setbacks. Two ESA violations are being address in the Town of Lawrence which relate to development and earthmoving in a floodway and floodway setback.

In addition, the Brown County Planning Commission staff has also:

- Continued review of an East River Trail project in the City of Green Bay. The trail will extend from the south city limits along the east shore of the East River to Mason Street. The trail passes near several wetlands and river ESAs, and passes through some wetland setbacks. Alternatives to avoid and then minimize the setback encroachment were researched and the trail was designed to eliminate cutoff of water supply to nearby wetlands. Because the project involves a public use facility, a formal ESA amendment is not required.
- Began review of a separate section of the East River for the development of a trail through a commercial and urban area. The development could connect the existing East River Trail to the Baird Creek Trail and the City of Green Bay portion of the Fox River Trail.
- Continued work with Brown County Facilities and Park Management, Oneida Nation, Oneida Golf & Riding Club, WDNR, and US Fish and Wildlife regarding the removal or restoration of five dams along Duck Creek located within the Oneida Nation and Village of Hobart. The project is being developed in order to allow passage of appropriate fish species and possibly to restore shorelines.
- Finished development of the updated Brown County Parks and Outdoor Recreation Plan. Some discussion and research related to the plan leads to follow-up issues regarding an environmentally sensitive area which is separate from the plan funding.

Summary of Costs:	18.0 hours x \$69.36/hr x 0.75 (DNR share) =	\$936.36
	319.77 hours x \$46.96/hr x 0.75 (DNR share) =	\$11,262.30
	2.5 hour x \$32.29/hr x 0.75 (DNR share) =	\$60.54
	Total	\$12,259.20

Future work activities: It is anticipated that future amendments will continue at previous yearsq rates.

Total Costs Eligible for DNR Reimbursement for Work Element 1 = \$12,376.52

WORK ELEMENT 2: EROSION CONTROL PLAN REVIEW AND ENFORCEMENT

Sanitary Sewer Extensions

Between July and September 2008, the staff of the Brown County Planning Commission had not attended any pre-construction conferences or commented on any erosion control plans for sewer extension projects.

Future work activities: It is anticipated that erosion control plan reviews of sewer extensions will continue at previous yearsqrates.

Sanitary Sewer Service Area Amendments

Between July and September 2008, the staff of the Brown County Planning Commission did not comment on or field visit any sites for erosion control for sanitary sewer service amendments.

Future work activities: It is anticipated that erosion control plan reviews of sewer service area amendments will continue at previous yearsqrates.

Subdivisions

Between July and September 2008, the staff of the Brown County Planning Commission reviewed and commented on no subdivision plats for erosion control purposes.

Future work activities: It is anticipated that erosion control plan reviews of subdivision plats will continue at previous yearsrates.

Education

Between July and September 2008 the staff of the Brown County Planning Commission provided comment and advice to a number of individuals concerning erosion control issues.

Summary of Costs: 105 hours x \$46.96/hr x 0.75 (DNR share) = \$3,698.10

Future work activities: It is anticipated that erosion control education of landowners, developers, local governmental officials and staff will continue at previous yearsrates.

Total Costs Eligible for DNR Reimbursement for Work Element 2 = \$0.00

WORK ELEMENT 3: STORMWATER MANAGEMENT PLAN REVIEW AND ENFORCEMENT

Sanitary Sewer Service Area Amendments

Between July and September 2008, the staff of the Brown County Planning Commission did not review or comment on any sewer service area amendment requested stormwater management plans.

Future work activities: It is anticipated that stormwater management plan review and enforcement of sewer service area amendments will occur for all future amendments located within or adjacent to environmentally sensitive areas.

Subdivisions

Between July and September 2008, the staff of the Brown County Planning Commission reviewed one subdivision for stormwater management purposes.

Summary of Costs: 2.0 hours x \$46.96/hr x 0.75 (DNR share) = \$70.44

Future work activities: It is anticipated that stormwater management plan review and enforcement of subdivision plats will occur for all future subdivisions located within or adjacent to environmentally sensitive areas.

Education

Between July and September 2008, the staff of the Brown County Planning Commission had provided comment, advice, and/or information to individuals regarding stormwater management issues, including participating in education to local university and high school classes.

Summary of Costs: 81.0 hours x \$46.96/hr x 0.75 (DNR share) = \$2,852.82

Future work activities: It is anticipated that stormwater management education will be provided to all interested and concerned landowners, developers, local governmental officials and staff.

Stormwater Management Planning

Between July and September 2008, the staff of the Brown County Planning Commission worked on preparation of a stormwater management plan (MS4) for Brown County, including public education, ordinance preparation, and planning.

Summary of Costs: 28.0 hours x \$46.96/hr x 0.75 (DNR share) = \$986.16

Total Costs Eligible for DNR Reimbursement for Work Element 3 = \$0.00

TOTAL SUMMARY OF COSTS ELIGIBLE FOR DNR REIMBURSEMENT FOR WORK ELEMENT 1: \$12,376.52

AMOUNT HEREIN REQUESTED (July through September work program): \$12,376.52