



February 25, 2019

Bayfield Co. Land & Water Conservation Dept  
Andrew Teal  
117 E. 5th Street  
Washburn, WI 54891

Greetings from the Bayfield County Fair!

**The dates have been set for the 2019 Bayfield County Fair: Thursday, August 8<sup>th</sup> – Sunday, August 11<sup>th</sup>.**

Enclosed you will find the Vendor Policy Booklet, Commercial Vendor Application, the Wisconsin Temporary Event Operator and Seller Information form as well as a W-9. Please read over the Vendor Policy Booklet. By signing the Commercial Vendor Application, you are stating that you have read the rules and that you will abide by them.

The fee will remain the same as last year and is based on the size and location of your stand (see enclosed map). All individuals working in your stand are required to wear a wristband while on the grounds; one season pass is included in the vendor fee. Note: Wristbands are non-transferrable, and individuals may not share a wristband.

In addition to the vendor fee, a refundable deposit of One Hundred Dollars (\$100) is required. Your deposit will be returned to you within three weeks after the Fair if all the rules and regulations have been followed. If your application is not accepted, your deposit will be returned in full prior to the Fair.

Please indicate your first three site choices on the enclosed application. You are not guaranteed the same site that you may have had in the past. Please indicate which end(s) of your trailer/tent can be served out of by drawing arrows on the map. You will be contacted by email to confirm acceptance of your application.

Your site will be assigned to you on a first-come, first-served basis, *after both, your completed paperwork and your deposit have been received by the Bayfield County Fair Office.* Completed paperwork consists of the following items: 1) signed Commercial Vendor Application, 2) the "WI Temporary Event Operator and Seller Information" form 3) a copy of your Certificate of Liability Insurance (COLI) with "Bayfield County" listed as an Additional Insured, and 4) a W-9 (so we may issue you your refund.) Please make your deposit check payable to The Bayfield County Fair.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "Ursula M. Garrison". The signature is written in a cursive style.

Ursula M. Garrison  
Bayfield County Fair Coordinator  
Enclosures

**The Bayfield County Fair**  
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