

Invoice

INVOICE NUMBER: 9
INVOICE DATE: 12/31/2018

To: Emily Punke
Wisconsin DNR
Office of the Great Lakes – OGL/3
PO Box 7921
Madison, WI 53707

Description:

Work performed under Contract #370505-S17-NMG0005-01/PO #37000-0000003032: "Wild rice restoration in the Wisconsin waters of the St. Louis Estuary 2016-2018", as described in the attached quarterly report.

Quarter: 2018-Q4

Invoice dates: 9/24/2018 – 12/14/2018

Salary expense	\$2358.20
Taxes & benefits – 20%	471.64
Contracts	445.40
Other direct charges	320.25
Indirect expense – 20%	565.97

Total due: \$4,161.46

Wild Rice Restoration in the Wisconsin Waters of the St. Louis River Estuary 2016-2018

Purchase order #	37000~5435	this request covers	9/24/2018 - 12/14/2018			
	Approved budget year 1 + 2 + 3 FY17 & 18 & 19	Beginning balance	This invoice	Remaining balance	Spent to date	
Salaries & Wages	37,500.00	1,934.12	2,358.20	(424.08)	37,924.08	
Fringe benefits 20% of salary	7,500.00	386.82	471.64	(84.82)	7,584.82	
Supplies	12,000.00	7,800.68	-	7,800.68	4,199.32	
Contractual	259,500.00	154,660.72	445.40	154,215.32	105,284.68	
Travel	1,500.00	1,500.00		1,500.00	-	
Other direct charges	6,000.00	4,731.20	320.25	4,410.95	1,589.05	
subtotal	324,000.00	171,013.54	3,595.49	167,418.05	156,581.95	156,581.95
indirect costs 20% of Salary + Fringe benefits	9,000.00	464.19	565.97	(101.78)	9,101.78	
totals	333,000.00	171,477.73	4,161.46	167,316.27	165,683.73	165,683.73

Quarterly Report

Date: 01/15/19

Project Title: Wild rice restoration in the Wisconsin waters of the St. Louis River Estuary 2016-2018

Grant Recipient: Minnesota Land Trust

Report Prepared by: Daryl Peterson, Director of Restoration Programs

Time period covered for this report: 2018-Q4

Activities completed/work accomplished this quarter:

Minnesota Land Trust executed contract modification for Year 3 of the project Peterson met with WDNR representative to discuss project progress and devise a Year 4 workplan. Minnesota Land Trust prepared and submitted a draft 2019 workplan for WDNR review.

Budget:

Total Award: \$333,000

Beginning balance 2018-Q4: \$171,477.73

Expenses this quarter: \$4,161.46

Q4 expenditures included final payments to WDNR for flight services (\$445.40 contracts) and expenses for September's outreach boat tour (\$320.25 other) completed in Q3 in addition to personnel costs.

Total expenditures to-date: \$165,683.73

Remaining balance: \$167,316.27

Subcontracts or subgrants awarded this reporting period:

None.

QAPP (project plan) Status: QAPP approved.

Local services and/or products purchased this reporting period:

None.

Number of jobs created this reporting period: 1

Schedule:

Is the project on track for completion by end date? There will be unspent funds remaining at the end of the current grant period due to this year's poor rice production. A no-cost extension is being pursued to continue seeding at project sites and other tasks.

Grant End Date:

December 31, 2018 (Original contract dated 11/2/2016, Amendment #1 dated 8/15/2017, Amendment #2 dated 10/16/2018)

Problems / Issues:

none

Activities and work goals planned for next quarter:

Meet with the Wild Rice Restoration Site Team to chart future years and identify wild rice restoration for 2019.

Pursue no-cost extension to this agreement to expend remaining funds on wild rice seeding in 2019.

Work with WDNR and tribal interests to design kiosk signage.