



**Step 2: Coordinate Voucher and sample submission and verification with regional DNR staff for all AIS records for the specific region.**

- Plants will be compiled and entered into a spreadsheet to be verified and submitted to a herbarium by an in-person appointment. Please indicate which herbarium: Freckmann Herbarium, Wisconsin State Herbarium, Other \_\_\_\_\_, Date of herbarium meeting \_\_\_\_\_.
- Snails will be compiled with other regional snail specimens and sent to UW-La Crosse. Date sent \_\_\_\_\_.
- Dreissenids will be sent to Science Services. Date sent \_\_\_\_\_.
- Crayfish compiled and sent to Craig Roesler or Scott VanEgeren. Date \_\_\_\_\_.

**Step 3: Notify the appropriate DNR AIS Contact and deliver specimen, if collected (see Report Invasive Species below).**

**Step 4:** Enter data into SWIMS. Work with appropriate DNR AIS specialist on data entry, if needed. If a photo is taken, attach it to the SWIMS record.

**Step 5:** Data was entered into SWIMS on 10/28/15 by John Turensky

Once data is entered, send scans of data sheets to central office (Maureen.Ferry@Wisconsin.gov and Amanda.Perdzock@Wisconsin.gov).

**Step 6:** Data entered in SWIMS was proofed on 11/9/15 by James Kreitlow

**Report Invasive Species**

Contact your local DNR Aquatic Invasive Species Contact and deliver this report form, specimens, and digital photo (id available). Please do this as soon as possible – no later than 4 days after you discover the plant. For more information visit: <http://dnr.wi.gov/topic/Invasives/report.html>.

- Milwaukee Area – Heidi Bunk, 262-574-2130, [heidi.bunk@wi.gov](mailto:heidi.bunk@wi.gov)
- Green Bay Area – Brenda Nordin, 920-662-5141, [brenda.nordin@wi.gov](mailto:brenda.nordin@wi.gov)
- Green Bay Area – Mary Gansberg, 920-662-5489, [mary.gansberg@wisconsin.gov](mailto:mary.gansberg@wisconsin.gov)
- Oshkosh Area – Ted Johnson, 920-424-104, [tedm.johnson@wisconsin.gov](mailto:tedm.johnson@wisconsin.gov)
- Madison Area – Susan Graham, 608-275-3329, [susan.graham@wi.gov](mailto:susan.graham@wi.gov)
- Rhinelander Area – Kevin Gauthier, 715-356-5211 ext. 214, [kevingauthiersr@wi.gov](mailto:kevingauthiersr@wi.gov)
- Park Falls Area – Jim Kreitlow, 715-365-8947, [james.kreitlow@wi.gov](mailto:james.kreitlow@wi.gov)
- Spooner Area – Craig Roesler, 715-635-4076, [craig.roesler@wi.gov](mailto:craig.roesler@wi.gov)
- Eau Claire Area – Jodi Lepsch, 715-838-8385, [jodi.lepsch@wi.gov](mailto:jodi.lepsch@wi.gov)

Notes:

Low Urb-Low Rec  
Wadeable

previously recorded: RCG