

Certain activities in navigable waters are exempt from needing a permit under chapter 30, Wisconsin Statutes. Using this checklist, you can determine if your project qualifies for an exemption.

Your proposed **shoreline maintenance activity** is eligible for an exemption if your project will meet all the following conditions:

- The shoreline maintenance activity must occur in the shoreline area between the ordinary high-water mark and the water's edge within the riparian zone of interest and only in the following waterbody shorelines:
 - ✓ Lake Superior,
 - ✓ Lake Michigan,
 - ✓ Green Bay,
 - ✓ Sturgeon Bay,
 - ✓ Sawyer's Harbor, or
 - ✓ Fox River from its mouth up to the dam at De Pere.
- A riparian owner may only complete the following maintenance activities on their riparian land that abuts the shoreline under this exemption:
 - ✓ Level or groom sand or soil so long as the area is made up of unconsolidated material predominately composed of sand, rock, and pebble.
 - ✓ Remove debris or mow vegetation from the riparian land that abuts the shoreline area.
- No material may be brought in from offsite sources to do the maintenance work.
- The activity may not interfere with the rights of other riparian owners.
- The activity may not involve the filling of a coastal wetland or alteration of a coastal dune.
- No material removed from the riparian zone adjacent to the shoreline area may be used to conduct the activity.
- The activity may not be conducted in an area with floating bogs or wild rice.

Note: The Surface Water Data Viewer maps wild rice areas at the following website: [WDNR Surface Water Data Viewer](#).

- Invasive Species:** All equipment or portions of equipment used for the maintenance activity should be decontaminated for invasive species and viruses before and after use following the most recent Department approved BMPs to avoid the spread of invasive species. These protocols and practices can be found on the Department website at <http://dnr.wi.gov/topic/Invasives/bmp.html> and at <http://dnr.wi.gov/topic/Invasives/documents/EquipOper.pdf>.
- Endangered Resources Review:** No removal of material may be conducted in an area known to contain any species listed as endangered or threatened under s. 29.604(3), Wis. Stat. The applicant is not required, but is encouraged to request an endangered resources (ER) review letter before completing an activity under this exemption. Information on how to obtain a review can be found by visiting the website at <http://dnr.wi.gov/topic/ERReview/Review.html>. The applicant can also visit the NHI Public Portal, <http://dnr.wi.gov/topic/ERReview/PublicPortal.html>, to determine if a full ER Review is required. Read the 'What is an ER Preliminary Assessment and what do the results mean?' section to determine follow-up steps.

If your project does not meet **all** of these conditions, submit a permit application to the Department. If you have any questions about whether you meet these conditions, you may request an Exemption Determination from DNR. Obtain Form 3500-107, "Chapter 30 Exemption Determination Request" from a DNR service center or visit the website <http://dnr.wi.gov/files/PDF/forms/3500/3500-107.pdf> or search for it on our website at www.dnr.wi.gov under the topic "Waterway and Wetland Permits." Complete the form and submit it to the DNR office identified on the form or email it to DNREDRRequests@wi.gov.