March 30, 2017

Subject: Contract Marking for the WI DNR Forestry Division – West Central District

Dear Cooperating Forester:

The Division of Forestry is soliciting bids for marking. We are asking that you submit a lump sum bid for marking on a per sale basis (see Specs and Sale Maps for details). The Division will provide objectives and prescriptions for areas requiring marking. Invoicing will be done after the satisfactory completion of each sale.

Please submit your lump sum bids per sale to Cody Caulum no later than 1:00 pm, April 21st, 2017. Bids shall be submitted by mail as a sealed bid. The bid sheet should be sealed in an envelope with the sale name on the outside of the envelope. If you have any questions or concerns about the terms and conditions of this bid or work items please contact Cody Caulum at 715-284-1481. Please note that this is a request for bid on a lump sum per sale.

Sincerely,

Cody Caulum
Forestry Staff Specialist – Division of Forestry
Wisconsin Department of Natural Resources
910 Hwy 54E
Black River Falls, WI 54615
Cody.Caulum@wisconsin.gov
Phone: (715) 284-1481

Enclosures: Sale Maps, Specs and bid forms

List of Timber Sales for Lump Sum Bid with contract and location:

**Coulee Forest Sale** (22 acres) - Parts of Sec. 19 of T16N-R5W of La Crosse Co.

**Buffalo River Sale** (154 acres) - Parts of Sec. 3, 7 & 8 in T24N-R7W of Trempealeau Co., & Parts of Sec. 198, 20 & 23 in T24N-R6Wof Jackson Co.

**Muddy Creek Sale** (85 acres) - Parts of Sec. 29 & 30 in T28N-R11W of Dunn Co.
State of Wisconsin
Wis. Statutes s.16.75
DOA-3070 (R08/2003)
BIDS MUST BE SEALED AND ADDRESSED TO:

AGENCY ADDRESS:
WI Dept. of Natural Resources
Attn: Cody Caulum
910 Hwy 54E
Black River Falls, WI 54615

REQUEST FOR BID
THIS IS NOT AN ORDER
BIDDER (Name and Address)

Remove from bidder list for this commodity//service. (Return this page only.)

Bid envelope must be sealed and plainly marked in lower corner with due date and Request for
Bid # Coulee Forest Sale. Late bids will be rejected. Bids MUST be date and time
stamped by the soliciting purchasing office on or before the date and time that the bid is due. Bids
dated and time stamped in another office will be rejected. Receipt of a bid by the mail system
does not constitute receipt of a bid by the purchasing office. Any bid which is inadvertently
opened as a result of not being properly and clearly marked is subject to rejection. Bids must be
submitted separately, i.e., not included with sample packages or other bids. Bid openings are
public unless otherwise specified. Records will be available for public inspection after issuance of
the notice of Intent to award or the award of the contract. Bidders should contact person named
below for an appointment to view the bid record. Bids shall be firm for acceptance for sixty (60)
days from date of bid opening, unless otherwise noted. The attached terms and conditions apply
to any subsequent award.

Bids MUST be in this office no later than
April 21st, 2017 at 1:00pm

Name (Contact for further information)
Kevin Schilling (Kevin.Schilling@wisconsin.gov)

Phone
(608) 785-9007

Date
March 30, 2017

Quote Price and Delivery FOB
Job Site

Fax bids are accepted ☐ Fax bids are not accepted ☒

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Quantity and Unit</th>
<th>Description</th>
<th>Price Per Acre</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Contract Bid</td>
<td>Marking 22 acres and conducting a total stand volume cut and residual cruise tally</td>
<td>$ N/A</td>
<td>$</td>
</tr>
</tbody>
</table>

Payment Terms

☐ We claim minority bidder preference [Wis. Stats. s. 16.75(3m)]. Under Wisconsin Statutes, a 6% preference may be granted to CERTIFIED Minority Business Enterprises. Bidder must be certified by the Wisconsin Department of Commerce. If you have questions concerning the certification process, contact the Wisconsin Department of Commerce, 6th Floor, 201 W. Washington Ave., Madison, Wisconsin 53702, (608) 267-9250. Does Not Apply to Printing Bids.

☐ We are a work center certified under Wis. Stats. s. 16.752 employing persons with severe disabilities. Questions concerning the certification process should be addressed to the Work Center Program, State Bureau of Procurement, 6th Floor, 101 E. Wilson St., Madison, Wisconsin 53702, (608) 266-2805.

Wis. Stats. s. 16.754 directs the state to purchase materials which are manufactured to the greatest extent in the United States when all other factors are substantially equal. Materials covered in our bid were manufactured in whole or in substantial part within the United States, or the majority of the component parts thereof were manufactured in whole or in substantial part in the United States.

☐ Yes ☐ No ☐ Unknown

In signing this bid we certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a bid; that this bid has been independently arrived at without collusion with any other bidder, competitor or potential competitor; that this bid has not been knowingly disclosed prior to the opening of bids to any other bidder or competitor; that the above statement is accurate under penalty of perjury.

We will comply with all terms, conditions and specifications required by the state in this Request for Bid and all terms of our bid.

Name of Authorized Company Representative (Type or Print) ____________________________

Title ____________________________ Phone (____) ______________ Fax (____) ______________

Signature of Above ____________________________ Date ______________

Federal Employer Identification No. ____________________________ Social Security No. If Sole Proprietor (Voluntary) ____________________________

This form can be made available in accessible formats upon request to qualified individuals with disabilities.
The Coulee Experimental State Forest proposes to contract for technical forestry services to mark for harvest and cruise four different stands totalling approximately 22 acres. Work shall be completed according to the silvicultural prescription goals.

**Access:**

The general project area may be accessed by a combination of 2 or 4-wheel drive vehicles and foot travel. All of the tracts have good access using a state forest access trail. The Department assumes no obligation to plow snow or do special maintenance to keep roads open. ATV use on State-owned lands will not be allowed during the execution of any portion of this contract. There is a locked gate at the entrance to all four stands. If the contractor needs access through the gate to facilitate their work, the gate will be unlocked and the contractor will need to provide his own lock if multiple entries are needed.

**Prescriptions/marking guidelines:**

**Compartment 3 Stand 24:** This is a 2 acre stand red pine stand. The prescription is to thin the pine from below down to a residual basal area 90 square ft. per acre, following the standard order of removal (page 24-3 of Silviculture Handbook). Cutting lanes or entire row removal will be marked as needed to provide logging equipment access.

**Compartment 3 stand 34:**
This is a 5 acre white pine stand. The prescription is to thin the pine from below down to a residual basal area 110 square ft. per acre, following the standard order of removal (page 24-3 of Silviculture Handbook)

**Compartment 4 stand 63:**
This is a 14 acre red pine and white pine stand. The prescription is to thin the pine from below down to a residual basal area 100 square ft. per acre, following the standard order of removal (page 24-3 of Silviculture Handbook). Most of the stand has been thinned before, but there are a few areas where it will be necessary to remove an entire row to provide access for logging equipment.

**Compartment 4 stand 75:**
Department of Natural Resources
Timber Sale Establishment Prospectus
Tract # 3213-2-17

This is a 3 acre mixed stand of white pine, red pine, spruce and larch. The prescription is to thin the conifers from below down to a residual basal area 120 square ft. per acre, following the standard order of removal (page 24-3 of Silviculture Handbook).

Painting Guidelines:

Trees marked to be cut will be marked with 2 orange slash marks on opposite sides of trees at least 4.5' above the ground (higher if taller understory vegetation is present). The slash marks must be of sufficient width that they will be visible on the tree for at least 3 years (i.e. no pencil-tip thin marks). One stump mark per tree will be painted so that it is likely to still be present after harvesting has taken place – make the marks several inches wide and at least 6” high, close to the ground and not on root flares or other areas likely to be torn off during mechanical harvesting.

Nelson Paint Company Super Spot brand orange tree marking paint is to be used for all tree marking. Paint and all other marking supplies and equipment are to be supplied by the Contractor.

Cruising Guidelines:

For each stand, the Contractor shall collect one cruise point per acre. Cruise plots should be located in a systematic grid. At each cruise plot: the Contractor will take a GPS point of the plot center, mark the approximate location on a stand map, and collect all the necessary cruise & reconnaissance data according to the procedures outlined in the Timber Sale Handbook and the Public Forest Lands Handbook using either “sticks plus trees” or Kruzer for data collection. Individual plot data should be identifiable using the GPS plot center point.

Paperwork required to be completed and submitted includes:

2400-032 (Stand Examination Tally) or equivalent Stand Summary and individual plot data collected:
• One or more sheets (must show residual data separately, but can be on same sheet as harvest data) for each stand. Each plot point must match up to label on stand map indicating approx. plot location.
• Any tally sheets or numbers taken during tree marking (in stands being thinned) should be included. Show conversion information from tallied trees to total volume to be harvested.
• 2400-026 (Stand Exam Data Sheet) for each stand:
• Residual stand data (up to invasive species density, excluding habitat type, year of origin and site index)

Summary Sheet (Created by Contractor) - showing all volume to be harvested by species in cordwood and sawtimber values (aspen and pine species will be sold as tons, see timber sale handbook 12-1 for conversion factors) by stand and totaled for all stands.

All Tally Sheets, Data Sheets, A Summary Sheet and a clean timber sale or stand map with appropriate labeled points must be turned into, and accepted by, the Department before payment of this contract will be made. This data may be submitted electronically if preferred by the Contractor.
Quality Control:

WDNR Forester Supervision.

The Department will assign a WDNR Forester to supervise this marking contract. The WDNR Forester will be responsible for:
1. Providing all Department materials and services in a timely manner.
2. Inspecting marking compliance.
3. Meeting with the Contractor at marked areas to work out any disagreements or misunderstandings pertaining to the work performed.

Review.
If the need arises, the Contractor will have the opportunity to ask for a review in the field to discuss any disagreements about the marking up to three times. However, the WDNR Forester shall be the final judge as to the quality and subsequent acceptance of work.

Level of Inspection.
Part 1. The WDNR Forester will inspect the marking of trees in each Area for compliance with stand goals. The WDNR Forester shall have 20 days to complete the inspection. The Contractor may request an intermediate inspection after partial completion of the marking if desired, as long as the Contractor provides sufficient notice and time for this inspection to occur.

If the WDNR Forester determines that the marking does not meet the contract specifications, the Contractor will be notified. The notification will include which portion(s) do not meet the specifications and how the Contractor can remedy the situation.

Compliance.
The Department shall be the sole judge as to whether or not the Contractor is complying with the terms and conditions of this contract.

Payment Terms and Invoicing.
When the marking is completed, the cruise data has been submitted, and the inspection is complete, the contractor must submit an invoice for a lump sum billing amount to be approved for payment. The State of Wisconsin Department of Natural Resources normally will pay properly submitted vendor invoices within (30) days of receipt providing the data has been certified as meeting the accuracy standards provided in this contract.

Site Visit:
Potential Contractors for specific projects are urged and expected to inspect the site where services are to be performed and to satisfy themselves regarding all general and local conditions that may
affect the costs of contract performance, to the extent that the information is reasonably obtainable. In no event shall failure to inspect the site constitute grounds for a claim after contract award.
Coulee Experimental State Forest
Timber Sale Establishment - Tract 3213-2-17
NENW, NWNW, SENW, SWNE, NWSE
Section 19, T16N-R5W
scale 1:20,000
Coulee Experimental State Forest
Timber Sale Establishment - Tract 3213-2-17
NENW, NWNW, SENW, SWNE, NWSE
Section 19, T16N-R5W
scale 1:7,920