

December 15, 2020



Dear Wisconsin gas station owner or operator,

Enclosed is the 2021-2022 Compliance Calendar for Gasoline Dispensing Facilities, provided by the Wisconsin Department of Natural Resources (DNR) Small Business Environmental Assistance Program (SBEAP). This calendar is distributed by SBEAP to help gasoline dispensing facilities comply with environmental requirements related to the transfer of fuel. Inside the calendar are regulatory summaries, worksheets, checklists, record keeping logs and reminders of important dates. These tools can help facilities meet regulatory requirements such as inventory tracking, leak detection and equipment inspections, operator designations and training, and tank permit and insurance renewals. **Keep the calendar with the completed record keeping pages on file for five years, and it can serve as part of the facility's official record!**

**Important highlights and changes from the previous calendar are outlined below:**

- Department of Agriculture, Trade and Consumer Protection (DATCP) secondary containment requirements: Pipe connections at the top of tanks and beneath pumps and dispensers are now required to be in secondary containment by January 1, 2022 (previously December 31, 2020) (s. ATCP 93.500(5), *Wis. Adm. Code*). See page 75 of the calendar.
- DATCP now requires monthly walkthrough inspections to be conducted or reviewed by a class B operator. This can be documented in the "inspected by" row that has been added to the recordkeeping table on page 56.
- A new recordkeeping table has been added on page 61 to document throughput 12 month rolling totals which can help demonstrate compliance with DNR's NR 445 rule.
- DNR's web pages have recently changed. Resources, including an electronic version of the compliance calendar, can be found by visiting DNR's website <http://dnr.wi.gov> and searching for key word "gas stations."

SBEAP is a non-regulatory program that provides information to Wisconsin small businesses at no charge to help them understand environmental requirements, comply with regulations and improve their environmental performance. For questions about regulations or for additional calendars, please call 855-889-3021 (toll free) or send an email to [DNRSMBusiness@wi.gov](mailto:DNRSMBusiness@wi.gov). **We're here to help!**

Sincerely,

Lisa Ashenbrenner Hunt  
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Wisconsin Department of Natural Resources  
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**If the person who receives this calendar is not the owner or operator of the gasoline dispensing facility, please forward it to the person responsible for complying with environmental regulations.**

## **Small Business Environmental Assistance Program**

**DNR.wi.gov search "small business"**  
**DNRSMBusiness@wi.gov • 855-889-3021**