

# **Magenta Ink Room**

## **Wastewater and Storm Water Chapter Addendums**

**Appendix Contents:**

- MI – 1        Signs to Post**
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**MI – 1      *Signs to Post***

Feel free to print off copies of the following signs to post near sinks and drains.

# ATTENTION

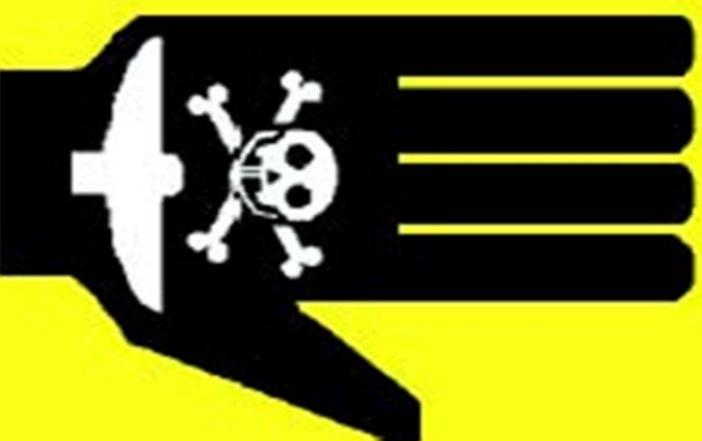
**Do Not Put  
Hazardous Wastes  
and Waste Inks  
Down the Drain**



**Sewer System**

# ATTENTION

**Do Not Put  
Process Chemicals  
Down the Drain**



**Septic System**

**MI – 2          No Exposure Certification Form**

The No Exposure Certification (Form 3400-188) in a fillable Adobe PDF can be found at:  
<http://dnr.wi.gov/files/PDF/forms/3400/3400-188.pdf>.

If you use this version, be sure to print and sign before submitting a hard copy to DNR. Emailed versions are not acceptable.

If you want a paper copy to print and complete by hand, refer to the attached form (4 pages):



**No Exposure Certification  
For Exclusion from WPDES Industrial Storm Water Permitting**  
Form 3400-188 (R 12/14) Page 2 of 4

(Completing this question does not disqualify you for the no exposure exclusion. However, your permitting authority may use this information in considering whether storm water discharges from your site are likely to have an adverse impact on water quality, in which case you could be required to obtain permit coverage.)

**Required:** Attach photos that are representative of the current outdoor conditions at the facility. Current photos may eliminate the need for an inspection and facilitate a more timely acknowledgment by the Department.

Date Photos were taken: \_\_\_\_\_

**III. Exposure Checklist**

Are any of the following materials or activities exposed to precipitation, now or in the foreseeable future? **If you answer "Yes" to any of these questions, you are NOT eligible for the no exposure exclusion.**

Yes	No	
<input type="radio"/>	<input type="radio"/>	Using, storing or cleaning industrial machinery or equipment, and areas where residuals from using, storing or cleaning industrial machinery or equipment remain and are exposed to storm water
<input type="radio"/>	<input type="radio"/>	Materials or residuals on the ground or in storm water inlets from spills/leaks
<input type="radio"/>	<input type="radio"/>	Materials or products from past industrial activity
<input type="radio"/>	<input type="radio"/>	Material handling equipment (except properly maintained vehicles)
<input type="radio"/>	<input type="radio"/>	Materials or products during loading/unloading or transporting activities
<input type="radio"/>	<input type="radio"/>	Materials or products stored outdoors (except final products intended for outside use [e.g., new cars] where exposure to storm water does not result in the discharge of pollutants)
<input type="radio"/>	<input type="radio"/>	Materials contained in open, deteriorated or leaking storage drums, barrels, tanks, and similar containers
<input type="radio"/>	<input type="radio"/>	Materials or products handled/stored on roads or railways owned or maintained by the discharger
<input type="radio"/>	<input type="radio"/>	Waste material (except waste in covered, non-leaking containers [e.g., dumpsters])
<input type="radio"/>	<input type="radio"/>	Application or disposal of process wastewater (unless otherwise permitted)
<input type="radio"/>	<input type="radio"/>	Particulate matter or visible deposits of residuals from roof stacks and/or vents not otherwise regulated (i.e., under an air quality control permit) and evident in the storm water outflow

**IV. Certification & Signature**

**This form must be signed by an official representative of the permitted facility, in accordance with s. NR 216.22(7), Wis. Adm. Code. See instructions on page 4. If this form is not signed, or is found to be incomplete, it will be returned.**

No Exposure Certification for Exclusion from WPDES Industrial Storm Water Permitting:

I certify under penalty of law that I have read and understand the eligibility requirements for claiming a condition of "no exposure" and obtaining an exclusion from WPDES storm water permitting.

I certify under penalty of law that there are no discharges of storm water contaminated by exposure to industrial activities or materials from the industrial facility or site identified in this document (except as allowed under s. NR 216.21(3)(c), Wis. Adm. Code).

I understand that I am obligated to submit a No Exposure Certification form once every five years to the Department and, if requested, to the operator of the local municipal separate storm sewer system (MS4) into which the facility discharges.

I understand that I must allow the Department, and MS4 operator where the discharge is into the local MS4, to perform inspections to confirm the condition of "no exposure" and to make such inspection reports publicly available upon request.

I understand that I must obtain coverage under a WPDES permit prior to any point source discharge of storm water from the facility. Additionally, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate and complete.

I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature of Landowner/Authorized Representative	Date Signed
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Printed Name of Landowner/Authorized Representative	Title
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**Mail this completed form to the appropriate Wisconsin Department of Natural Resources office in the region where the facility is located. See the instructions on the last page of this form for regional office addresses.**

## Instructions

### Who May File a No Exposure Certification

Wisconsin law under subch. II of ch. NR 216, Wis. Adm. Code, prohibits point source discharges of storm water associated with industrial activity to waters of the State without a Wisconsin Pollutant Discharge Elimination System (WPDES) permit. However, WPDES permit coverage is not required for discharges of storm water associated with industrial activities if the discharger can certify that a condition of "no exposure" exists at the industrial facility or site. Storm water discharges from construction activities identified in subch. III of NR ch. 216, Wis. Adm. Code, are not eligible for the no exposure exclusion.

### Obtaining and Maintaining the No Exposure Exclusion

This form is used to certify that a condition of "no exposure" exists at the industrial facility or site described herein. This certification must be re-submitted once every five years. The industrial facility operator must maintain a condition of "no exposure" at the facility or site in order for the no exposure exclusion to remain applicable. A facility that has submitted a No Exposure Certification form should routinely inspect the facility to verify that it continues to operate in a condition of "no exposure."

If conditions change resulting in the exposure of materials and activities to storm water, the facility operator must obtain coverage under a WPDES storm water permit immediately. Any conditionally exempt discharger who anticipates changes in circumstances shall submit a Notice of Intent form to the Department 14 or more working days prior to the change of circumstances and in accordance with s. NR 216.22, Wis. Adm. Code.

### Completing the Form

You must type or clearly print your answers to all questions. One No Exposure Certification form must be completed for each facility or site for which you are seeking to certify a condition of "no exposure". Please make sure you have addressed all applicable questions and have made a photocopy for your records before sending the completed form to the Department.

Additional guidance on no exposure certification can be accessed at US EPA's website:

<http://cfpub.epa.gov/npdes/stormwater/exposure.cfm> or contact the Department Storm Water Program at: 608-267-7694.

### Section I. Facility/Operator Contact Information

1. Provide the legal name of the business that operates the facility or site described in this certification.
2. The operator is the legal entity that controls the facility's operation, rather than the plant or site manager. Provide the name of the person who will be the contact for the operator.
3. Provide the contact information for the operator contact.
4. Provide the mailing address for the operator contact. All correspondence will be sent to this address.

### Section II. Facility/Site Location Information

1. Enter the official or legal name of the facility or site, the county, and municipality name.
2. Enter the location address, if no address exists, provide a geographic description.
3. Enter the geographical description of the approximate center of the facility or site in Public Land Survey System (PLSS) format with township, range, section, quarter, and quarter-quarter information.  
Note: This information can be found on property tax statements, plat maps, Wisconsin Atlas and Gazetteer, and online with Wisconsin DNR Surface Water Data Viewer at: <http://dnrmaps.wi.gov/sl/?Viewer=SWDV>
4. Enter the Latitude and Longitude in decimal degrees.
5. Enter the total acres of the site associated with industrial activity.
6. Indicate whether the facility is located on Indian Lands.
7. Indicate whether the industrial facility is operated by a department or agency of the Federal Government (see also Section 313 of the Clean Water Act).
8. Indicate whether the facility was previously covered under a WPDES storm water permit.  
If yes, include the Facility ID Number (FID) and/or FIN.  
Enter the 4-digit SIC code which identifies the facility's primary activity and second 4-digit SIC code identifying the facility's secondary activity, if applicable. SIC codes can be obtained from: [https://www.osha.gov/pls/imis/sic\\_manual.html](https://www.osha.gov/pls/imis/sic_manual.html)
9. Indicate whether a formerly exposed, pervious area (i.e., lawn, meadow, dirt or gravel road/parking lot) has been paved or roofed over in order to qualify for no exposure.  
If yes, indicate approximately how much area was paved or roofed over.
10. Required: attaching photos that are representative of the current outdoor conditions may eliminate the need for an inspection and facilitate a more timely acknowledgment by the Department. Provide the date the photos were taken.

**Section III. Exposure Checklist**

Check "Yes" or "No" as appropriate to describe the exposure conditions at your facility. If you answer "Yes" to ANY of the questions in this section, a potential for exposure exists at your site and you cannot certify to a condition of "no exposure". You must obtain coverage under a WPDES storm water permit if you have not already done so. After obtaining permit coverage, you can institute modifications to eliminate the potential for a discharge of storm water exposed to industrial activity, and then certify to a condition of "no exposure."

**Section IV. Certification & Signature**

Wisconsin statutes provide severe penalties for submitting false information on this application form. State regulations require this application to be signed in accordance with the signatory requirements of s. NR 216.22 (7), Wis. Adm. Code:

1. For a corporation: a responsible corporate officer including president, secretary, treasurer, vice president, manager, or a duly authorized representative having overall responsibility for the operation covered by this permit
2. For a unit of government: a ranking elected official, or other duly authorized representative
3. For a partnership: a general partner; and for a sole proprietorship: the proprietor
4. For a limited liability company: a manager

**Mailing Address**

Unless otherwise directed, mail the completed NOI form to the Wisconsin DNR (WDNR) office associated with the county of the facility site location as follows:

**NORTHERN REGION (NOR)**

Ashland	Douglas	Langlade	Rusk	WDNR Baldwin Service Center 890 Spruce Street Baldwin, WI 54002 715-684-2914 ext. 109
Barron	Florence	Lincoln	Sawyer	
Bayfield	Forest	Oneida	Taylor	
Burnett	Iron	Polk	Vilas	
		Price	Washburn	

**NORTHEAST REGION (NER)**

Brown	Green Lake	Marquette	Outagamie	WDNR Northeast Regional Headquarters 2984 Shawano Avenue Green Bay, WI 54313-6727 920-662-5100
Calumet	Kewaunee	Menominee	Shawano	
Door	Manitowoc	Oconto	Waupaca	
Fond du Lac	Marinette	Oneida Reservation	Waushara	
			Winnebago	

**WEST CENTRAL REGION (WCR)**

Adams	Crawford	La Crosse	Portage	WDNR Baldwin Service Center 890 Spruce Street Baldwin, WI 54002 715-684-2914 ext. 109
Buffalo	Dunn	Marathon	St. Croix	
Chippewa	Eau Claire	Monroe	Trempealeau	
Clark	Jackson	Pepin	Vernon	
	Juneau	Pierce	Wood	

**SOUTH CENTRAL REGION (SCR)**

Columbia	Grant	Jefferson	Rock	WDNR South Central Regional Headquarters 3911 Fish Hatchery Road Fitchburg, WI 53711 608-275-3266
Dane	Green	LaFayette	Sauk	
Dodge	Iowa	Richland		

**SOUTHEAST REGION (SER)**

Kenosha	Ozaukee	Sheboygan	Washington	WDNR Waukesha Service Center 141 N.W. Barstow Street, Room 180 Waukesha, WI 53188 262-574-2100
Milwaukee	Racine	Walworth	Waukesha	