eCMAR SECTION INSTRUCTIONS:

Resolution or Owner Statement

This eCMAR section must be completed and validated before the eCMAR can be submitted. A copy of the actual resolution is NOT required.

Name of Governing Body or Owner

Enter the name of who is officially responsible and owns the wastewater treatment plant. This is usually the same entity to whom the WPDES permit is issued.

Date of Resolution or Action Taken

Enter the date of the resolution or owner statement. You are not able to postdate the resolution.

Resolution Number

If the municipal resolution is given a number, please enter it here. If the resolution is not numbered, then leave this blank.

Actions Set Forth By The Governing Body or Owner Relating To Specific CMAR Sections

Enter information, recommendations or actions taken or to be taken for any section grade of C, D and F in the comment field provided. Low eCMAR section grades and associated comment fields that are highlighted must be addressed in order to complete the resolution. The comment fields for grades of A or B, not highlighted, are optional.

Actions Set Forth By The Governing Body or Owner Relating To The Overall Grade Point Average (G.P.A.)

Enter information, recommendations or actions taken or to be taken for any Grade Point Average of less than 3.00 in the comment field provided. This comment field will be highlighted if the G.P.A. is less than 3.00 and must be addressed in order to complete the resolution. The comment field is optional if the G.P.A. between 3.0-4.0.