**LCRR Service Line Inventory Methods & Completeness**

This form is intended to help water systems comply with the service line inventory requirements of the federal 2021 Lead and Copper Rule Revisions (LCRR) This form can be used to document the required inventory methods and completeness certification. **Fill in the editable fields on the following pages and submit this form along with your initial inventory to the DNR.** **Attach additional pages if necessary.**

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| **CERTIFICATION (Required)** | | | |
| PWS Name: | Click or tap here to enter text. | | |
| PWSID: | Click or tap here to enter text. | | |
| I hereby certify that the all the information entered in this form is complete and accurate to the best of my knowledge. | | | |
| Print and sign form, or type “email” if submitting electronically.[[1]](#footnote-1) | |  | Click or tap to enter a date. |
| Signature of Responsible Official2 | |  | Date |
| Click or tap here to enter text. | |  | Click or tap here to enter text. |
| Printed Name | |  | Title |

**Part 1. Inventory Completeness (Required)**

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| 1. | Does the inventory include all service lines? This means the pipe(s) that carry water to every building or structure served, regardless of whether the building is in use, and regardless of the type of water use in/at the building. |
|  | Choose an item. |
| 2. | Does the inventory include all parts of each service line? If the service line contains more than one material, are all materials identified? |
|  | Choose an item. |

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| **Part 2: Historical Records Review (Required)**  The LCRR requires that public water systems review all existing records in the categories below when developing the inventory. Please describe the records you reviewed in each of these categories. If no records exist in a particular category, indicate that in your answer below. | | |
|  | **Type of Record** | **Describe the records reviewed for your inventory and indicate your level of confidence in each type for record reviewed** (e.g, low, medium, or high). |
| 1. | **Previous Materials Evaluation**  *Example: Locations of Tier 1 lead tap sampling locations that are served by a lead service line.* | Click or tap here to enter text. |
| 2. | **Construction Records and Plumbing Codes**  *Examples: Local ordinance adopting an international plumbing code. Permits for replacing lead service lines.* | Click or tap here to enter text. |
| 3. | **Water System Records**  *Examples: Capital improvement plans. Standard operating procedures. Engineering standards.* | Click or tap here to enter text. |
| 4. | **Distribution System Inspections and Records** *Examples: Distribution system maps. Tap cards. Service line repair/ replacement records. Inspection records. Meter installation records.* | Click or tap here to enter text. |
| 5. | **Lead Ban** *When were lead service lines banned in your system? What local ordinance or other source of information was used to determine the date of lead ban?* | Click or tap here to enter text. |
| 6. | **Other Records** | Click or tap here to enter text. |

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| **Part 3: Identifying Service Line Material During Normal Operations (Required)**  The LCRR requires systems to identify and track information on service line materials as they are encountered in the course of normal operations (40 CFR §141.84(a)(5)). Please indicate how you are meeting this requirement by answering the questions below. | | |
|  | **During which normal operating activities are you collecting information on service line material?** | |
|  | Water meter reading  Water meter repair or replacement  Service line repair or replacement | Backflow prevention device inspection  Water main repair or replacement  Other *(describe below)* |
|  | If other, describe: Click or tap here to enter text. | |
|  | **Did you develop or revise standard operating procedures to collect service line material information?** | |
|  | Choose an item. | |
|  | *If “Yes”, please describe:* Click or tap here to enter text. | |
| **Part 4: Service Line Investigations (Optional)**  Service line investigations are not required to meet initial LCRR inventory requirements but can be used to the assess accuracy of historical records and gather information when service line material is unknown. If your system conducted any service line investigations, please select the methods used below. | | |
|  | **Identify the service line investigation methods your system used to prepare the inventory (check all that apply).[[2]](#footnote-2)** | |
|  | Visual Inspection at the Meter Pit  Customer Self-Identification  CCTV Inspection at Curb Box – External  CCTV Inspection at Curb Box – Internal  Water Quality Sampling – Targeted  Water Quality Sampling – Flushed | Water Quality sampling – Sequential  Water Quality Sampling – Other  Mechanical Excavation  Vacuum Excavation  Predictive Modeling  Other *(describe below)* |
|  | If other, describe: Click or tap here to enter text. | |
| 2. | **How did you prioritize locations for service line material investigations?** For example, did you consider environmental justice and/or sensitive populations, did you use predictive modeling[[3]](#footnote-3), and/or did you target areas with high number of unknowns? | |
|  | Click or tap here to enter text. | |

1. In lieu of a signature, an electronic copy of the completed form can be emailed to your DNR Representative if:

   * it is attached to an email that comes directly from the person certifying the form; and
   * the email includes the signature block (name, title, affiliation, phone) of the person certifying the form*.*

   [↑](#footnote-ref-1)
2. State approval is required if a water system utilizes an investigation method not specified under 40 CFR §141.84(a)(3)(iv). [↑](#footnote-ref-2)
3. Predictive modeling can be used to prioritize areas for further investigations by identifying locations where there is a high probability that lead material exists. Predictive modeling cannot be used to rule out the presence of lead at a particular location. Predictive modeling may be a cost-effective tool for some medium and large systems, but is generally not cost- effective for small water systems. [↑](#footnote-ref-3)