## Operator in Training (OIT)

**Explanation**
- May engage in septage servicing for **up to 12 months** under an OIT certification
- The Operator in Charge (OIC) is responsible for the actions of the OIT

<table>
<thead>
<tr>
<th>NEW OPERATOR REQUIREMENTS</th>
<th>RENEWAL REQUIREMENTS</th>
</tr>
</thead>
</table>
| Septage Operator in Training Registration Application  
[Form 3400-174]  
*Social Security Number Required* | OIT certification is **non-renewable**. OIT’s must take and pass the Grade L or T Certified Operator Exam to continue operating. |

### Paperwork
- Septage Operator in Training Registration Application
- *Social Security Number Required*

### Fee
- $25 application fee
- *See certified operator exam fees*

## Certified Operator

**Explanation**

**Grade T:** A Certified Operator Grade T may conduct all aspects of septage servicing **EXCEPT** land application

**Grade L:** A Certified Operator Grade L may conduct all aspects of septage servicing **INCLUDING** land application

<table>
<thead>
<tr>
<th>NEW OPERATOR REQUIREMENTS</th>
<th>RENEWAL REQUIREMENTS [EVERY 3 YEARS]</th>
</tr>
</thead>
</table>
| Septage Service Operator Certification Exam Application  
[Form 3400-66]  
*Exams are held twice annually (May and Nov.)* | Signed copy of your Training History Report  
*Certified Operators must obtain 3 **Compliance Credits** prior to renewal* |

### Paperwork
- Septage Service Operator Certification Exam Application  
[Form 3400-66]  
*Exams are held twice annually (May and Nov.)*

### Fee
- $100 exam fee
- $65 renewal fee
- *$100 late fee if postmarked after the certification expiration date*

## Master Operator (MO)

**Explanation**

**Grade T:** A MO Grade T may conduct all aspects of septage servicing **EXCEPT** land application and is eligible to be an OIC for a business that does **NOT** land apply

**Grade L:** A MO Grade L may conduct all aspects of septage servicing **INCLUDING** land application, and is eligible to be an OIC for a business that land applies

<table>
<thead>
<tr>
<th>NEW OPERATOR REQUIREMENTS</th>
<th>RENEWAL REQUIREMENTS [EVERY 3 YEARS]</th>
</tr>
</thead>
</table>
| Pass the mandatory Master Operator Class and Exam  
1600 hour Experience Statement  
Be a Certified Operator for a minimum of one year | Signed copy of your Training History Report  
*Master Operators must obtain and 18 **total credits** prior to renewal, 3 of the 18 need to be Compliance Credits* |

### Paperwork
- Pass the mandatory Master Operator Class and Exam  
1600 hour Experience Statement  
Be a Certified Operator for a minimum of one year

### Fee
- $100 class fee
- $100 exam fee
- $100 renewal fee
- *$100 late fee if postmarked after the certification expiration date*
# Septage Certification Requirements

## Operator in Charge (OIC)

**Explanation**
The Operator in Charge is a Master Operator who has been designated by the owner to be in direct responsible charge of the septage servicing business.

<table>
<thead>
<tr>
<th>NEW OPERATOR REQUIREMENTS</th>
<th>RENEWAL REQUIREMENTS [EVERY 3 YEARS]</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Paperwork</strong></td>
<td></td>
</tr>
<tr>
<td>Notify program staff of new OIC</td>
<td><em>Same requirements as a Master Operator</em></td>
</tr>
<tr>
<td><strong>Fee</strong></td>
<td></td>
</tr>
<tr>
<td>N/A</td>
<td><em>Same fee as a Master Operator Certification renewal</em></td>
</tr>
</tbody>
</table>

## Portable Restroom Servicing Assistant (PRSA)

**Explanation**
- A PRSA is a person who maintains, services, or transports portable restrooms under the supervision of an OIC.
- No land application is allowed and there is no POWTS servicing.
- Only the OIC needs to be certified and should follow the requirements of a Master Operator.

<table>
<thead>
<tr>
<th>NEW OPERATOR REQUIREMENTS</th>
<th>RENEWAL REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Paperwork</strong></td>
<td></td>
</tr>
<tr>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Fee</strong></td>
<td></td>
</tr>
<tr>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

## Contact Information

**Phone:** (608) 267-2300  
**Email:** DNROpCertSeptage@Wisconsin.gov  
**Website:** [http://dnr.wi.gov/regulations/opcert/](http://dnr.wi.gov/regulations/opcert/)  
**Address:**

Department of Natural Resources  
Septage Certification—SS/7  
PO Box 7921  
Madison, WI 53707-7921

For more information, refer to: Ch. NR 113 and subch. II, NR 114, Wis. Adm. Code