



WISCONSIN DEPARTMENT OF NATURAL RESOURCES NOTICE OF FINAL GUIDANCE & CERTIFICATION

Pursuant to ch. 227, Wis. Stats., the Wisconsin Department of Natural Resources has finalized and hereby certifies the following guidance document.

DOCUMENT ID

RR-20-5340-C

DOCUMENT TITLE

Template Letter: DERF Approval – Non-Bid Actions

PROGRAM/BUREAU

Remediation and Redevelopment

STATUTORY AUTHORITY OR LEGAL CITATION

Wis. Stats. ch. 292; Wis. Admin. Code ch. NR 700

DATE SENT TO LEGISLATIVE REFERENCE BUREAU (FOR PUBLIC COMMENTS)

February 17, 2020

DATE FINALIZED

February 24, 2020

DNR CERTIFICATION

I have reviewed this guidance document or proposed guidance document and I certify that it complies with sections 227.10 and 227.11 of the Wisconsin Statutes. I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is not explicitly required or explicitly permitted by a document contains no standard, requirement, or threshold that is more restrictive than a standard, requirement, or threshold contained in the Wisconsin Statutes.

February 24, 2020

Signature

Date

DNR – Remediation & Redevelopment

RR-5340 DERF Approval – Non-Bid Actions

February 2020

PURPOSE: Use this template to approve DERF non-bid actions, such as interim actions or change orders.

Keep all headings and formatting.

Yellow highlighted text contains notes/directions to the DNR staff writing the letter.

Grey highlighted text contains areas where DNR staff need to fill in the information.

This document is intended solely as guidance and does not contain any mandatory requirements except where requirements found in statute or administrative rule are referenced. Any regulatory decisions made by the Department of Natural Resources in any matter addressed by this guidance will be made by applying the governing statutes and administrative rules to the relevant facts.

DATE

Property Owner Name
Address
City, State Zip Code

SUBJECT: Approval of "interim action"; "change order #" or other, site address, City DNR
BRRTS Activity #BRRTS #, Optional FID # FID #

Dear name:

Your proposed "interim action", "change order", or other is approved. You may proceed with the proposed work. The Department of Natural Resources (DNR) received the proposal titled name of submittal prepared by consulting firm and submitted on your behalf on date DNR received submittal.

Insert a short description of the proposed work.

Cost approved for this "interim action", "change order", or other is \$ amount for consulting and \$ amount for sub-contractors, for a total of total approved \$ for consulting and sub-contractor costs. **OPTIONAL.**
Include if previous approvals on this action: The cost approved for this "site investigation, "remedial action", or "interim action" is total contract cost. The total cost approved to date for this site is approved total cost.

Please be aware that you are required to comply with all applicable statutes and administrative rules including the Wis. Admin. Code NR 700 series..

This approval does not guarantee the reimbursement of costs under the Dry Cleaner Environmental Response Program (DERP). Reimbursement is contingent upon availability of funding and a final determination regarding the eligibility of costs at the time of claim review.

If you have any questions regarding the content of this letter, please contact me at DNR PM telephone number or PM e-mail address.

Sincerely,

PM name
Title

Remediation & Redevelopment Program

cc: consultant, attorney, current property owner, etc.
DERP Fund Manager – Fitchburg