



**Remediation and Redevelopment Program** **April 2017**

**NR 718.12 Sample Results Notification**

**Purpose**  
 The purpose of this document is to comply with the requirements of Wis. Admin. Code § NR 718.12 (1)(e)(4).

**Introduction**

This document may be used to comply with the requirements of Wis. Admin. Code § NR 718.12 (1)(e)(4). The rule requires that responsible parties report to the Department of Natural Resources (DNR) analytical results for samples collected to characterize soil that will be managed under a Wis. Admin. Code § NR 718.12 exemption. Analytical results must be reported to the DNR in writing within 10 business days after receiving the sampling results.

**Document Instructions**

Complete and submit this form, along with laboratory data, to the appropriate DNR project manager. If you do not know who the project manager is, this documentation can be sent to the Environmental Program Associate in the appropriate region. A list of DNR EPAs can be found here: <http://dnr.wi.gov/topic/Brownfields/Contact.html>.

Site Information Where Material Is Proposed to be Excavated			
<b>Site Name</b>	<b>FID #</b>	<b>BRRTS #</b>	
<b>Address</b>	<b>City</b>	<b>State</b>	<b>ZIP Code</b>

Responsible Party Information			
<b>Responsible Party Company Name and/or Contact Person</b>			
<b>Email address</b>	<b>Phone Number (with area code)</b>		
<b>Mailing Address</b>	<b>City</b>	<b>State</b>	<b>ZIP Code</b>

Property Owner			
<b>Property Owner – Company Name and/or Contact Person</b>			
<b>Email address</b>	<b>Phone Number (with area code)</b>		
<b>Address</b>	<b>City</b>	<b>State</b>	<b>ZIP Code</b>

Sample Collector			
<b>Submitted By – Company Name and Contact Person</b>			
<b>Email address</b>	<b>Phone Number (with area code)</b>		
<b>Address</b>	<b>City</b>	<b>State</b>	<b>ZIP Code</b>

## Laboratory Information

**Company Name:**

**Wisconsin Laboratory Certification Number:**

**Attach the analytical package for all sample data. The package should include the sample results, chain of custody, sampling methods, and QA/QC data. Clearly indicate which samples were collected from the material that is proposed to be managed under the Wis. Admin. Code § NR 718.12 exemption.**

**It is recommended that a table summarizing the sample results, and meets the requirements of Wis. Admin. Code § 716.15(4)(e), be included.**

---

This document is intended solely as guidance and does not include any mandatory requirements except where requirements found in statute or administrative rule are referenced. This guidance does not establish or affect legal rights or obligations and is not finally determinative of any of the issues addressed. This guidance does not create any rights enforceable by any party in litigation with the State of Wisconsin or the Department of Natural Resources. Any regulatory decisions made by the Department of Natural Resources in any manner addressed by this guidance will be made by applying the governing statutes and administrative rules to the relevant facts.

The Wisconsin Department of Natural Resources provides equal opportunity in its employment, programs, services, and functions under an Affirmative Action Plan. If you have any questions, please write to Chief, Public Civil Rights, Office of Civil Rights, U.S. Department of the Interior, 1849 C. Street, NW, Washington, D.C. 20240.

This publication is available in alternative format (large print, Braille, etc.) upon request. Please call for more information. Note: If you need technical assistance or more information, call the Accessibility Coordinator at 608-267-7490 / TTY Access via relay - 711