

Delegation of Signature Authority for Electronic Notice of Intent  
 WPDES Storm Water Discharges Associated With Land  
 Disturbing Construction Activities General Permit

**Notice:** This Delegation of Signature Authority (DSA) form is authorized by s. NR 205.07(1)(g), Wis. Adm. Code, to delegate electronic signature authority, submittal of an electronic Notice of Intent (eNOI). To delegate electronic signature authority, submittal of a completed DSA form to the Department of Natural Resources (Department) is mandatory for any landowner of a construction site regulated under 40 CFR Part 122, s. 283.33, Wis. Stats., and subch. III of ch. NR 216, Wis. Adm. Code. Failure to complete this form correctly will result in rejection of the eNOI by the Department. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Open Records law (ss. 19.31 - 19.39, Wis. Stats.).

Please read all instructions before completing and type or clearly print the information. Submission of this DSA constitutes notice that the landowner identified in Section I has authorized the person identified in Section II to electronically sign the eNOI for the landowner. The completed DSA form shall be submitted electronically as an attachment to the eNOI, mailed copies will not be accepted.

**Note:** Submission of a DSA form is not required when the landowner electronically signs an eNOI.

**Section I: Landowner Information**

Landowner Name (individual, company, organization, or entity)	Authorized Representative (first and last name)		
Mailing Address	City	State	ZIP Code
E-mail Address	Phone Number (include area code)	Alternate Phone Number	

**Section II: Delegated Signatory Information**

Name (individual, company, organization, or entity)	Signatory Name (first and last name)		
Mailing Address	City	State	ZIP Code
E-mail Address	Phone Number (include area code)	Alternate Phone Number	

**Certification**

This is to notify the Department that as the landowner or the landowner's authorized representative, I delegate signature authority to the person identified in Section II for electronic signature of an eNOI for coverage under the WPDES General Permit for Storm Water Discharges Associated With Land Disturbing Construction Activities pursuant to ch. NR 216, Wis. Adm. Code. I authorize the person identified in Section II pursuant to the delegation of signature authority process set forth in s. NR 205.07(1)(g), Wis. Adm. Code.

As required by NR 205.07(1)(g)2, Wis. Adm. Code, this form will be submitted to the Department with the eNOI submittal. I understand that if there are any changes to this authorization, a new complete DSA form shall be submitted to the Department. I understand that the landowner is the permittee under ch. NR 216, Wis. Adm. Code, and as such, I am responsible for compliance with the WPDES General Permit for Storm Water Discharges Associated With Land Disturbing Construction Activities. I understand that I have the opportunity to create a Wisconsin Management System (WAMS) ID to electronically sign the eNOI, but that without a WAMS ID, I do not have access to the eNOI system. I am entrusting the person identified in Section II to electronically sign the eNOI on my behalf and submit all required information and attachments.

For this DSA form, the eNOI and all required information and attachments, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

**NOTE:** The person signing below must be a representative of the landowner as described in the instructions. "Landowner" for purposes of this DSA form is defined in s. NR 216.002 (15), Wis. Adm. Code (See instructions). Failure to properly complete and sign this form will result in its rejection.

Signature of Landowner/Authorized Representative	Date Signed
Printed Name of Landowner/Authorized Representative	Title

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**Instructions**

**Section I: Landowner Information**

Provide the legal name of the person, company, organization, or any other entity that is the landowner of the construction site. The mailing address and phone number given should be for the authorized representative. "Landowner" means any person holding fee title, an easement or other interest in property that allows the person to undertake land disturbing construction activity on the property.

**Section II: Delegated Signatory Information**

Provide the legal name of the person, company, organization, or any other entity and the legal name of the person who is the delegated signatory. The mailing address and phone number given should be for the delegated signatory.

**Section III: Certification**

The DSA form shall be signed by the landowner as follows:

1. In the case of a corporation, by a principal executive officer of at least the level of vice president or by the principal executive officer's authorized representative responsible for the overall operation of the point source for which a permit is sought.
2. In the case of a limited liability company, by a member or manager.
3. In the case of a partnership, by a general partner.
4. In the case of a sole proprietorship, by the proprietor.
5. For a unit of government, by a principal executive officer, ranking elected official or other duly authorized representative.

The completed DSA form must be submitted electronically as an attachment with the eNOI. Mailed copies will not be accepted. The eNOI can be accessed at the Department's website at: [dnr.wi.gov/permits/water/](http://dnr.wi.gov/permits/water/)