

State of Wisconsin  
 Department of Natural Resources  
 PO Box 7921, Madison WI 53707-7921  
[dnr.wi.gov](http://dnr.wi.gov)

**Application for Variance**  
 Form 3300-210 (R 06/20)

**Notice:** Information requested is required for the Department to determine if a variance can be granted, per ch. NR 812, Wis. Adm. Code. Failure to provide all requested information may result in your application for a variance being denied. Personally identifiable information on this form will be used for administration of the water supply program, and will also be available to requesters under Wisconsin's Public Records law [ss. 19.31-19.39, Wis. Stats.].

Chapter NR 812, Wisconsin Administrative Code, establishes uniform statewide standards for the construction and maintenance of water supply systems. Section NR 812.43(1), Wis. Adm. Code states in part:

*"When strict compliance with the requirements of this chapter is not feasible a variance may be requested..."*

**Well Owner Information**

Last Name		First	MI	Email		Phone Number	
Mailing Street Address and/or PO Box				City		State	ZIP Code
Facility Name (if applicable)				<input type="radio"/> Private or <input type="radio"/> Non-Community System			
List complete names of all property owners as they appear on the property title.							
Name (Other Property Owner)				Name (Other Property Owner)			
Name of Well Driller, Well Contractor or Pump Installer (if known)				License #	Well Contractor Email Address		

**Well Location Information**

Street Address of Well (if different than owner)				City		State	ZIP Code
Complete legal description of property where water supply is/will be located as it is described in the property title.							
Gov't Lot #	¼	¼	Section	Township	Range	<input type="radio"/> E <input type="radio"/> W of	
				N		<input type="radio"/> City <input type="radio"/> Town <input type="radio"/> Village	County
For what type of well are you seeking a variance?				Lot Number	Latitude (DD)	Longitude (DD)	
<input type="radio"/> Existing Well <input type="radio"/> Proposed Well					_____ ° N	- _____ ° W	

**Well Construction Information**

For either an existing or proposed well, complete the well construction information below to the best of your knowledge. For existing wells, include a copy of the well construction report if possible. **If a well construction report cannot be located, you must complete and submit a NR812 Compliance Report (Form 3300-305).**

Construction Type		Drilling Method	Upper Enlarged Drillhole Diameter	Upper Enlarged Drillhole Depth	
<input type="radio"/> Drilled <input type="radio"/> Driven Point <input type="radio"/> Other					
Well Depth	Casing Material	Casing Diameter	Casing Depth	Grout Material	Grouting Method
(If Existing) Name of Original Well Owner if known		(If Existing) Constructed By		(If Existing) Completion Date	Unique Well Number

**Code Requirement**

For what requirement (s. NR 812 Wis. Adm. Code) are you requesting this variance?

What is the requested separation distance or construction requirement modification?

**Feasibility**

Why is compliance with the code requirement not feasible?

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## Site Drawing

- Include an aerial photo, map, or diagram of the property OR Sketch the property and the location of any proposed new well or existing wells. Include the scale of the drawing and direction and distance to any known contamination sources. (for example, septic systems, gas tanks, drain tiles, animal pens, etc).
  - Attach any additional information that may help the DNR review this variance application.
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## SITE DRAWING

### Applicant Certification

- DNR regional personnel may inspect this property to verify information provided and to determine comparable protection options. You may be contacted for an appointment, or if more information is needed.
- NO CONSTRUCTION SHALL BEGIN UNTIL THE OWNER OR CONTRACTOR HAS RECEIVED A WRITTEN VARIANCE APPROVAL DOCUMENT.
- Written notification will be provided of approval or denial within 65 business days of receipt of this application, as provided by s. NR 812, Wis. Adm. Code.

I certify to the best of my knowledge the information provided in this application is true, complete, and correct. I understand that the information I provide will be used by the Department to determine if a variance can be granted and what construction specifications may be required to provide comparable protection. I further understand that in granting a variance the Department does not guarantee acceptable water quality or quantity.

Signature of:  Owner  Owner's Agent

Date Signed (mm/dd/yyyy)

Print Name

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**MAIL THIS APPLICATION TO: DNR DG/5  
PO BOX 7921  
MADISON, WI 53707-7921**

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## Application for Variance Instructions

Fill out the variance application completely and accurately. An incomplete or inaccurate application will not be evaluated. Submit any additional information requested by the DNR (for example; water sample test results, well construction reports, site maps) with the application.

**Applicant Information.** A variance application must be completed by the well owner or by an owner's agent. If the well address is different from the address for the owner or agent, complete both addresses. Only include geographic information for the well location.

**Well Location and Construction Information.** Complete this section to the best of your knowledge for either an existing or proposed well. Provide a copy of the well construction report for existing wells. If a copy of the well construction report is not available, please complete an NR812 Compliance Report, Form 3300-305. Provide the Public Land Survey System (PLSS) information. Provide Global Position System (GPS) coordinates for existing wells and estimated GPS coordinates for new wells. Estimate the coordinates of new wells using an on-site measurement of the proposed well location or a map viewer or similar method. Provide information about the proposed well construction for new wells.

**Feasibility Statement.** Provide the code requirement that you are requesting a variance to. Be specific as possible. Describe the proposed alternative to the code requirement. Describe why strict compliance with the code requirement is not feasible.

Some examples of reasons that strict compliance is not feasible may include:

- The site has limited areas that a drill rig can drive to. The only available location does not meet a required separation distance to a potential contamination source or other code requirement.
- The site has limited locations that can meet conflicting separation distances.
- The only available water supply that meets the necessary water quality and quantity requirements is not accessible at a shallower level in the aquifer if the minimum grouted casing depth code requirements are in place.

**Site Information.** A site map, diagram, aerial photo or site drawing is required to present the existing or proposed well location in relation to site landmarks or potential contamination source locations. If completing a site drawing, hand draw a scale map or provide a survey map. Identify key measured distances to site features that affect code compliance. Identify ground surface slopes and other topographic features that affect the direction of surface water flow near the wellhead. Identify any potential contaminant sources.

**Signature and Date.** The application is required to be signed by the owner or the owner's agent. Unsigned applications will not be evaluated. Date all signatures.