

# Requests for Disbursement 2021

Learn about the Environmental Loans programs and find guidance at [dnr.wi.gov/aid/eif.html](http://dnr.wi.gov/aid/eif.html).

2021 Schedule	
Form 8700-215 Due at DNR	Date of Disbursement
January 1	January 13
January 15	January 27
January 29	February 10
February 12	February 24
February 26	March 10
March 12	March 24
April 2	April 14
April 16	April 28
April 30	May 12
May 14	May 26
May 28	June 9
June 11	June 23
July 2	July 14
July 16	July 28
July 30	August 11
August 13	August 25
August 27	September 8
September 10	September 22
October 1	October 13
October 15	October 27
October 29	November 10
November 12	November 24
November 26	December 8
December 10	<b>December 22</b>

## Payment Requests

For a municipality to receive a payment from the Environmental Loans program, it must submit a complete Request for Disbursement (Form 8700-215), [dnr.wi.gov/files/PDF/forms/8700/8700-215.pdf](http://dnr.wi.gov/files/PDF/forms/8700/8700-215.pdf).

Form 8700-215 is due at DNR two (2) Fridays before the date of disbursement. Loan disbursements are wired to municipalities on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month; adjustments may be made for holidays.

Learn about requests for disbursement at [dnr.wi.gov/aid/documents/eif/guide/pay.html](http://dnr.wi.gov/aid/documents/eif/guide/pay.html)

The same requirements apply regardless the submittal method. Invoices and supporting documentation for eligible costs are required before our specialists can approve the payment.

We do not accept stamped or electronic signatures as certification on the disbursement form. For email submittals, we suggest you sign the paper form, scan it to a computer, save it as a PDF, then email the completed submittal.

## Email

Email complete disbursement requests as PDFs to: [dnrcfelidisbursements@wisconsin.gov](mailto:dnrcfelidisbursements@wisconsin.gov).

- For each email, the maximum file size limit is 10MB.
- This account is only for disbursement requests.

## Mail

Mail complete disbursement requests as PDFs to:  
DEPARTMENT OF NATURAL RESOURCES  
ENVIRONMENTAL LOANS—CF/2  
101 SOUTH WEBSTER STREET  
PO BOX 7921  
MADISON WI 53707-7921

## Fax

Fax complete submittals to 608-267-0496.

- Our fax machine is shared and has limited capacity.
- Limit each fax to 25 pages or less.

Note: On Dec. 22<sup>nd</sup> disbursements will occur. **No loan closings will occur on Dec. 22<sup>nd</sup>.**

DNR, Environmental Loans Section—CF/2, 101 S. Webster Street, PO Box 7921, Madison, WI 53707-7921  
PUB-CF-061 12/2020 Wisconsin DNR Environmental Loans Section CWF 608-358-3330 SDWLP 608-445-5964

Program implementation details are outlined in chs. [NR 162](#) and [NR 166](#), Wis. Adm. Code. [Legal notice](#): This document is intended solely as guidance and does not contain any mandatory requirements except where requirements found in statute or administrative rule are referenced. Any regulatory decisions made by the Department of Natural Resources in any matter addressed by this guidance will be made by applying the governing statutes and administrative rules to the relevant facts. The Wisconsin Department of Natural Resources provides equal opportunity in its employment, programs, services, and functions under an Affirmative Action Plan. If you have any questions, please write to Equal Opportunity Office, Department of Interior, Washington, D.C. 20240. This publication is offered in other formats upon request, call 608-267-9481.



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■ Loan disbursements are wired to municipalities on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month; adjustments may be made for holidays.

JANUARY 2021							FEBRUARY 2021							MARCH 2021							APRIL 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	1	2	3	4	5	6					1	2	3		
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
24	25	26	27	28	29	30	28							28	29	30	31				25	26	27	28	29	30	
31																											
MAY 2021							JUNE 2021							JULY 2021							AUGUST 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	29	30	31				
30	31																										
SEPTEMBER 2021							OCTOBER 2021							NOVEMBER 2021							DECEMBER 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	2	1	2	3	4	5	6				1	2	3	4	
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30				26	27	28	29	30	31		
							31																				

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