

Mail to: State of Wisconsin  
Department of Natural Resources  
CS / 1  
PO Box 7924  
Madison, WI 53707-7924

Fax: (608) 261-4380

## Wild Game Serving Application and Permit

Form 9400-175 (R 4/17)

**Notice:** Information requested on this form is required to apply for a permit to serve wild game pursuant to ss. 29.539 and 29.541(1)(b), Wis. Stats. Personal information collected will be used administrative purposes, and may be provided to requesters to the extent required by Wisconsin's Open Records Law (ss. 19.31-19.39, Wis. Stats.).

**When is a person or group required to obtain this permit before holding a wild game feed?** When either, or both, of the following apply:

1. **The location at which the wild game will be served is:** a restaurant, club, hotel, boarding house, tavern, logging camp or mining camp, **AND** any of the game is wild deer, elk, bear, squirrel, game bird, or game fish taken from inland waters, **OR**
2. **A fee of any kind is charged or collected to participate AND** any of the game is wild deer, elk, bear, squirrel, game bird, game fish, or any other wild animal that has a bag or possession limit and the season is closed for that species (such as rabbit or turtle during the closed season).

**Note:** This permit is not needed if only serving farm-raised deer, farm-raised game birds or farm-raised fish. Contact should still be made with DATCP to assure you are aware of that agencies rules and other potential permit requirements and restriction under their food serving regulations.

### Applicant Information

Organization or Individual's Name (if a group, also provide name of person in charge of event)		Last Name	First Name
Mailing Address		City	State ZIP Code
Email Address		Phone Number (include area code)	

### Facility Information

Name of Facility (where wild game will be prepared and served if at different locations)

Type of Facility Location where the Wild Game will be served: <input type="radio"/> Restaurant <input type="radio"/> Tavern <input type="radio"/> Club <input type="radio"/> Hotel <input type="radio"/> Church <input type="radio"/> Public Park <input type="radio"/> Private Residence <input type="radio"/> Other _____	Does Serving Facility have a Restaurant/Retail License? <input type="radio"/> Yes – License Number _____ <input type="radio"/> No		
Street Address	City	State	ZIP Code
Organization's Email Address (if different than applicant's email address)			

### Serving Information

Date of Wild Game Feed Event	Will this facility be open for regular business during the wild game feed? <input type="radio"/> Yes <input type="radio"/> No	Will there be a charge to attend this wild game feed? <input type="radio"/> Yes <input type="radio"/> No	Amount Charged \$ _____
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### Conditions

**Species of wild game to be served:** The meat from lawfully harvested, donated or purchased and possessed wild animals may be served during the open or closed season, except that Federal law prohibits the serving of any species of migratory game birds such as waterfowl, doves or cranes when a fee or donation of any type will be charged or collected. Therefore, serving of federally protected migratory birds is not authorized under this permit if any form of fee, charge or donation is collected from those attending.

**Charging or collecting fees or donations:** All profits and donations of goods collected as part of an event where wild game will be served shall be donated to, or used by, a recognized public service or non-profit organization. Individual members and their associates of the organization issued a wild game serving permit shall not profit from the revenue generated by or goods donated at the event.

**Food Safety Regulations:** This permit does not supersede any regulations related to the serving of food items which are enforced by the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) or local health departments. A copy of this permit will be forwarded to DATCP by the DNR. Applicant is responsible for knowing and complying with all DATCP rules on serving food to guests. Contact DATCP or the local health department to find out if any additional requirements, permits or rules apply to your event. Contact: [datcpdfslicensing@wisconsin.gov](mailto:datcpdfslicensing@wisconsin.gov) or (608) 224-4923

**Records:** If the permit authorizes the permittee to charge and collect a fee or donations from individuals attending the wild game feed event, the applicant or organization shall provide the department with a record of the costs and proceeds generated, as well as what the revenue or donations were used for, only if requested.

**Date Change:** Notify the DNR at: 1-888-936-7463 if there is a need to change the date of the event after the permit has been approved, or if there are further questions.

See page 2 for additional information and conditions.

Permit is not valid until signed.

<b>For Department of Natural Resources Use Only – Approval</b>	
Name or Signature of DNR Representative	
Date of Approval	

*I hereby certify that the above information is true and correct, that all wild game served will have been lawfully taken and possessed, that my ch.29, Wis. Stats., privileges are not suspended or revoked.*

\_\_\_\_\_  
Signature of Person in Charge

\_\_\_\_\_  
Date

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## Additional Conditions

Section 29.541, Wis. Stats., prohibits the serving of most species of wild game to guests at any restaurant, club, hotel, boarding house and tavern. However, par. (1)(b) of this section authorizes the Department of Natural Resources (DNR) to issue permits to serve lawfully taken and possessed wild game. Additionally, ss. 29.539 and 169.12, Wis. Stats., generally prohibit the sale of certain wild animals or their carcasses unless otherwise authorized by state statutes or Administrative Rules. Under these authorities, the DNR may issue permits to allow the serving of certain lawfully harvested wild game under conditions and circumstances the DNR considers to be consistent with the intent of state statutes and administrative rules, as well as federal law.

When the serving of wild game requires a permit, the serving of wild game without or contrary to the conditions specified under the permit, may constitute a violation of ss. 29.539, 29.541 and 169.12, Wis. Stats., or s. NR 16.13, Wis. Adm. Code, or 16 USC 703. These laws are meant to prevent and protect certain wild animals from harvest solely for the purpose of sale and individual profit.

Pursuant to s. NR 19.01(1), Wis. Adm. Code the department shall review and issue a decision on the application within 10 business days.

The department may approve permits to hold private parties at restaurants, hotels, clubs, and taverns provided there is no admission fee, or required donation charge including charges for incidentals such as plates, drinks, service, entertainment, etc., to attend the event where certain wild game will be served to the guests. The applicant shall submit a complete application form 9400-175, which provides assurance that the wild game was lawfully harvested and possessed. Request for permits for events to be held at these types of locations are usually made when the number of guests attending the private party requires a large facility with a kitchen and serving area. The private party may not be sponsored by the owner of the restaurant, hotel, club, or tavern.

## General Guidelines

1. To comply with Dept. of Agriculture, Trade and Consumer Protection (DATCP) regulations, the wild game feed must be strictly a private event not open to the general public.
2. If held in a licensed restaurant the restaurant must either be closed to the general public or if the restaurant is open to the general public, the serving of the wild game must be held in a separate area away from where the general public and the food must be prepared is a separate kitchen.
3. Deer sold by the Department under the authority of section 29.934, Wis. Stats., can only be served at private events where no fee or donation is charged or collected from anyone attending the event.
4. Under DATCP regulations, businesses that prepare, serve or sell food are required to have a restaurant license. If the game feed is being served at one of these facilities, the restaurant license number of the facility must appear on the application.
5. Many of the business facilities used for game feeds are licensed and inspected by DATCP or an agent of the local health department. The serving of wild game at licensed facilities or the serving of wild game to the public (not a private event) at unlicensed facilities must meet certain health and sanitary regulations. The applicant is responsible for contacting DATCP on the requirements and restrictions related to the handling and serving of uninspected meat. A copy of all wild game serving permits issued by the DNR will be submitted to DATCP.
6. A DNR wild game serving permit is not required to serve farm-raised deer, farm-raised game birds, or farm-raised fish.
7. **Wild animal serving permits are not required** for serving wild game free of charge at a private residence or in a public place such as a park or picnic area, but there may be health and sanitary requirements that need to be met. Applicants should direct their questions regarding health and sanitary requirements to DATCP or the local health department.
8. The DNR will only approve permits for events seeking to serve wild game for a fee or compensation, when the applicant is a civic club, sporting club, church and other non-profit organizations of similar purposes (not to individuals), and when the intent of such organization is to raise funds or collect donations of goods which will be used for a recognized public service or activity of the organization.
9. This permit does not authorize individuals to accrue any pecuniary profit as a result of the event where the wild game is served to the public or its members.
10. The serving of migratory game birds, such as waterfowl, doves or cranes is not authorized pursuant to federal restrictions under the Migratory Bird Treaty Act.

## Procedure for Issuing Permits

### Applicant:

1. Completes the Wild Game Serving Application and Permit, Form 9400-175.
2. Mail or fax application to the address listed at top of this form. This application may be emailed to [DNRDLCSInfo@Wisconsin.gov](mailto:DNRDLCSInfo@Wisconsin.gov).

### Customer Service Designee:

1. Reviews application for completeness and assures that the application meets the general requirements for issuance of the permit.
2. Approves the Wild Game Serving Permit Form 9400-175, or contacts applicant if additional information is needed or application is denied.
3. Mails or emails the applicant an approved copy of the permit or notifies the applicant in writing if application is denied.
4. Maintains original Wild Game Serving Application and Permit, Form 9400-175.
5. Emails a copy of the approved permit to the local conservation warden or warden supervisor and DATCP for their information.

### Applicant:

1. Signs permit upon receipt.
2. Posts permit on premises at time of serving.

A "nonprofit organization" is an organization described in section 501 (c) (3) of the internal revenue code which is exempt from federal income tax under s. 501 (a) of the internal revenue code.

**Notice to all applicants: Even if this permit from DNR is not required, contact should be made with DATCP to assure you are aware of that agencies rules and other potential permit requirements and restriction under their food serving regulations.**

Contact DATCP or the local health department to find out if any additional requirements, permits or rules apply to your event. Call: (608) 224-4923