

**Note:** In order to fill and save this form electronically, it must be opened using Adobe Reader or Acrobat software. Save a copy of the file, open Adobe Reader, select File > Open and browse for the file you saved.

State of Wisconsin  
Department of Natural Resources  
Bureau of Community Financial Assistance, CF/2  
101 S. Webster St., PO Box 7921  
Madison, WI 53707-7921  
[dnr.wi.gov](http://dnr.wi.gov)

**Private Lead Service Line (LSL)  
Replacement Program  
Priority Evaluation and Ranking Form**  
Form 8700-383 (R 11/21)

**Notice:** This form is authorized by Public Law 116-63 and s. 281.61(2r)(e), Wis. Stats., which allows SDWLP assistance to be used to finance private LSL replacements in a manner that is consistent with the federal program for state drinking water revolving loan funds under 42 USC 300j to 12 or any other federal law relating to that program. Submitting a completed form to the Department is mandatory for all applicants seeking private LSL replacement financial assistance from the SDWLP. Failure to submit this form to the Department may result in denial of funding for the project. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Public Records law [ss. 19.31-19.39, Wis. Stats.].

**Instructions:**

Applicants interested in the Private Lead Service Line Replacement Program must submit this form by the deadline in order to be ranked. Late submittals may still be eligible for funding but will be placed at the bottom of the priority list. The DNR already has access to the data for most of the criteria and your answers on this form will only be used to assign points to the remaining criteria. All criteria used to prioritize application are described in detail in Part 4.

**Submittal**

This form may be signed electronically, pursuant to Wis. Stat. Chapter 137. By typing your name, you are expressing intent to sign this form and attesting that all information provided is true and accurate to the best of your knowledge. If you decline to sign this form electronically, you must physically sign this form. If not signing electronically, complete the form, print it, sign on the last page, and scan it. **Completed forms should be emailed to: [DNRLSLfunding@wisconsin.gov](mailto:DNRLSLfunding@wisconsin.gov).** The maximum email size allowed is 25 MB.

**Part 1: Applicant Information**

Indicate the legal name of the municipality that will undertake the project and its authorized representative. Provide the names and other pertinent information for professional services applicable to your project. **NOTE:** The Private LSL Replacement Program will only provide up to \$5,000 in funding for engineering services and only to municipalities with a population of 3,300 or less.

Municipality Name:

**Authorized Representative**

Name	Title		
Street Address	City	State	ZIP Code + 4
Phone No. (include area code)	Email		

**Main Municipal Contact** (Should be someone familiar with the project and regularly available.)

Name	Title		
Street Address	City	State	ZIP Code + 4
Phone No. (include area code)	Email		

**Consulting Engineer (if applicable)**

Name of Consulting Firm

Contact Name	Title		
Street Address	City	State	ZIP Code + 4
Phone No. (include area code)	Email		

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**Part 2: Evaluation Question**

1. Has your municipality enacted an ordinance that requires each owner of a property that is serviced by a customer-side water service line containing lead to replace that customer-side water service line under certain circumstances?

Yes  No

If yes, please attach a copy of the ordinance and proof of enactment.

2. Are you planning on removing all LSLs in your municipality in the calendar year that you are requesting assistance?

Yes  No

If yes, describe below or submit separate documentation demonstrating the accuracy of your materials inventory and your plan for removing all LSLs in the calendar year that you are requesting assistance.

**Part 3: Authorized Representative Certification**

To the best of my knowledge and belief, data provided in this form is true and correct. The person identified below is authorized to act as the representative of the applicant and to provide additional information as needed.

This form may be signed electronically, pursuant to Wis. Stat. Chapter 137. By typing your name, you are expressing intent to sign this form and attesting that all information provided is true and accurate to the best of your knowledge. If you decline to sign this form electronically, you must physically sign this form. If not signing electronically, print the form, sign on the last page, and scan it. **Applications should be submitted via email, along with any required attachments, to: [DNRLSLfunding@wisconsin.gov](mailto:DNRLSLfunding@wisconsin.gov).** The maximum email size allowed is 25 MB.

Printed or Typed Name of Authorized Representative

Title

Signature of Authorized Representative

Date Signed

**NOTE:** If submitting this request electronically, please type your name on the signature line. Your typed name, along with the email message generated from electronic submittal of this form, will be used as an electronic signature which is the legal equivalent to an actual signature.



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**Part 4: Priority Evaluation and Ranking Criteria Detail**

**Description of the Criteria Used in Ranking for Informational Purposes Only**

Points will be awarded according to the guidelines below as described in the Safe Drinking Water Loan Program Intended Use Plan. The most recent data available at the time of the Priority Evaluation and Ranking Form submission deadline will be used.

**This section is for informational purposes only. Applicants should not fill out this section.**

- **Poverty Percentage:** Using data from the American Community Survey (ACS)<sup>1</sup>, the percent of a municipality's population below 200% of the federal poverty level will generate points equal to the percentage, adjusted to the nearest whole number.
  
- **Percentage of Population Under Age 5:** Using data from the ACS, the percent of a municipality's population under the age of five will provide 5 to 25 points as detailed in the [Safe Drinking Water Loan Program Intended Use Plan](#).
  
- **Municipal Population:** This will be used as a tiebreaker only, with the lower population receiving priority. Population estimates from the [Wisconsin Department of Administration's Demographic Services Center](#) will be used.
  
- **Mandatory Ordinance:** Municipalities will receive 10 points for having enacted an ordinance that requires each owner of a property that is serviced by a customer-side water service line containing lead to replace that customer-side water service line under certain conditions. Municipalities must provide documentation to support claims that a mandatory ordinance has been enacted.
  
- **Lead Sampling Results or Large System Optimization:** There are two ways to receive points in this category. If an applicant scores in more than one of the subcategories described below, the applicant will receive points for the highest scoring subcategory, not additive points for each subcategory they score in. The most that one applicant may score in this category is 30 points.
  - **90th Percentile Lead Levels:** Water systems whose 90th percentile result is 5 µg/L or greater are eligible for points in this category. Data for the last ten years will be provided by DNR's Drinking and Groundwater Program. This report will be provided at the same time data for the other metrics is obtained. The breakdowns are as follows:
    - Greater than 15 µg/L = 30 points (Greater than 15 µg/L is a lead action level exceedance)
    - Greater than 10 µg/L up to 15 µg/L = 20 points
    - 5 µg/L up to 10 µg/L = 10 points
  - **Systems with Large Service Populations:** Water systems that serve a population of greater than 50,000 individuals are eligible for 20 points. Service population data will be provided by DNR's Drinking and Groundwater Program.
  
- **Whether all remaining LSLs can be removed in the upcoming construction season:** Municipalities that are positioned to remove all their remaining LSLs in one construction season will be awarded 25 points. This metric will be evaluated using the following criteria:

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<sup>1</sup> The ACS is an ongoing survey of the US population conducted by the US Census Bureau. Unlike the decennial census, which attempts to survey the entire population and collects a limited amount of information, the ACS releases results annually based on a sub-sample of the population and includes more detailed information on socioeconomic factors such as poverty. Multiple years of data are pooled together to provide more reliable estimates for geographic areas with small population sizes. The data can be found at <https://data.census.gov/cedsci/>

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- Whether a mandatory LSL replacement ordinance has been adopted.
- The status of inventory efforts and reporting of inventory to the PSC. In order to evaluate this, DNR will determine the percentage of customer-side service lines identified by using annual water utility reports generated by the PSC, pages W-22 and W-29. To qualify for the points in this category, the applicant must have a percentage of customer-side service lines identified between 90-110%. To calculate the percentage, the total number of customer-side service lines reported (W-29) is divided by the total number of utility-side service lines reported (W-22). Municipalities closer to 100% have stronger inventories and will be prioritized.
- The municipality's detailed plan for removing all LSLs. This information should be provided with the application (form 8700-382).