

Complete this form for each site and submit to the Sludge / Waste Management Specialist at the appropriate Department of Natural Resources service center for approval evaluation. An approval letter and/or Form 3400-122 must be obtained before sludge can be applied, unless self-approved. See additional instructions on pages 3 and 4.

Notice: Completion and submission of this form is mandatory under s. 283.55, Wis. Stats., and ch. NR 204 or 214, Wis. Adm. Code, for Municipal Sludge and Industrial Waste and under s. 281.48, Wis. Stats., and ch. NR 113, Wis. Adm. Code, for septage. Failure to properly complete and submit this form is a violation of s. 283.91 or s. 281.48, Wis. Stats., and may result in a monetary penalty and/or imprisonment. Personally identifiable information on this form is not intended to be used for other purpose but may be made available to requesters under Wisconsin's Open Records law ss. 19.32-19.39, Wis. Stats.

Permittee Information

Permittee Name (or Licensed Business if Septage Site)		Telephone Number (include area code)	
Address	City	State	ZIP Code
WPDES Permit Number WI-00 _ _ _ _ _	Septage License Number _ _ _ _ _		

Waste Information

Waste(s) to be Land Applied

- Whey or Permeate
 Industrial Sludge
 Food Processing Waste
 Septage
 Municipal Sludge
 Paper Mill Sludge
 Industrial Wastewater
 Other (specify) _____

Site Information

Instructions: Outline the exact location of the site on a soils map, a plat map, and a USGS topo map or aerial photograph. Also, label the site number. Soil Map Sheet Number

Site Number / Name	<input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town of _____	(indicate only one)	County (indicate only one)		
Field Number	Legal Description	Section	Township	Range	Acreage
			N		
			N		
			N		
			N		
			N		
(add additional sheets, if necessary)					

Site Owner Name Have all requested sites been in agricultural production in the last 2 years? Yes No

Site Farmer Name (if different than owner) If no, explain: _____

Name of Entity Applying Waste

Municipal Sludge Only

The soil test results must be submitted prior to site approval. If you need assistance, please contact your DNR Sludge Management Specialist.

Compliance With Site Requirements: Have all site criteria, including distance criteria for separation between the site boundary and waterways, wells, residences, etc. as indicated on page 2 of this form been complied with? Yes No

If no, explain: _____

Has this site been self approved? Yes No

If yes, DNR Site Self-Approver Number: _____

Industrial Waste Only		
Season	Proposed Application Rate (gal/acre or ton/acre) Per Application	Total
Summer		
Winter		
Year of Application		

Comments: _____

Signature of Responsible Party Date Signed

Printed or Typed Name Title

If any of the applicable separation distances shown below are not complied with, select the "No" box under **Compliance With Site Requirements** on page 1 of this form and provide an explanation in the space provided (or attach sheet if necessary).

Existing Cover Crop

Cultivated Cropland Tree Plantation Pasture Permanent Hayland Other (specify) _____

Has the site been used or is it currently being used for the landspreading of non-agricultural waste? Yes No

If yes, select type(s) of waste, and note in the comments section on the front of this form.

Holding Tank / Septic Combined Waste Whey or Permeate Municipal Sludge
 Industrial Sludge Food Processing Waste Paper Mill Sludge Industrial Waste
 Other (specify) _____

What type of land use is adjacent to site? (select all appropriate)

Residential Commercial Industrial Agricultural
 Forest Landfill Mining Operation Recreational
 Other (specify) _____

The separation distance between the ground surface and bedrock or groundwater is greater than: 36 inches 18 inches

Industrial Sludge and Waste Only

Criteria for Industrial Sludge or Waste Applied to Land

Site Criteria	Surface	Incorporation	Injection
Distance to public water supply	1000 ft.	1000 ft.	1000 ft.
Distance to private water supply	250 ft.	250 ft.	250 ft.
Distance to residence	500 ft.	500 ft.	500 ft.
Distance with written permission	500 ft.	200 ft.	200 ft.
Distance to any surface water or dry run	200 ft.	50 ft.	50 ft.
Distance to any surface water or dry run with vegetative buffer	100 ft.	50 ft.	50 ft.

Municipal Sludge / Septage Only

Criteria for Non-Eq Municipal Sludge / Septage Applied to Land

Site Criteria	Surface	Incorporation	Injection
Depth to bedrock	3 ft.	3 ft.	3 ft.
Depth to high groundwater	3 ft.	3 ft.	3 ft.
Allowable slopes	0-6 %	0-12 %	0-12 %

Distance to wells

Site Criteria	Surface	Incorporation	Injection
Community water supply or school	1000 ft.	1000 ft.	1000 ft.
Other	250 ft.	250 ft.	250 ft.

Minimum distance to residence, business or recreation area	500 ft.	200 ft.	200 ft.
Minimum distance to residence or business with permission	250 ft.	100 ft.	100 ft.
Distance to rural schools and health care facilities	1000 ft.	1000 ft.	500 ft.
Distance to property line	50 ft.	25 ft.	25 ft.

Minimum distance to streams, lakes, ponds, wetlands or channelized waterways connected to a stream, lake, pond or wetland

Slope 0 to < 6	200 ft.	150 ft.	100 ft.
Slope 6 to < 12	Not Allowed	200 ft.	150 ft.

Minimum distance to grass waterways, or dry run with a 50 foot range grass strip.

Slope 0 to < 6	100 ft.	50 ft.	25 ft.
Slope 6 to < 12	Not Allowed	100 ft.	50 ft.

Soil permeability range (in/hr)	0.2-6.0	0-6.0	0-6.0
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Note: The Department will not determine whether the requested sites are in government sponsored agricultural programs (i.e., CRP, ACR, etc.), or whether they are subject to any local ordinances. The permittee should contact the appropriate government agency to determine whether any additional restrictions or penalties apply.

Instructions

This form is designed to provide the Department all the necessary information to evaluate a land application site. This form must be filled in completely and submitted to this Department whenever you wish to add a site that has not been previously approved. The form can be used for multiple sites but only if all the sites are owned and farmed by one person; are in the same city, village, or township; and are in the same county. The instructions for completing the form are as follows:

1. **Name, Address, City, State, ZIP Code, Telephone Number:** This should be the same information as in your WPDES permit or in other DNR submittals. The telephone number should be for the contact person responsible for your land application program. If you are a subsidiary of a parent company please use the name and location that appears on your permit.
2. **Permit / License:**
 - A. **WPDES Permit Number:** This will be the specific or general permit number of the permittee whose waste/sludge is being land applied. Permit numbers are 7 digits but the first 2 zeros are already on the form. Disregard this entry if the waste is septage.
 - B. **Septage License Number:** If domestic septage or holding tank waste is being applied by a licensed sanitary hauler the 4 digit number is entered here. Disregard this entry if the waste / sludge is regulated by WPDES permit.
3. **Describe Waste(s) to be Land Applied:** Whey or permeate means the liquid byproduct from cheese making or any of its components such as lactose permeate or mother liquor from lactose crystallization. Sludges are the solid residue from biological wastewater treatment systems. Municipal sludge is from publicly-owned treatment works even if industrial wastewater is being treated. Industrial sludge is from a system treating industrial wastewater which may contain the sanitary waste from employees. Sludge from pulp and paper mills have a separate identification box. Food processing byproducts or wastes is generally a solid or semi-solid waste such as sweet corn cobs and husks, cabbage leaves and cores, potato peels or paunch manure from abattoirs. Industrial wastewater means liquid waste such as cheese factory wash water, condensate of whey (COW) water, etc. Septage is waste from domestic holding tanks or septic tanks. If your waste does not fit into any of these descriptions, select "Other" and describe what the waste consists of.
4. **Site Number / Name:** This is an eight character, or less, identification number or word to uniquely identify the site.
5. **Village, City or Town:** This is the location of the field in which you are requesting approval. If the field is located within the incorporated city limits or village limits, you would select that box and list the name, but if it is in the unincorporated township, select the box marked town and write in the township name. Only one name can be entered, so if multiple fields are in a different village, city, or town, another form must be submitted.
6. **County:** This is the county in which the field is located. If your fields are located in more than one county you must submit a separate form for each county.
7. **Field Number:** This is a three character, or less, identification number that will uniquely identify each field at the site. For example, if site number were the farmer's initials (such as J.R.), the field numbers could be JR1, JR2, JR3, etc.
8. **Legal Description:** In a section there are 640 acres of land divided into quarters to describe the location. Each quarter is 160 acres, each quarter-quarter is 40 acres and each quarter-quarter-quarter is 10 acres. Enter enough quarter information to describe the field. For example, if you have 20 acres in the North $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ you would enter this on the sheet as follows: N $\frac{1}{2}$, NE $\frac{1}{4}$, SE $\frac{1}{4}$. The legal description is obtained from plat books.
9. **Section, Township, Range:** This information is found in plat books. Section numbers will be 1-36. Townships will always be North and Range will either be East or West. Example: Sec. 19, T 30 N, R 3 E.
10. **Acreage:** List the exact acreage of the area that you wish to be approved. If the field has 100 acres but you are only asking for approval for 40 acres then you would enter 40 in this block.
11. **Site Owner Name:** This is the owner of record at the Registrar of Deeds office in the county.
12. **Site Farmer Name:** The name of the person who is actually planting the crops and is responsible for fertilizing and harvesting the crops.
13. **Name of Entity Applying Waste:** This could be the name of the generator of the waste such as the municipality or the industry or it could be the name of the contract hauler who is responsible for managing the waste.

Instructions (continued)

14. **Compliance with Site Requirements:** Check all separation distance and other requirements as noted on the back of this form, and indicate if all applicable criteria are satisfied at this site by checking this box either yes or no. If you check no; explain why you are still requesting approval for this site.
15. **Comments:** Make any pertinent comments concerning this application in the space provided.
16. **Signature Block:** Sign the form, print your name, state your title, and indicate the date you sign the form.
17. **Page 2:** Answer questions as indicated on page 2. Incomplete forms may be returned for completion, or rejected.

Municipal Sludge Only

18. **Soil Test Results:** Soil tests must be conducted and results submitted with this application. Analyses must be done every 4 years by a Department approved testing laboratory and submitted to your DNR representative. Sampling shall be done in accordance with UW-Extension Bulletin A-2100.
19. **Self-Approved:** Indicate whether the site has been self-approved in compliance with ch. NR 204; and if so, provide the applicable DNR site self-approval number.

Industrial Waste Only

20. **Application Rate:** Indicate the summer and winter application rate you propose to utilize in gal/acre or ton/acre, and the year of application.