

State of Wisconsin  
 Department of Natural Resources  
 Bureau of Natural Heritage Conservation  
 Attn: Endangered Resources Review Program  
 PO Box 7921, Madison WI 53707-7921  
 dnr.wi.gov

## Voluntary Expedited Endangered Resources Review Request

Form 1700-047E (R 12/17)

Voluntary Expedited Endangered Resources (VEER) Reviews are a voluntary service offered to customers in a guaranteed turnaround time of 7 working days. You may still use the regular Endangered Resources (ER) Review Request process established in NR 29, Wis. Adm. Code, at a lower cost. The turnaround time for regular ER Reviews varies depending on workload and staffing.

**Notice:** Pursuant to s. 23.27(3)(b), Wis. Stats., this form must be completed and submitted to the Department of Natural Resources (DNR) to request an Endangered Resources (VEER) Review of a proposed development, management, planning or similar type of project. A VEER Review provides the requester with information from Wisconsin's Natural Heritage Inventory (NHI) database and other sources on rare plants and animals, high quality natural communities, and other endangered resources that may be impacted by the proposed project. The VEER Review will also include specific recommendations to help projects comply with Wisconsin's Endangered Species Law (s. 29.604, Wis. Stats.) and other laws and regulations protecting endangered resources. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Open Records Law (ss. 19.31-19.39, Wis. Stats.).

**Instructions:** Before completing this form, please read the information on Page 3 regarding VEER Review service availability, processing, and fees. The following materials are required to process this request. Submit all materials by mail to the address above or email (DNRERReview@wisconsin.gov).

- Completed, signed form
- Map(s) delineating the project area, preferably an aerial photo
- Minimum fee of \$420 due upon application, which covers up to three hours of time to complete the VEER Review. Make checks payable to the ER Review Program. Upon completion of the VEER Review, the requester will be invoiced for any additional time (in excess of the initial three hours) required to complete the VEER Review (see Page 3).

Submission of the following materials are strongly encouraged and will facilitate review of your project:

- [NHI Public Portal Preliminary Assessment Printout](#)
- Photographs that clearly show the project area, including natural features and vegetation present on site
- Additional relevant information and reports (e.g., detailed project and habitat descriptions, wetland delineation, and site plans)

**Section 1: Requester Information (ER Review, correspondence and invoice will be sent to this person)**

Name	Organization		
Mailing Address	City	State	ZIP Code
Telephone Number	Email Address		

**Section 2: Landowner Information (if different than Section 1)**

Name	Organization		
Mailing Address	City	State	ZIP Code
Telephone Number	Email Address		

**Section 3: Project Information**

Project Name	Project Address (if applicable)
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Project Types:

Residential  
  Commercial  
  Industrial  
  Utility/Energy  
  Transportation (roads, railroads, trails, harbors, airports)

NRCS  
  Other: \_\_\_\_\_

PSC Approval (Utility/Energy only) <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unknown	DOT or FHWA Administered <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unknown
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Start Date (on-site disturbance)	End Date (on-site disturbance)	Federal Land, Funding or Permit <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unknown
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County	<input type="radio"/> City <input type="radio"/> Town <input type="radio"/> Village of:	Land Types (Select all that apply) <input type="checkbox"/> Private <input type="checkbox"/> Public (e.g. road ROWs, schools, city/county land, etc.)
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Township	Range	Direction	Section	Additional Comments on TRS Location (attach additional information if necessary)
N		<input type="radio"/> E <input type="radio"/> W		
N		<input type="radio"/> E <input type="radio"/> W		

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### Section 3: Project Information, *continued*

Provide a detailed description of the proposed project and associated disturbance, including acres to be disturbed. Attach additional pages as needed.

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Provide a detailed description of the habitat types and current land use within the limits of the project area (e.g., 50% in active agriculture-currently corn, 20% floodplain forest, 15% industrial area, 10% hardwood swamp dominated by black ash, 5% fallow field - in active agriculture until one year ago). Attach additional pages as needed.

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List all wetlands and waterbodies (e.g., rivers, intermittent streams, lakes, marshes) within or adjacent to the project area. List any known or suspected impacts of the proposed project to these wetlands and waterbodies. Indicate the location(s) of any point source discharge(s) into wetlands or waterbodies.

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List any reports or correspondence concerning endangered resources or habitat that may be impacted by the proposed project (e.g., wetland delineation, endangered resources reviews, habitat assessments, and rare species surveys). Attach copies if available.

### Section 4: Related Permits, Licenses or Regulatory Approvals (DNR or other state/federal agency)

Permit, License or Approval	Contact Person	Status
		<input type="checkbox"/> will be applying for <input type="checkbox"/> have applied for <input type="checkbox"/> have received
		<input type="checkbox"/> will be applying for <input type="checkbox"/> have applied for <input type="checkbox"/> have received

### Section 5: Terms and Conditions

The requested VEER Review may contain NHI data and information (including specific locations of endangered resources) which are considered sensitive and are not subject to Wisconsin's Open Records Law (per s. 23.27, Wis. Stats.). The information contained in the VEER Review is solely for planning and implementation of the proposed project. As such, the information contained in the VEER Review shall only be shared with individuals who need this information to carry out specific roles in the planning and implementation of the proposed project. The requester must agree to not reproduce or disseminate the VEER Review or the specific locations of endangered resources contained in the VEER Review to any other parties or individuals without prior written permission from the DNR Bureau of Natural Heritage Conservation. (Contact the Endangered Resources Review Program at 608-267-0862 if you have any questions about sharing information contained in the VEER Review.)

### Section 6: Certification by Requester

I have read and understand the information on Page 3 regarding VEER Review service availability, processing, and fees. I understand that the submitted project may not be eligible for a VEER Review, and that the DNR will contact me within 2 working days to inform me if a VEER Review can be completed for this project. I am submitting with this form the minimum fee for the first 3 hours of staff time required to process this request. I also agree to pay, within 30 days of receipt of an invoice, the amount indicated on the invoice which covers any additional time (in excess of the initial three hours) required to complete the VEER Review. I am the owner, authorized representative of the owner, or utility representative of the property for which I am requesting a Voluntary Expedited Endangered Resources (VEER) Review. I accept the terms and conditions outlined in Section 5 (above). To the best of my knowledge, the information I have provided is complete and accurate.

**NOTE:** If submitting this request electronically, please type your name on the signature line. Your typed name, along with the email message generated from electronic submittal of this form, will be used as an electronic signature which is the legal equivalent to an actual signature.

Signature of Requester

Date Signed

Printed Name

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## Important Information About VEER Review Service Availability, Processing, Eligibility, and Fees

A VEER is equivalent in all respects to a regular ER Review, with the exception that it is completed in the guaranteed timeframe of 7 working days. Because of the very short timeframe of VEER Reviews, the ER Review Program can commit to providing this VEER Review service only after project scope has been confirmed. Upon receipt of all materials indicated on Page 1, the ER Review Program will notify the applicant within 2 working days regarding whether a VEER Review can be completed for the project. If not, the ER Review Program will return your check to you. Please notify the ER Review Program if you would like the request to be completed via the regular ER Review process.

**Projects not eligible for VEER Review service:** Public transportation projects and projects whose nature, scope, and complexity are such that an expedited review is not feasible are not eligible for VEER Review service. Review of these projects should be requested through the regular ER Review process.

**Fee:** The minimum \$420 fee covers up to three hours of time to complete the VEER Review. The fee for each additional hour, or any portion thereof, of time required to complete the VEER Review is \$140. Upon completion of the VEER Review, the requester will be invoiced for any additional time (in excess of the initial three hours) required to complete the VEER Review.

**When to request a VEER Review.** We suggest that you request review of the proposed project well in advance of when the project is scheduled to begin so that you can identify and plan for any seasonal limitations that may be imposed on the project and allow time for any field surveys that may need to be conducted during a specific time of year (e.g., during the breeding or growing season). Inclusion of a VEER Review with application materials for other Department permits may help quicken and facilitate the permit review process.