



**Working Title: Conservation Warden**

**Classification: Conservation Warden**

**Location: Division of Public Safety and Resource Protection**

### **POSITION SUMMARY**

The Conservation Warden Position is a Wisconsin Law Enforcement Officer responsible for enforcing all laws of the state while on department managed properties and is the principal enforcement officer for all laws administered by the Department of Natural Resources throughout Wisconsin and within an assigned administrative area.

In addition, the Conservation Warden Position engages in community policing, outreach, internal and external partnerships, and education throughout Wisconsin and within an assigned administrative area.

### **SCOPE OF AUTHORITY**

This position has statewide responsibility and authority, but will be assigned an area of administrative responsibility within a team upon completion of the assigned training program.

### **GOALS AND WORKER ACTIVITIES**

- 70% A. Investigate and enforce all Wisconsin State Statutes, Administrative Codes, orders and laws the Wisconsin DNR is charged with enforcing. Maintain a readiness to respond.**
- A.1 Plan and conduct responsive and preventative enforcement strategies, investigations, patrols, environmental enforcement actions, public health actions, and audits in order to enforce the laws Conservation Wardens are charged with enforcing.
  - A.2 Conduct search and rescue or recovery of persons who are lost, missing, injured/ill or otherwise in danger which may include the use of recreational vehicles.
  - A.3 Respond to emergency declarations.
  - A.4 Exercise expanded warden authority to arrest persons committing crimes in their presence, wanted on felony warrants, or otherwise assist local, county, or state law enforcement agencies in enforcement activities.
- 20% B. Community Oriented Policing- Build trusting relationships with the citizens of Wisconsin in order to proactively problem solve issues that are related to public safety, public health & welfare, and environmental protection.**
- B.1 Educate customers, including diverse groups, on the safe and wise use of our natural resources and how to recreate safely.
  - B.2 Assist with recruiting staff into the bureau of law enforcement by engaging the youth within the community.
  - B.3 Assist with recruiting and mentoring the next generation of customers, including diverse groups, by partnering with the R3 program staff.



- B.4 Engage with the community partners, local government, law enforcement entities, court, civic groups, educational institutions, churches, and citizen groups to advance the mission of the department and bureau.
- B.5 Deliver outstanding customer service to all of Wisconsin's citizens, including diverse groups.
- B. 6 Develop positive working relationships with WI DNR staff from all programs to ensure a coordinated, consistent, and cooperative enforcement service delivery model in the assigned work area.

**10% C. Administration and Training: Maintain public trust through accurate transactions.**

- C.1 Court- File and retain records and reports with the court as necessary to meet the requirements of state law and policy.
- C.2 Training - Receive and participate in training as required by the department and Wisconsin Law. Become engaged in training programs within the bureau [Field Training; Academy Teacher, Mentor, or Actor; Tactical Disciplines, etc.]
- C.3 Records - Document expense, time and fleet, financial and business records as required within agency and bureau systems. Maintain all records per statute and policy on record retention. Accurately record and maintain all law enforcement transactions in department provided systems as required by policy and law
- C.4 Other duties as assigned.

**KNOWLEDGE, SKILLS, AND ABILITIES**

1. Knowledge of the general principles and management practices associated with our environment, the natural resources within, and how people interact and recreate with our natural resources [Knowledge of common Wisconsin game birds, animals and fish as well as habitat preferences, trees and plants, and recreational activities].
2. Skill in effective oral and written communication.
3. Skill in effective public presentation, interpersonal skills, and knowledge of instructional methods.
4. Skill in the use of personal computer programs, the internet, mobile telephonic technology, and various Medias and communication tools
5. Knowledge of the principles, concepts, techniques used, training required, and purpose of law enforcement.
6. Skill in the ability to safely, confidently, and effectively resolve crisis and conflict while on the job.
7. Ability to build trusting relationships with a wide range of customers, including diverse groups [build and effectively utilize relationships, influence groups, and builds trust].
8. Ability to problem solve and work through complex problems.



9. Knowledge of hunting, fishing, outdoor recreation, and trapping techniques [knowledge of ways people recreate and types of equipment used to recreate and harvest natural resources, both legally and illegally, including weapons, traps, tackle, etc.].
10. Skill in operating boats, snowmobiles, and All Terrain Vehicles.
11. Skill in the use of and knowledge in the types of firearms.

**Physical Requirements, Special Requirement, and Environmental Factors**

- Must meet all of the standards and policies set forth in Wisconsin Law, by the Law Enforcement Standards Board, and by department policy pertaining to the recruitment and selection of Wisconsin Law Enforcement Officers
- Must maintain skills necessary to upkeep certification as a Wisconsin Law Enforcement Officer
- This position will spend a significant amount of time outdoors in all Wisconsin Weather Conditions.