

State of Wisconsin

DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Daniel L. Meyer, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



MacKenzie Center Education Internship

The MacKenzie Center, just 25 miles north of Madison, is a diverse environmental education and outdoor skills center with a remarkable conservation history. With interpretive trails, exhibits, museums and programming available for school and youth groups, MacKenzie is a wonderful place to visit and learn about the natural world.

Position Summary:

The MacKenzie Center is looking for a hardworking, energetic, and flexible intern to assist with environmental education and outdoor skills programs for schools and groups visiting the Center. Training will be provided for all areas of responsibility. In addition to leading environmental education and outdoor skills programs, the intern will actively participate in special events and projects, and help to develop new programs as part of the MacKenzie Center team.

This position works under the immediate direction of the Education Team Lead and is supervised by the MacKenzie Center Property Manager. This position represents and supports the rules, policies, missions, and practices of the Wisconsin Department of Natural Resources.

Hours & Duration:

- Average 20 hours per week for 12 weeks (September - November); with potential to extend

Compensation:

- This is an unpaid internship and housing is not provided
- Learn from professional naturalists and educators
- Gain experience teaching school groups with a variety of environmental education and outdoor skills topics and learn effective teaching tools and strategies

Duties:

- Teach classes and lead tours for school and youth groups of a variety of ages
- Participate in outreach programs and special events
- Develop educational materials and special projects as assigned

Qualifications:

- Experience teaching or speaking with large groups of people from a range of backgrounds
- Interest in environmental education. Coursework in natural resources or education is preferred
- Familiarity with basic concepts of ecology, biology, and natural history
- Appreciation for conservation and ecological sustainability
- Ability to work outdoors in a variety of weather conditions
- Flexible and adaptable to meet the needs of an evolving work environment
- Able to work independently, follow directions, and complete tasks in an efficient manner

How to apply:

Submit a resume, cover letter and references to Christopher Tall at the address or email below.

Christopher Tall
The MacKenzie Center - W7303 County Highway CS, Poynette, WI 53955
Christopher.Tall@wisconsin.gov

Application Deadline: August 12, 2018. Interviews will be conducted the last week of August at the MacKenzie Center in Poynette, Wisconsin; exact date to be announced.

If you are interested in earning college credit, contact the appropriate office at your school to design an independent study. An intern project is optional.

Questions: Contact Education Team Lead at Christopher.Tall@wisconsin.gov, 608-635-8112