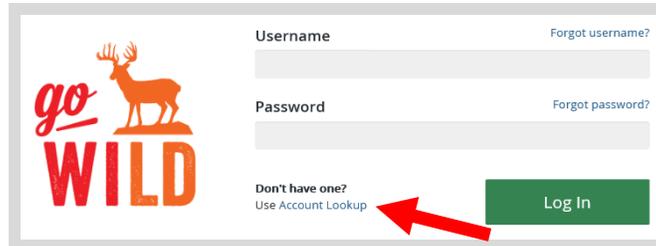


HOW TO: Register an ATV/UTV in Go Wild

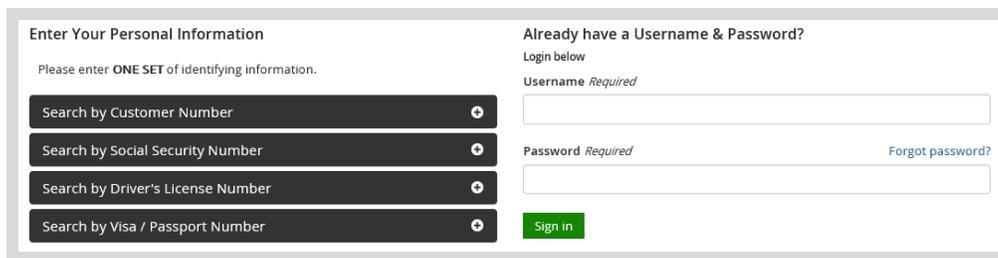
STEP 1: Log in / create your Go Wild account

- Visit the website gowild.wi.gov. If you have already set up a username/password for your account, you may log in directly using that. If you have not yet created a username/password, use the "Account Lookup" option to search for your account or create a new account if necessary.



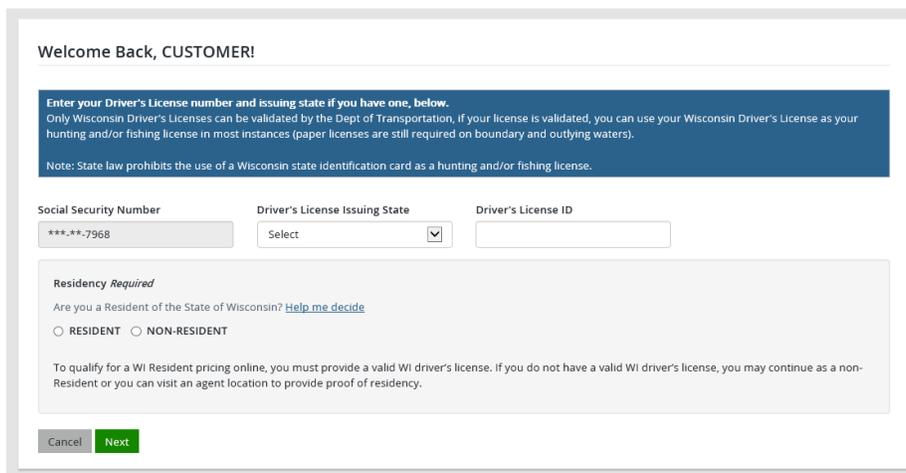
The image shows the Go Wild login page. On the left is the Go Wild logo featuring a deer. To the right are two input fields: "Username" with a "Forgot username?" link and "Password" with a "Forgot password?" link. Below these is a "Log In" button. A red arrow points to a link that says "Don't have one? Use Account Lookup".

- **Access your Account** - Search for your existing customer record using one of the four personal information options on the left. Or enter your username and password for your account, if you have already created one.



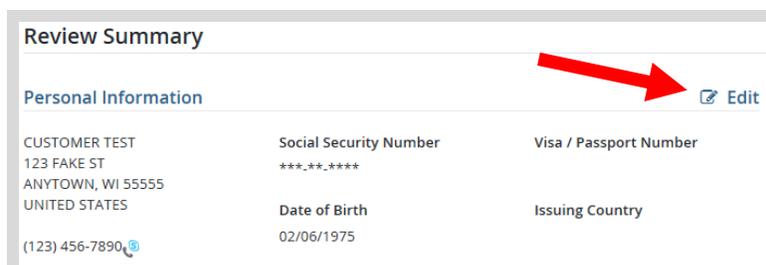
The image shows a form with two main sections. The left section is titled "Enter Your Personal Information" and asks the user to enter "ONE SET of identifying information." It lists four search options: "Search by Customer Number", "Search by Social Security Number", "Search by Driver's License Number", and "Search by Visa / Passport Number". The right section is titled "Already have a Username & Password?" and asks the user to "Login below". It has fields for "Username Required" and "Password Required" (with a "Forgot password?" link) and a "Sign in" button.

- **Welcome Back!** Enter your driver license information (optional). If you do not wish to enter your driver license, leave both the DL state and DL number blank. Next indicate your state residency (Wisconsin resident or nonresident). If you are unsure of your state residency, select the [Help me decide](#) link. *Note: To change your residency from nonresident to resident, all customers age 18 and over must include a WI driver license number.*



The image shows a "Welcome Back, CUSTOMER!" form. It has a blue box with instructions: "Enter your Driver's License number and issuing state if you have one, below. Only Wisconsin Driver's Licenses can be validated by the Dept of Transportation, if your license is validated, you can use your Wisconsin Driver's License as your hunting and/or fishing license in most instances (paper licenses are still required on boundary and outlying waters). Note: State law prohibits the use of a Wisconsin state identification card as a hunting and/or fishing license." Below this are three input fields: "Social Security Number" (with a masked value), "Driver's License Issuing State" (a dropdown menu), and "Driver's License ID". There is a "Residency Required" section with radio buttons for "RESIDENT" and "NON-RESIDENT", and a "Help me decide" link. At the bottom are "Cancel" and "Next" buttons.

- **Review Summary.** Check your personal information for accuracy. If changes need to be made, select the [Edit](#) icon. **IT IS VERY IMPORTANT FOR THE ADDRESS TO BE CURRENT IN ORDER FOR YOU TO RECEIVE YOUR REGISTRATION MATERIALS!** If everything is correct, select the **Yes** button.



The image shows a "Review Summary" page. It has a section titled "Personal Information" with a red arrow pointing to an "Edit" icon. Below this is a table of personal information:

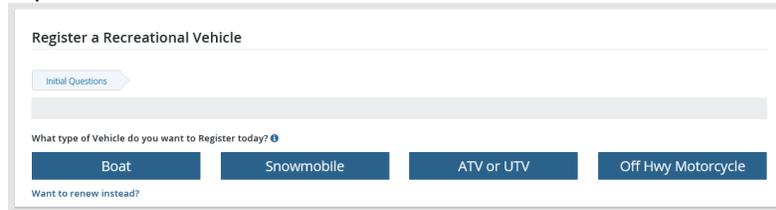
CUSTOMER TEST	Social Security Number	Visa / Passport Number
123 FAKE ST	***.**-*****	
ANYTOWN, WI 55555		
UNITED STATES	Date of Birth	Issuing Country
(123) 456-7890	02/06/1975	

STEP 2: Select your vehicle to register

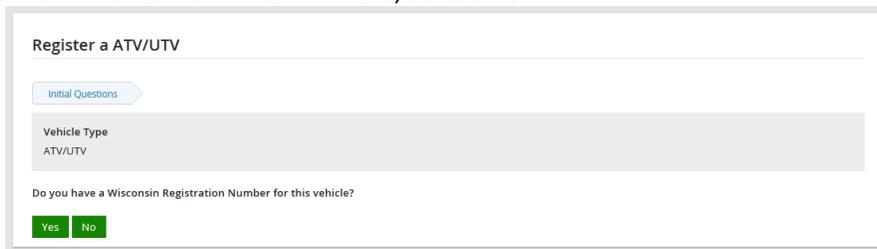
- **Customer Homepage.** Locate the section for ATV/UTV, Boats, Off-Highway Motorcycles, and Snowmobiles. Select the button to Register Vehicles.



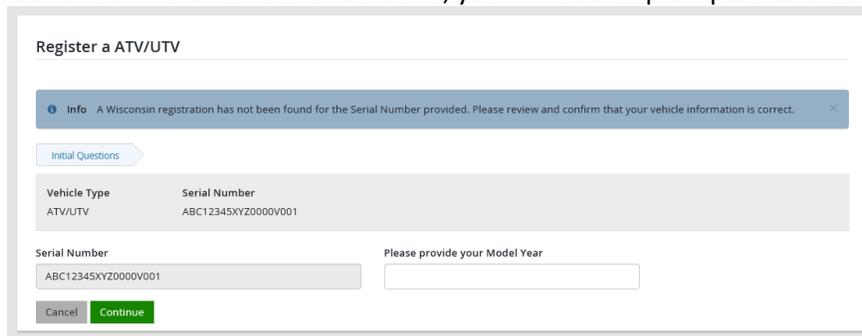
- **Register a recreational vehicle.** Select the type of vehicle you wish to register. Click on the  icon for vehicle definitions and descriptions.

A screenshot of a web form titled "Register a Recreational Vehicle". It features an "Initial Questions" button. Below that, a question asks "What type of Vehicle do you want to Register today?". There are four blue buttons: "Boat", "Snowmobile", "ATV or UTV", and "Off Hwy Motorcycle". At the bottom, there is a link that says "Want to renew instead?".

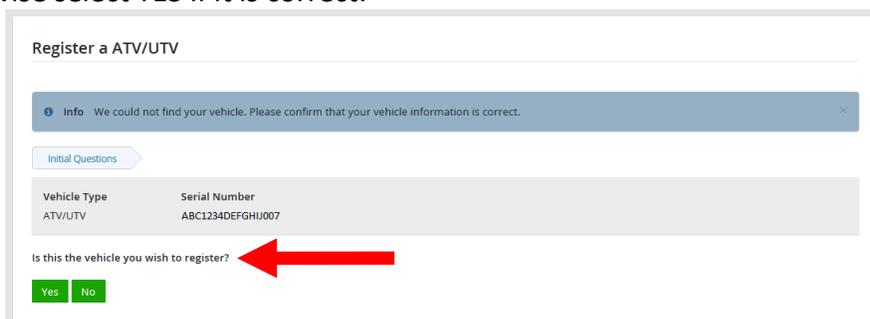
- **Vehicle Search.** If the vehicle has been registered in Wisconsin before, and you have the Wisconsin registration number, select YES and enter it. If not available, select NO.

A screenshot of a web form titled "Register a ATV/UTV". It has an "Initial Questions" button. Below it, the "Vehicle Type" is set to "ATV/UTV". A question asks "Do you have a Wisconsin Registration Number for this vehicle?". There are two green buttons: "Yes" and "No".

- **Enter Serial Number.** If no registration number is available, you will be asked to enter the vehicle serial number. Select Continue. If the vehicle is not found, you will also be prompted to enter the model year.

A screenshot of a web form titled "Register a ATV/UTV". At the top, there is a blue information box that says "A Wisconsin registration has not been found for the Serial Number provided. Please review and confirm that your vehicle information is correct." Below this is an "Initial Questions" button. The "Vehicle Type" is "ATV/UTV" and the "Serial Number" is "ABC12345XYZ0000V001". There are two input fields: "Serial Number" (containing the same serial number) and "Please provide your Model Year". At the bottom, there are "Cancel" and "Continue" buttons.

- **Vehicle confirmation.** If that vehicle has been registered in Wisconsin before, it will find it in the database. If not, the system will assume it is a new registration. Use the information on the screen to confirm the vehicle is the one you wish to register. If it does not look correct, select NO and search again. Otherwise select YES if it is correct.

A screenshot of a web form titled "Register a ATV/UTV". At the top, there is a blue information box that says "We could not find your vehicle. Please confirm that your vehicle information is correct." Below this is an "Initial Questions" button. The "Vehicle Type" is "ATV/UTV" and the "Serial Number" is "ABC1234DEFGHJ007". A question asks "Is this the vehicle you wish to register?". There are two green buttons: "Yes" and "No". A red arrow points from the right towards the "Is this the vehicle you wish to register?" question.

- **Serial number verification.** How did you confirm the serial number on your vehicle? Pick the one that most closely matches the document you copied the serial number from. Select Continue.

- **Vehicle Information.** Enter the specifications of your vehicle. Make sure to fill in all required fields and answer all required questions. Click on the  icons to help with definitions and descriptions.

- **Additional Questions.** Answer all the YES/NO questions regarding your vehicle accessories and specifics.

- **Purchase Information.** Enter the name and address of the person or business that sold you the vehicle. Make sure to fill in all required fields.

- **Tax Information.** Enter the date purchased and the Wisconsin county it will be primarily used/kept in. Enter the amount you paid for the vehicle. Make sure to answer all trade ins and tax exemption.

Tax Information

A 5% WI sales tax must be collected for all nonexempt private party or dealer sales. County and stadium use taxes may also apply and are based on where the vehicle is primarily kept/used while in Wisconsin. Credit will be given for state and local taxes previously paid by the registration (i.e. tax paid in another state where the sale took place).

NOTE: customers who dual register their vehicle in Wisconsin and another state are subject to sales tax if they have not paid state and local taxes.

Purchase Date:

Wisconsin County Primarily Used In:

Purchase Amount:

Was a trade-in included in the purchase?

Yes

No

Is the purchase eligible for tax exemption? [More Information](#)

Yes

No

Will you be riding only (exclusively) on private property (not for riding on public trails or frozen waterways)? [More Information](#)

Yes

No

Taxable Amount:

- **Registration Summary Page.** View the summary of the information you have entered for your vehicle to ensure accuracy. Select if you are satisfied with the information
- **UTV Registration type.** The system will determine the registration type for your vehicle based on your answers during the process. Take note of any **Add-on products** that you may select. ATV/UTVs allow both public and private registration. Select the ones you wish to add by checking the box.

ATV Public Registration

Allows user to operate on areas open to the public, private property with the appropriate permission, and the frozen surface of any lake or stream.

Price: \$30.00

Add-on At Cost

ATV Private Registration \$15.00

ATV Private Agricultural Registration \$15.00

- **Shopping Cart.** Confirm your purchase is correct. Select your Payment Type (Credit Card or Checking Account) and select . Or select Keep Shopping if you need to purchase more.

ATV Public Registration 202004140002

Polaris Sportsmn 2019

Valid From 4/14/2020 - 3/31/2022

[Remove all from cart](#)

Remove \$30.00

Subtotal: \$30.00

Payment Type:

STEP 3: Make payment and print your temporary operating receipt

- **Shipping Details.** Enter the location you would like your items shipped and select NEXT. *Note: The system will check the address for any errors and recommend address adjustments if necessary.*

Shipping Details

First Name *Required* Middle Name Last Name *Required* Suffix

Organization Phone Number Email Address

Address *Required*

Address 2

City *Required*

State / Province *Required*

Postal Code *Required*

Country *Required*

- **Donations:** Make a donation to the Cherish Wisconsin Fund. You may select one of the predetermined amounts or select Other to enter in a specific amount.

Make a donation today:

- **Make Payment.** Check the screen for reminders and confirm the total. A convenience fee of 1.75% will be added to your total when a credit card is used. Select when ready.
- **Payment Processing.** Scroll to the bottom and enter your credit card (or checking account) information. Select the red Continue button when finished.

Payment Method

Card Number 

Expiration Date Month Year

Card Security Code 

Card Billing Address Use my contact information address
 Use a different address

A convenience fee will be charged for this transaction. This fee amount will display on the next page where you will be able to cancel or confirm your payment.

- **Review Payment.** The last step before the purchase is final. Confirm your payment details, payment method, Billing address, and contact info on the screen. Select to continue.

- **Confirmation. IMPORTANT!** Your purchase is final, but you are not done yet! Copy down the confirmation number or print the screen. Then select the red Continue To State Website button to return and print your license documents.

Confirmation

You must click the "Continue" button below in order to return to the state agency's website.

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **XWNXCS000090099**

Continue To State Website

- **Printing your license.** Now back in the Go Wild site, scroll down all the way to the bottom and select the [Receipt and License Documents](#) button and open the documents for printing. You must carry this printed temporary operating receipt while you operate until your materials arrive via US Mail.

Do you want to open or save **receipt_68744521.pdf** (305 KB) from **uatapp.wi.gov**? ✕