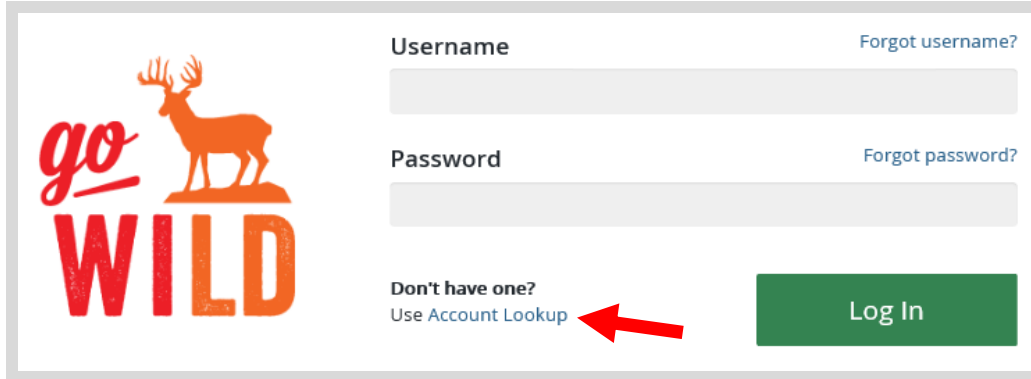


# HOW TO: Submit a Bear Application on Go Wild

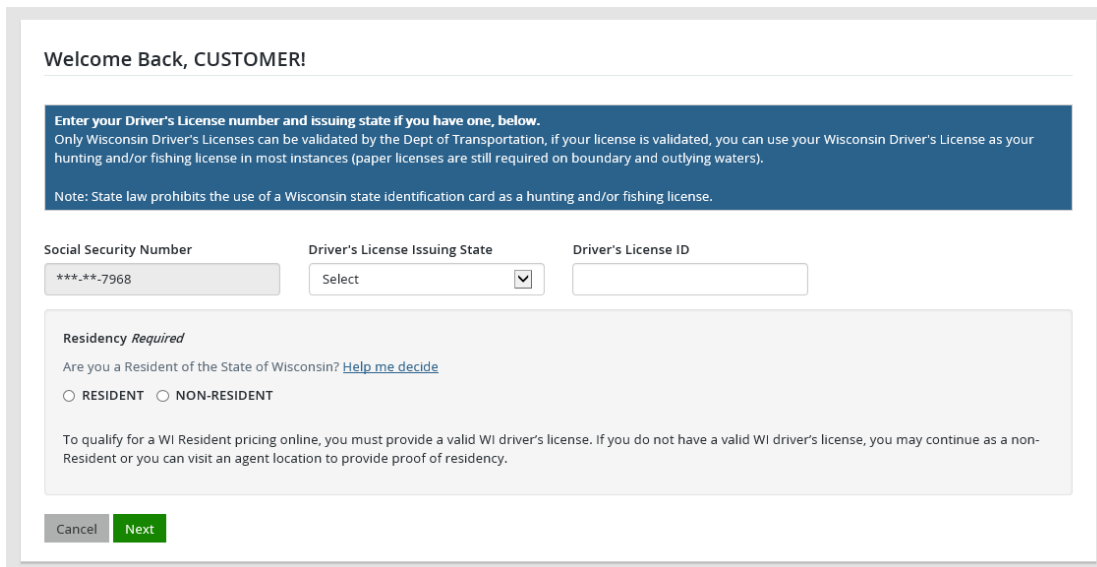
## STEP 1: Log in / create your Go Wild account

- Visit the website [gowild.wi.gov](http://gowild.wi.gov). If you have already set up a username/password for your account, you may log in directly using that. If you have not yet created a username/password, use the “Account Lookup” option to search for your account or create a new account if necessary.





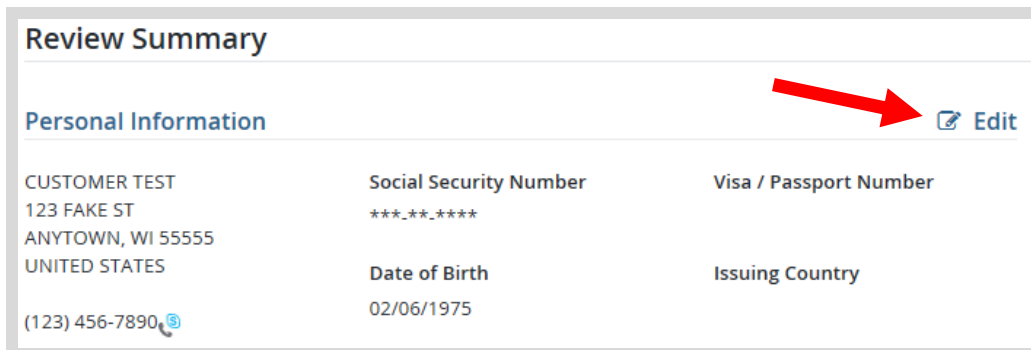
The image shows the Go Wild login page. On the left is the Go Wild logo featuring a deer silhouette and the text 'go WILD'. On the right, there are two input fields: 'Username' and 'Password'. Each field has a 'Forgot' link to its right ('Forgot username?' and 'Forgot password?'). Below the password field, there is a link 'Don't have one? Use Account Lookup' with a red arrow pointing to it, and a green 'Log In' button.

- **Welcome Back!** Enter your driver license information (optional). If you do not wish to enter your driver license, leave both the DL state and DL number blank. Next indicate your state residency (Wisconsin resident or nonresident). If you are unsure of your state residency, select the [Help me decide](#) link. *Note: To change your residency from nonresident to resident, all customers age 18 and over must include a WI driver license number.*



The image shows a 'Welcome Back, CUSTOMER!' form. It includes a blue instruction box: 'Enter your Driver's License number and issuing state if you have one, below. Only Wisconsin Driver's Licenses can be validated by the Dept of Transportation, if your license is validated, you can use your Wisconsin Driver's License as your hunting and/or fishing license in most instances (paper licenses are still required on boundary and outlying waters). Note: State law prohibits the use of a Wisconsin state identification card as a hunting and/or fishing license.' Below this are three input fields: 'Social Security Number' (masked as '\*\*\*.\*\*-7968'), 'Driver's License Issuing State' (a dropdown menu with 'Select' and a checkmark), and 'Driver's License ID'. Underneath is a 'Residency Required' section with the question 'Are you a Resident of the State of Wisconsin?' and a 'Help me decide' link. There are two radio buttons: 'RESIDENT' and 'NON-RESIDENT'. A note below states: 'To qualify for a WI Resident pricing online, you must provide a valid WI driver's license. If you do not have a valid WI driver's license, you may continue as a non-Resident or you can visit an agent location to provide proof of residency.' At the bottom are 'Cancel' and 'Next' buttons.

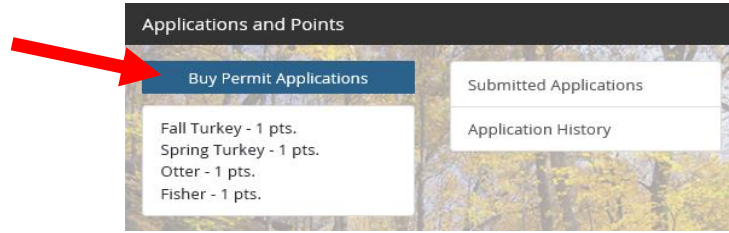
- **Review Summary.** Check your personal information (address, phone, email, etc) for accuracy. If changes need to be made, select the  [Edit](#) icon. Once everything is confirmed correct, select the  **Yes** button at the bottom.



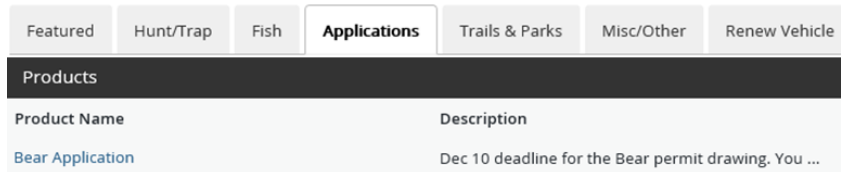
The image shows a 'Review Summary' page. At the top is the title 'Review Summary'. Below it is a section titled 'Personal Information'. A red arrow points to an 'Edit' icon (a pencil) next to the 'Personal Information' header. Below the header, there are three columns of information: 'CUSTOMER TEST' with address '123 FAKE ST ANYTOWN, WI 55555 UNITED STATES' and phone '(123) 456-7890'; 'Social Security Number' with value '\*\*\*\_\*\*\_\*\*\*\*'; and 'Date of Birth' with value '02/06/1975'. There are also labels for 'Visa / Passport Number' and 'Issuing Country' which are currently blank.

## STEP 2: Select your license/application

- **Customer Homepage.** Locate the Applications and Points section and select Buy Permit Applications



- **Product Catalog.** Select the Bear Application from the Product List under the Applications tab.



- **Bear Application type.** Choose to apply for a Preference Point only or Harvest Permit. If you choose preference point only, you will be directed to the shopping cart immediately. If you select Harvest Permit, additional information will be required on the next screen. Select Add to Cart.

20XX Bear Application

Dec 10 deadline for the Bear permit drawing. You may change your choices any time before the deadline either online through your Go Wild account or by contacting the DNR.

Groups up to four can apply together by designating a leader and using her/his DNR customer ID on all apps. The group leader's application choices are used in the drawing as well as the preference from the lowest preference group member. Unsuccessful applicants will receive one preference point to be used in future Bear drawings. You must apply once every three years to retain your preference points.

Price:

Please choose one: *Required*

Preference Point Only  Harvest Permit

Cancel Add To Cart

- **Bear Application choices.** This screen will only show if you selected Harvest Permit from the previous screen. Select the Management Zone/Unit you wish to apply for. Please note: the Bear management Zone Map has changed for the 2021 season. To submit a group application, read the description and add their group leader number if applicable. Once you enter a group leader number, you will be asked to verify the group leader number by selecting the Lookup Group Leader button. You will see an indication that the group leader lookup was successful (see below) or receive an error message to try again.

Bear Application

Harvest Permit Application

Zone and Time Period Choice(s)

IMPORTANT! Bear Management Zone boundaries will change beginning with the 2021 bear season. Click the green button below to view the Bear Management Zone Map. Confirm the zone in which you wish to hunt. Use of dogs for hunting bear is allowed only in zones A, B and D.

View Zone Map

Select the specific zone and time period combination(s).

1st Choice:

Management Zone/Unit *Required*

Zone F

Group Application

Each member of the group must submit an application. If group members have different preference status, the lowest preference will be used for the group. Group members must request identical zones and time periods in the same order. If different, the choices on the group leader's application will be used. For Spring Turkey groups - group members claiming landowner preference will lose that preference if the zone differs from that of the group leader's.

Select one member of the group as the 'Group Leader'. Enter the Group Leader's DNR Customer ID Number on each group member's application. The Group Leader must enter his/her own DNR Customer Number as well. Failure to enter a Group Leader's DNR Customer Number will disallow you from the group.

Group Leader DNR Number

729086322

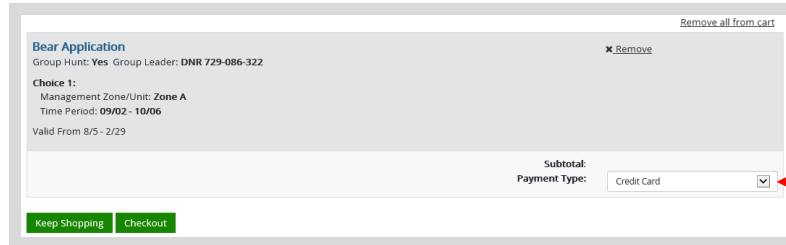
James Test

Lookup Group Leader

Add To Cart

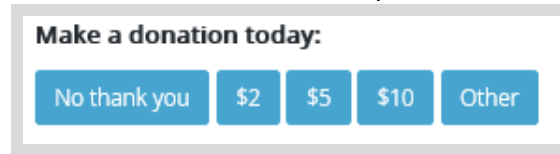
## STEP 3: Make payment and print your receipt

- **Shopping Cart.** Confirm your purchase is correct. Select your **Payment Type** (Credit Card or Checking Account) and select **Checkout**. Or select Keep Shopping if you need to purchase more.



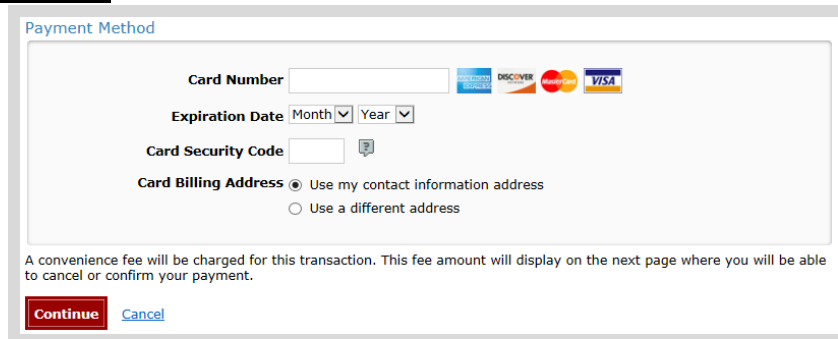
The screenshot shows a shopping cart interface for a 'Bear Application'. It includes details like 'Group Hunt: Yes', 'Group Leader: DNR 729-086-322', and 'Choice 1: Management Zone/Unit: Zone A'. At the bottom right, the 'Subtotal' is displayed, and the 'Payment Type' dropdown menu is set to 'Credit Card'. A red arrow points to this dropdown menu. Below the subtotal, there are two buttons: 'Keep Shopping' and 'Checkout'.

- **Donations:** Make a donation to the Cherish Wisconsin Fund. You may select one of the predetermined amounts or select Other to enter in a specific amount.



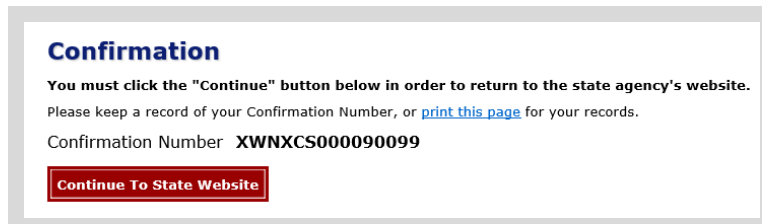
The screenshot shows a 'Make a donation today:' section. It features five blue buttons: 'No thank you', '\$2', '\$5', '\$10', and 'Other'.

- **Make Payment.** Check the screen for reminders and confirm the total. A convenience fee of 1.75% will be added to your total when a credit card is used. Select **Make Payment** when ready.
- **Payment Processing.** Scroll to the bottom and enter your credit card (or checking account) information. Select the red **Continue** button when finished.



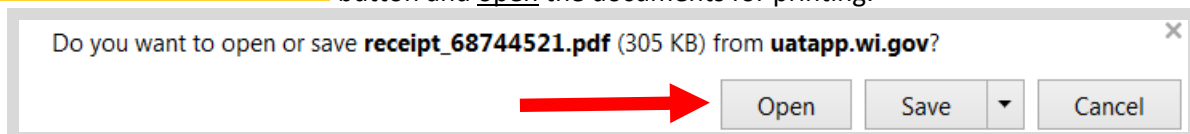
The screenshot shows the 'Payment Method' form. It includes fields for 'Card Number', 'Expiration Date' (with Month and Year dropdowns), and 'Card Security Code'. Below these is the 'Card Billing Address' section with two radio buttons: 'Use my contact information address' (selected) and 'Use a different address'. At the bottom, there is a red 'Continue' button and a blue 'Cancel' button. A note states: 'A convenience fee will be charged for this transaction. This fee amount will display on the next page where you will be able to cancel or confirm your payment.'

- **Review Payment.** The last step before the license purchase is final. Confirm your payment details, payment method, Billing address, and contact info on the screen. Select **Confirm** when finished.
- **Confirmation.** Your purchase is final, but you are not done yet! Copy down the confirmation number or print the screen. Then select the red **Continue To State Website** button to return and print your license documents.



The screenshot shows a 'Confirmation' page. It states: 'You must click the "Continue" button below in order to return to the state agency's website. Please keep a record of your Confirmation Number, or [print this page](#) for your records.' The Confirmation Number is 'XWNXCS000090099'. At the bottom, there is a red 'Continue To State Website' button.

- **Printing your license.** Now back in the Go Wild site, scroll down all the way to the bottom and select the **Receipt and License Documents** button and open the documents for printing.



The screenshot shows a file dialog box with the text: 'Do you want to open or save receipt\_68744521.pdf (305 KB) from uatapp.wi.gov?'. At the bottom, there are three buttons: 'Open', 'Save', and 'Cancel'. A red arrow points to the 'Open' button.