

SAMPLE OF AN AUTHORIZING RESOLUTION

The following sample resolution is a model for the authorizing resolution required of all responsible units. The resolution will authorize the representative to sign and submit the Recycling Grants to Responsible Units grant application and annual report of recycling activities and actual expenditures. The representative must be an official or employee of the responsible unit.

Municipality Code ____ - ____

RESOLUTION

WHEREAS, _____ hereby requests financial assistance under
(name of responsible unit)

s. 287.23 and s. 287.24, Wis. Stats., Chapters NR 542, 544, Wis. Admin. Code, for the purpose of planning, constructing or operating a recycling program with one or more components specified in s. 287.11(2)(a) to (h), Wis. Stats.,

THEREFORE, BE IT RESOLVED, that _____ HEREBY AUTHORIZES
(name of responsible unit)
_____, an official or employee of the responsible unit, to act
(authorized representative **position**)

on its behalf to: Submit an application to the Department of Natural Resources for financial assistance under s. 287.23 and s. 287.24, Wis. Stats., Chapters NR 542, 544, Wis. Admin. Code; Sign necessary documents; and Submit a final report.

Adopted this _____ day of _____, 20_____

Name

Title

Name

Title

Name

Title

I hereby certify that the foregoing resolution was duly adopted by _____

at a legal meeting on the _____ day of _____, 20_____.

Name

Title