

Presenter/ Time	Agenda Item	Key Points	Outcomes, Next Steps, Assignments
9:30 AM	<b>1. Call to Order</b>	<p><b>Members Present:</b> Chair, Jim Rooney, Roger Walsh, Ralph Brzezinski, and Maureen Kinney  <b>Absent:</b> Lee Van Zeeland</p> <p><b>Others Present:</b> Bobbi Winebar, Annie Loechler, Chris Halbur, Sara deBruijn, Ed Slaminski, applicants and members of the public.</p>	Meeting called at 9:40 AM by the Chair. Members of the Commission introduced themselves.
	<b>2. Acceptance of Minutes of Previous Meeting</b>	Minutes of August 8, 2017	Motion by Roger Walsh, seconded by Maureen Kinney to approve the minutes of August 8, 2017. <u>Motion carried.</u>
	<b>3. Department Reports</b>	Fund Condition (see attached budget)	<p>Bobbi Winebar presented the budget indicating that we have a total appropriation of \$2,905,071.</p> <ul style="list-style-type: none"> <li>• Segregated Fee Funding \$405,071</li> <li>• Stewardship Bonding Funds \$2,500,000</li> <li>• No enumerations from legislature.</li> <li>• Previous small projects deduction of \$6,235.</li> <li>• Total Inland development project requests total \$1,007,943; Harvester requests from Jan. 10, 2017 meeting totaled \$599,143 of which \$9,090 was taken out of the FY2017 budget leaving a total for harvesters deferred to FY2018 at \$590,053 (at 35% cost share); Inland development project requests plus harvesters totals 1,597,995. At previous meeting the commission voted to divide the discretionary evenly between the inland and great lakes. With this new</li> </ul>

			<p>balance there is a short fall of \$147,995 in the Inland Appropriation</p> <ul style="list-style-type: none"> <li>No Great Lakes project requests</li> </ul>
	<p><b>4. Recreational Boating Project and Action</b></p>	<p>A. Projects and funding requests that were presented at Aug. 8 meeting:</p> <ol style="list-style-type: none"> <li>1 West End Boat Launch Dev - \$215,770</li> <li>2 Glen Loch Landing Rehab &amp; Dev - \$141,663</li> <li>3 North Twin Lake Boat Landing - \$136,682</li> <li>4 Nelson Lake Boat Landing Improv - \$49,250</li> <li>5 Keyes Lake Boat Landing Rehab - \$175,422</li> <li>6 Lower Post Lake Boat Launch Rehab - \$6,825</li> <li>7 Fowler Lake Boat Launch - \$76,274</li> <li>8 Phantom Glen Park Launch Improv - \$108,412</li> <li>9 Crooked Lake Boarding Dock Replace - \$5,0000</li> <li>10 Riverside Park Boat Ramp Improv - \$92,645</li> <li>11 Armstrong Eddy Park Launch &amp; Parking – Deferred to April 2018</li> </ol> <p>Harvesters deferred from Jan. 10, 2017 meeting:</p> <ol style="list-style-type: none"> <li>12 Harvester/Conveyor (Delavan) - \$95,167</li> <li>13 Harvester (Delafield) - \$85,000</li> <li>14 Shore Conveyor (Whitewater &amp; Rice) - \$29,193</li> <li>15 Barge/Harvester Refurb (Browns) – 112,358</li> <li>16 Transport Barges (Pewaukee) - \$162,550</li> <li>17 Weed Harvester Replacement (Lake Noquebay) - \$97,275</li> <li>18 Harvester/Trailer (Tri-Lakes) - \$81,200</li> <li>19 Harvester (Rolling Stone) - \$66,540</li> <li>20 Harvesting Equip (Rice) - \$77,000</li> </ol> <p>Finding of Feasibility (Approved at 8/8/2017 meeting)</p> <p>Project placement on priority list (Approved at 8/8/2017 meeting)</p>	<p>Roger Walsh motioned that the harvesters approved at 35% are approved as presented and not to exceed the amount that is the total approved on the 10/24/2017 rating/ranking list. Ralph Brzezinski seconded. Motion carried.</p> <p>Roger Walsh motioned that the West End project costs are high due to the design of the restroom facility and engineering and that the restroom should be reduced to \$32,200 which is the same as the Chippewa Falls restroom project. Total project costs would be reduced to \$233,740. Maureen Kinney seconded. Motion carried.</p> <p>Roger Walsh motioned that the Keyes lake be reduced to \$32,200 for their restroom project which would bring the total project cost down to \$315,045. Discussion on previous vault toilet projects costs. Maureen Kinney seconded. Motion carried.</p> <p>Roger Walsh motioned that all the development projects should be funded at 0.4821 percent of the total projects costs not to exceed the following:</p> <ol style="list-style-type: none"> <li>1 West End Boat Launch Dev - not to exceed \$112,686.05</li> <li>2 Glen Loch Landing Rehab &amp; Dev - not to exceed \$136,591.94</li> <li>3 North Twin Lake Boat Landing - not to exceed \$131,788.78</li> <li>4 Nelson Lake Boat Landing Improv - not to exceed \$47,486.85</li> </ol>

		<p>Recommendation for project funding</p>	<p>5 Keyes Lake Boat Landing Rehab - not to exceed \$151,883.19  6 Lower Post Lake Boat Launch Rehab - not to exceed \$6,580.67  7 Fowler Lake Boat Launch - not to exceed \$73,543.21  8 Phantom Glen Park Launch Improv - not to exceed \$104,531.33  9 Crooked Lake Boarding Dock Replace - not to exceed \$4,941.53  10 Riverside Park Boat Ramp Improv - not to exceed \$89,328.31</p> <p>Maureen Kinney seconded. Motion carried.</p>
	<p><b>Policy Discussion</b></p>	<p>Automated Fee Station  Automated Fueling Station  Canoe/Kayak Launches</p>	<p>Automated Fee Station: Jim Rooney discussed that these should be an eligible item. Ralph Brzezinski brought up the issue of what happens when the power is down and how are updates to the system handled. Jim Rooney stated that these stations bring back revenue quickly. Chris Halbur stated that this should be a revision of the previous decision. Ralph Brzezinski brought up the point that if they bring back revenues quickly that they should just use the revenues to pay off the cost of the machines. Chris Halbur stated that we currently pay for a post collection system so would we pay for collection systems up to the amount that we are currently funding the post systems? Roger Walsh stated that he recently heard of an issue where someone stole the money out of a post system. Chris Halbur stated that this is also being requested by the customers not only the municipality. Maureen Kinney motioned to remove the blanket prohibition from the previous policy decision so that applicants can apply for them and the commission can decide on a project by project basis. Roger Walsh asked</p>

			<p>if there should be a cap put on these. Cap may be determined at future meetings on a project by project basis. Ralph Brzezinski still thinks that for the bigger lakes that this should still be funded by the municipality. Roger Walsh seconded. Ralph Brzezinski stated no on the vote. Motion carried.</p> <p>Automated Fueling Station: Maureen Kinney stated that this would seem to favor larger lakes and launch. Roger Walsh stated that we don't pay for fueling stations whether non-automated or automated. Roger Walsh motioned that we should not fund non-automated or automated fueling stations. Ralph Brzezinski seconded. Motion carried.</p> <p>Canoe/Kayak launches: Jim Rooney stated that as long as they are part of another project then these would be considered for funding. The commission will not fund stand-alone canoe/kayak launches. Canoes and kayaks are not licensed but can voluntarily be licensed. Jim Rooney stated that these should be licensed. Roger Walsh mentioned that there had been a request for a paddleboard launching area. This falls under the same as the canoe/kayak launches. This was an issue that was discussed at the October 2016 policy meeting and a motion was approved at that meeting that the commission would not fund stand-alone canoe/kayak launches. Roger Walsh asked that if they push for licensing legislation would that open it up for more applicants to come in and ask for more launches to be developed. Most agreed that they would. Annie Loechler brought up that SOBA has a specific guideline booklet for paddlcraft. This issue continues to be</p>
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			<p>brought up due to the increase in paddlecraft use. Previous decision will remain as is.</p> <p>Cap for small projects: Cap is currently the total project cost of \$10,000. Roger Walsh suggested \$15,000; Maureen Kinney suggested \$20,000. Chris Halbur asked about whether cost amendments for an amount under the cap should come before the commission whether it was part of an original "small" project or part of a larger project? Roger Walsh asked if the original total project was \$35,000 and the cost amendment was \$5,000 does that have to come to the commission? Bruce Neeb stated that other grant programs use 15% as the cap for an amendment. Chris Halbur stated that this could still be a huge amount. An amendment for a "large" project would need to come before the commission and an amendment for a "small" project doesn't need to come before the commission unless the amendment brings the total project costs over the cap. Maureen Kinney motioned to raise the cap to the total project cost of \$15,000. Ralph Brzezinski seconded. Motion carried.</p> <p>Roger Walsh brought up the issue that the commission shouldn't meet if we don't have a signed budget. Would like to see this as a policy item. Ralph Brzezinski stated that this wasn't a published agenda item so will have to defer this to January meeting.</p> <p>Chris Halbur brought up the issue of lift bridges because the bridge is considered a road. The commission has never funded roads. A number of cities along the fox have lift bridges. Jim Rooney stated that DOT would be responsible for these. Bruce Neeb</p>
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			under AIS grant program. The commission stated that this should probably still come out of AIS. If they receive a formal application then the commission will consider these more in depth.
	<b>5. Public Comments</b>		Delavan Sanitary District already made their comments during the discussion on Truxors.
	<b>6. Next Meeting/Location</b>		Tentatively scheduled for January 9, 2018 if there are any great lakes projects. Jim Rooney stated that there may be one project. Chris Halbur stated that she has one regarding an automated fee station project. If there are only one or two great lakes projects for the January meeting, then the commission may have a conference call instead of an in-person meeting. Inland project applications can still be received but won't be looked at until the April meeting if the great lakes doesn't use up all the funding. Location: TBD
	<b>7. Adjournment</b>		Motion by Roger Walsh to adjourn, seconded by Ralph Brzezinski. <u>Motion carried.</u>