

APPENDIX G: CLEAN BOATS, CLEAN WATERS



Clean Boats, Clean Waters Factsheet

What are Eligible Costs?

Inspection time (200 hours) can be used at a pair of landings, either on the same lake or on two different lakes. Or you can spend the entire 200 hours of inspection time at one landing. One grant application can target up to 6 individual landings or up to 6 pairs of landings, or a combination of single and paired landings not to exceed 12 landings total. Eligible expenses are strictly limited to the following:

- Payment to inspectors or in-kind donation of volunteer inspector hours
- Time spent on the administration of the program or entering hours into [Surface Water Integrated Monitoring System \(SWIMS\) database](#).
- Time spent at CBCW workshops or training
- CBCW clothing or supplies from UW-Extension Lakes

Note: Mileage, signage, trash management, port-a-potties, association dues, conference attendance, and supplies for decontamination are not eligible expenses and cannot be used as match.

Who May Apply?

Cities, towns, villages, counties, tribes, lake protection and rehabilitation districts, qualified lake associations, qualified river management organizations, and qualified nonprofit organizations are eligible to apply. Other eligible applicants include private and public colleges, universities, technical schools, and state and federal natural resource or land management agencies. If you would like to know if you are an eligible organization, please contact your regional [Environmental Grants Specialist](#).

What Cost Sharing is Available?

A maximum of \$4,000 of state-cost share is available per boat landing or pair of landings, up to 75% of the total project cost. The remaining 25% of the total project costs must be from the grantee in the form of cash, donated labor or services, or “in-kind” items. These grants are reimbursement grants, meaning all costs must first be paid by grantee before reimbursement can be requested from the department. A 25% advance payment will be automatically provided to help get the project started.

What Project Activities are Required?

All of the following activities are required to receive CBCW funding. (For more details, please review the [Watercraft Inspector Handbook](#)):

1. Inspectors attend a Clean Boats, Clean Waters training workshop and receive program materials.
2. Trained inspectors conduct inspections, collect and report data, provide boater education and report suspect specimens at public boat launch sites.
3. Inspectors conduct a minimum of 200 annual hours of watercraft inspection per boat landing OR at two landings during weekends, holidays, fishing tournaments, or other high-traffic times occurring from May 1 to October 30.
4. Grantee enters inspection data into the statewide [Surface Water Integrated Monitoring System \(SWIMS\) database](#) and submits a final reimbursement request by December 31st.
5. Maintain financial records for 6 years after final payment.

What Time Period Do the Grants Cover?

CBCW grants have a start date of February 15 and end date of December 31 of the same year. Project costs incurred prior to the start date or after the end date are not eligible for reimbursement.

When are Applications Due?

Applications ([Form 8700-337](#)) are due November 1st. Repeat CBCW applicants do not need to notify DNR staff of intent to apply, but new CBCW grant applicants must notify DNR staff by September 2.

Incomplete applications will not be funded and will be returned to the applicant. Submit applications to:

Email (preferred method)

DNRCBCWGrants@wisconsin.gov

Postal Service (postmarked by Nov. 1st)

Attn: CBCW Grant Manager WY/4

Wisconsin Department of Natural Resources

101 S. Webster St., Madison, WI 53707

How it Works...The Application and Award:

Your application also serves as your grant agreement. By signing page 2 of the *Clean Boats, Clean Waters Project Funding Request and Agreement* ([Form 8700-337](#)), you are both requesting funds and agreeing to grant conditions. The program is currently noncompetitive, and applications will be accepted for eligible applicants if they are received by the deadline. It is the responsibility of the applicant to ensure the application has been submitted by the deadline.

If your application is submitted correctly, the department will complete and sign the grant agreement. A copy of the completed grant agreement will be returned to you and an advance payment will automatically be processed and mailed to the address in the application.

How it Works...Project Implementation:

Your CBCW landing inspection program includes landing inspector training, speaking with and educating boat launch users, conducting inspections, and collecting data to complete the *Watercraft Inspection Report* form. The project grantee must enter CBCW data for the inspection season into the [Surface Water Integrated Monitoring System \(SWIMS\) database](#) by December 31 of the grant agreement year.

How it Works...Final Reporting and Final Payment Process:

When data entry into SWIMS is completed, the project grantee should complete a Grant Payment Request and Worksheet ([Form 8700-001](#)). All project expenses and any donations, including the total of all volunteer time, must be listed on the worksheet. The completed form is submitted to DNRCBCWGrants@wisconsin.gov. No additional invoices, check copies, or documentation is required to be submitted, but must be maintained in the grantee's file for 6 years after project completion.

DNR CBCW Contact

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Helpful Links

<https://dnr.wi.gov/lakes/cbcw/>

<https://www.uwsp.edu/cnr-ap/UWEXLakes/Pages/programs/cbcw/default.aspx>