

# Clean Boats, Clean Waters

## Aquatic Invasive Species Prevention Grant Program

Clean Boats, Clean Waters (CBCW) is an aquatic invasive species (AIS) prevention subprogram through which volunteer or paid staff conduct boat and trailer inspections and educate boaters on how to prevent the spread of AIS at boat landings. CBCW grants provide funding to eligible sponsors to help with the cost of running a CBCW program that helps prevent the introduction of aquatic invasive species in Wisconsin's surface waters or limits the spread of aquatic invasive species that may already be present.

### **What are Eligible Projects?**

Inspection time (200 hours) can be used at a pair of landings, either on the same lake or on two different lakes. Or you can spend the entire 200 hours of inspection time at one landing. One grant application can target up to 6 individual landings or up to 6 pairs of landings, or a combination of single and paired landings not to exceed 12 landings total.

### **Who May Apply?**

Cities, towns, villages, counties, tribes, lake protection and rehabilitation districts, qualified lake associations, qualified river management organizations, and qualified nonprofit organizations are eligible to apply. Other eligible sponsors include private and public colleges, universities, technical schools, state and federal natural resource or land management agencies and FERC-licensed hydroelectric corporations.

### **What Cost Sharing is Available?**

Grant funding is available for 75% of project costs up to a maximum of \$4,000 per boat landing or pair of landings. The remaining 25% of the project cost must come from the project sponsor in the form of cash, donated labor or services, or "in-kind" items. These grants are reimbursement grants, meaning all costs must first be paid by project sponsor before reimbursement can be requested from the DNR. A 25% advance payment will be automatically provided to help get the project started.

### **What Time Period Do the Grants Cover?**

CBCW grants have a start date of February 15 and end date of December 31 of the same year. Project costs incurred prior to the start date or after the end date are not eligible for reimbursement.

### **What Project Activities are Required?**

All of the following activities are required to receive CBCW funding. (For more details, please review the [\*Watercraft Inspector Handbook\*](#)):

1. Inspectors attend a Clean Boats, Clean Waters training workshop and receive program materials.
2. Trained inspectors conduct inspections, collect and report data, provide boater education and report suspect specimens at boat launch sites.
3. *Inspectors conduct a minimum of 200 annual hours of watercraft inspection per boat landing OR at two landings during weekends, holidays, fishing tournaments, or other high-traffic times occurring from May 1 to October 30.*
4. Enter inspection data into the statewide Surface Water Integrated Management System (SWIMS) by the grantee.
5. Maintain financial records for 3 years after final payment.

### **When are Applications Due?**

Applications are due December 10th to: [DNRCBCWGrants@Wisconsin.gov](mailto:DNRCBCWGrants@Wisconsin.gov)

Electronic submission is preferred, but applications can also be mailed to the address below as long as they are postmarked by December 10. Incomplete applications will not be funded and will be returned to the applicant. Application forms and guidance on the CBCW grants can be found at: <http://dnr.wi.gov/lakes/cbcw/>



### **How it Works...The Application:**

Your application also serves as your grant agreement. By signing page 2 of the *Clean Boats, Clean Waters Project Funding Request and Agreement* (Form 8700-337), you are both requesting funds and agreeing to grant conditions. The program is currently noncompetitive, and applications will be accepted for eligible applicants as long as they are received by the deadline.

Your application will be reviewed and if everything meets the CBCW program requirements, the DNR will complete and sign the grant agreement. A copy of the completed grant agreement will be returned to you and an advance payment will automatically be processed and mailed to the address in the application.

### **How it Works...Project Implementation:**

Your CBCW landing inspection program includes landing inspector training, speaking with and educating boat launch users, conducting inspections, and collecting data to complete the *Watercraft Inspection Report* form. The project sponsor must enter CBCW data for the inspection season into the DNR SWIMS database by December 31 of the grant agreement year.



### **How it Works...Final Reporting & Final Payment Process:**

When data entry into SWIMS is completed, the project sponsor should complete a *Grant Payment Request & Worksheet* (Form 8700-001). All project expenses and any donations, including the total of all volunteer time, must be listed on the worksheet. The completed form is submitted to email address below and no additional invoices, check copies, or documentation is required.

Eligible expenses include any of the following:

1. Payment to inspectors or in-kind donation of volunteer inspector hours
2. CBCW clothing or supplies from UW-Extension Lakes
3. Costs related to administration of the program or entering hours into SWIMS
4. Time spent at CBCW workshops or training

Note: Mileage is not an eligible expense.

DNR staff will verify data entered into the SWIMS database matches the staff and volunteer time claimed on the worksheet. A check reimbursing eligible project expenses will then be mailed to the address in the grant application.

### **DNR CBCW Contact**

Laura MacFarland  
WI Department of Natural Resources  
107 Sutliff Avenue  
Rhineland, WI 54501  
(715) 365-8920

Submit completed grant applications and reimbursement requests to:

[DNR CBCW Grants@Wisconsin.gov](mailto:DNR CBCW Grants@Wisconsin.gov)

### **Helpful Links**

<https://dnr.wi.gov/lakes/cbcw/>

<https://www.uwsp.edu/cnr-ap/UWEXLakes/Pages/programs/cbcw/default.aspx>

