



Wisconsin Conservation Congress
 Youth Conservation Congress Oversight Committee
 Meeting Minutes

WCC Meeting Minutes
 Form 8300-026 (R 09/16) Page 1 of 3

ORDER OF BUSINESS	07/22/2017	10:00 am	Schmeckle Reserve Visitor Center
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I. ORGANIZATIONAL MATTERS

A. CALL TO ORDER

Meeting called to order by	Trent Tonn at 10:00 am
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B. ROLL CALL

ATTENDEES	Jim Heffner, Kevin Smaby, Linda DeNell, Tashina Peplinski, Trent Tonn
EXCUSED	Don Dukerschein, Terri Roehrig, Jason Brazzale
UNEXCUSED	
GUESTS	Kari Lee-Zimmermann

C. AGENDA APPROVAL/REPAIR

DISCUSSION	Looked over agenda
ACTION	Motion to approve - Linda DeNell, Second - Kevin Smaby - Approved

D. REVIEW COMMITTEE MISSION STATEMENT

DISCUSSION	Created mission statement to forward to District Leadership Council for approval (see item II-A)
ACTION	Motion to approve - Kevin Smaby, Second - Jim Heffner - Approved Unanimous

E. PUBLIC COMMENTS

DISCUSSION	No public comments
ACTION	

II. INFORMATION & ACTION ITEMS

A. Develop mission statement n/a

DISCUSSION	Discussed goals, and plans for the committee and what to include in the mission statement. Mission statement that was approved: The mission statement of the Youth Conservation Congress Oversight Committee is to review and implement the Wisconsin Youth Conservation Congress Strategic Plan 2017-2025 that was approved and adopted in 2017. Make recommendations on the implementation of areas within the plan, review and discuss possible strategies for implantation. Oversee and manage the WYCC youth delegates and mentors until a determination on a WYCC coordinator position is made. Organize and oversee outings and activities for the WYCC youth delegates and mentors to help them experience and understand the different roles and duties involved in both volunteer groups and DNR staff to continue the traditions of conservation in the State of Wisconsin. Gather information and recommendations to present to the District Leadership Council meetings. Motion to approve - Kevin Smaby, Second - Jim Heffner. Approved Unanimous.	
ACTION	Present mission statement to forward to District Leadership Council for approval.	
PERSON(S) RESPONSIBLE	DEADLINE	
Trent Tonn / Tashina Peplinski / Kevin Smaby	Next District Leadership Council meeting	

B. Implementation of the YCC Strategic Plan approved in May n/a

DISCUSSION	Discussion with Kari on what information on the website needs to be updated to reflect the plan. Discussion on what paperwork needs to be changed, added or continued for the Youth Delegates to fill out. Discussion on what processes and checks need to be implemented for the safety of the Youth Delegates, the mentors and the volunteers. Possibility of running background checks for mentors and volunteers. Motion to make recommendation that all mentors have background checks made by Jim Heffner, second by Linda DeNell. Approved. Discussion on possible Mentor or Mentor & Youth Delegate training. Or possibly a training video.
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	<p>Motion to make recommendation that we make or find a 10 minute or so video for training on the basics and legalities of mentoring and posting it online in a way that we can log who watched it made by Kevin Smaby, second by Jim Heffner. Approved.</p> <p>Discussion on how we can have the Youth Delegates get school credit for being involved in the WYCC with the intent on creating a document that can be given to the Youth Delegates that they can take back to their school district to get credit for their participation.</p> <p>Discussion on YCC logo and clothing (item A-1-r on page 11 of strategic plan).</p> <p>For the time being, use the current WCC logo and add "Youth".</p> <p>Decided to talk to Mark LaBarbera about the Outdoor Heritage Education Center's contribution of the clothing items.</p> <p>Motion to make a recommendation to the District Leadership Council to include a 15 minute presentation at the Annual Convention in May 2018 about the YCC and requesting more participation from WCC Delegates and how the YCCOC will provide information and support to those mentors with specifics to be determined once approved made by Kevin Smaby, second by Linda DeNell. Approved.</p>
ACTION	<p>Recommendations for the District Leadership Council:</p> <ol style="list-style-type: none"> 1. All mentors have background checks. 2. Make or find a 10 minute or so video for training on the basics and legalities of mentoring and posting it online in a way that we can log who watched it. <p>Trent is going to contact Mark LaBarbera about logo'd clothing for Youth delegates.</p>
PERSON(S) RESPONSIBLE	DEADLINE
Trent Tonn / Tashina Peplinski / Kevin Smaby	Next District Leadership Council meeting.

C. Development of a calendar of events n/a

DISCUSSION	<p>Discussed possible events to include in the calendar. Things to do with the Youth Delegates every month that are the same every year. Different banding and surveys that the DNR biologists do in different counties / time frames. WCC meetings and events. Training days so that the Youth Delegates can be more hands on.</p> <p>Discussed possibility of an online update-able calendar. Create our own, go through the department website, or other possibilities.</p> <p>Discussed using Google Calendar to coordinate.</p> <p>Motion to make recommendation to the District Leadership Council to create a Google calendar to be shared among Youth Delegates and Mentors to share events, activities and meetings made by Kevin Smaby, second made by Linda DeNell. Approved.</p>
ACTION	<p>Recommendations for the District Leadership Council:</p> <ol style="list-style-type: none"> 1. Create a Google calendar to be shared among Youth Delegates and Mentors to share events, activities and meetings.
PERSON(S) RESPONSIBLE	DEADLINE
Tashina Peplinski	Next District Leadership Council meeting.

D. Survey to find out what delegates and YCC members have done and what they would like to do n/a

DISCUSSION	<p>Came up with a list of questions for the survey for Mentors and Youth Delegates.</p> <p>Motion to approve survey questions made by Kevin Smaby, second by Jim Heffner. Approved.</p>
ACTION	<p>Prepare survey to send out digitally and by mail where necessary by early August for responses by first week in September. Compile responses for the October District Leadership Council meeting.</p>
PERSON(S) RESPONSIBLE	DEADLINE
Kari Lee-Zimmermann / Trent Tonn / Tashina Peplinski	Next District Leadership Council meeting.

E. Structure of youth involvement at next year's convention n/a

DISCUSSION	<p>Discussed options for Youth Delegate activities during the 2018 Annual Convention.</p> <p>Invite Youth Delegates to Thursday evening event for Delegates. Back up would be pizza social.</p> <p>Youth Delegates get invited to new delegate breakfast.</p> <p>Discuss with Friends of the WCC for funding events if necessary.</p> <p>Possibly Bay Beach Wildlife Sanctuary. Are there any naturalists or biologists in the area that we could plan something with?</p>
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	Check into having a Friday night activity after the banquet. Fly tying? Duck decoys?	
ACTION	Linda DeNell is going to look into possibilities at Bay Beach Wildlife Sanctuary for a Friday field trip. Trent Tonn is going to contact Rob at the Friends of the WCC about funding. Jim Heffner is going to look into some hands-on activities for Friday night.	
PERSON(S) RESPONSIBLE		DEADLINE
Linda DeNell / Trent Tonn / Jim Heffner		By next YCCOC meeting

III. MEMBERS MATTERS

DISCUSSION	Next meeting Nov 11 or Jan 13 Discussed AB411 Motion to adjourn made by Linda DeNell, second by Jim Heffner
ACTION	

IV. ADJOURNMENT

MEETING ADJOURNED	2:20pm
SUBMITTED BY	Tashina Peplinski
DATE	07/22/2017