

**Friends Stewardship Budget Worksheet**

**Project Name** **Date**

**PROJECT COST BREAKDOWN**

Project Components	Quantity	Unit	Cost per Unit	Total Cost
<b>General</b>				
Supplies and Materials				
Labor		hours	\$7.25	
<b>Contracted (list out)</b>				
Contractor #1 Quote				
Contractor #2 Quote				
Total Project Cost				
<b>TOTAL PROJECT COST (ROUNDED TO NEAREST \$100)</b>				

**FRIENDS CONTRIBUTION BREAKDOWN**

In-kind Contributions	Quantity	Unit	Cost per Unit	Total Cost
Labor		hours	\$7.25	
Supplies				
Contractor Supplies/Labor				
Total In-kind Donations	cannot exceed 25% project cost:			
<b>Monetary Contributions</b>				
Cash				
Other Grants/Donations				
Total Monetary Donations	must be minimum of 25% project cost:			
<b>Summary of Friends Contribution</b>				
In-Kind Total				
Monetary Total				
Total Friends Contribution	must be minimum of 50% project cost:			

**STEWARDSHIP GRANT BREAKDOWN**

<b>Total Grant Request</b>	cannot exceed 50% of project cost and must not exceed Friends Contribution:	
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FRIENDS STEWARDSHIP GRANT  
 BUDGET WORKSHEET SAMPLE  
 FY2012

**Friends Stewardship Budget Worksheet Sample**

**PROJECT COST BREAKDOWN**

Project Components	Quantity	Unit	Cost per Unit	Total Cost
<b>General</b>				
Supplies and Materials		1 units	\$10,000.00	\$10,000
Labor	689.6	hours	\$7.25	\$5,000
<b>Contracted</b>				
Northwoods Concrete		1 units	\$5,000.00	\$5,000
<i>Total Project Cost</i>				\$20,000
<b>TOTAL PROJECT COST (ROUNDED TO NEAREST \$100)</b>				<b>\$20,000</b>

**FRIENDS CONTRIBUTION BREAKDOWN**

In-kind Donations	Quantity	Unit	Cost per Unit	Total Cost
Labor	689.6	hours	\$7.25	\$5,000
Supplies				\$0
Contractor Supplies/Labor				\$0
<i>Total In-kind Donations</i>	cannot exceed 25% project cost:		\$5,000.00	<b>\$5,000</b>
<b>Monetary Donations</b>				
	Quantity	Unit	Cost per Unit	Total Cost
Cash	1	units	\$5,000.00	\$5,000
Other Grants/Donations				\$0
<i>Total Monetary Donations</i>	must be minimum of 25% project cost:		\$5,000.00	<b>\$5,000</b>
<b>Summary of Friends Contribution</b>				
In-Kind Total				\$5,000
Monetary Total				\$5,000
<i>Total Friends Contribution</i>	must be minimum of 50% project cost:		\$10,000.00	<b>\$10,000</b>

**STEWARDSHIP GRANT BREAKDOWN**

<b>Total Grant Request</b>	cannot exceed 50% of project cost and must not exceed Friends Contribution:	\$10,000.00	<b>\$10,000</b>
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