

County Deer Advisory Council

April 2016 Meeting Agenda



The council will review and act on items listed on this agenda.

ORDER OF BUSINESS

1. Organizational Matters - *Chair*

a. Call to order

b. Roll call *Alternate chair (acting as secretary/note-taker) should call the roll using the roster of members that have been appointed. For the benefit of new members and the public, have each council member identify the seat/stakeholder group they are representing.*

You should include in the role the DNR staff/Liaisons present, but remember that they do not count towards the quorum which is needed to conduct business. If you don't have a quorum (councilors attending the whole meeting via phone DO count toward the quorum), no action can be taken.

Also please note that a quorum is a majority of the voting committee members (seats filled, not including the alternate chair who is a non-voting member or the seats that have not yet been filled). So, for example, if your CDAC only has 4 members including the chair and alternate, only one voting member needs to be present in addition to the chair to conduct business (because then 2 voting members would be present for a council that has 3 voting members).

c. Agenda approval or repair *No agenda items can be added. The agenda should either be approved as written, or "repaired" to take noticed agenda items in a different order if council members agree. If agenda items are moved, please be sure public comments are taken before the final quota is discussed and determined.*

d. Approval of minutes *This gives council members the opportunity to approve the minutes as written or request changes be made. It will provide some accountability that the minutes are done in a timely manner and will afford the councilors the ability to approve or discuss changes to what was recorded to ensure accuracy.*

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- Review and consider scientific metrics on deer herd trends, impacts to habitat and agriculture and human-deer interactions.
- Provide the department with recommendations on deer population objectives, antlerless quotas and herd management strategies.

e. Review the CDAC Charter *This will help keep the reasons you're all here in the front of your mind when discussing issues.*

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f. Review meeting and discussion etiquette *Read the Meeting Etiquette statement/agreement provided.*

2. Recap preliminary quota and permit recommendations from March meeting - *Chair The chair will provide an overview of the previous meeting's discussion and preliminary quota and permit recommendations.*
3. Review results received during public comment period – *Chair*
 - a. Review survey results *The chair will review the input that came in via the online survey. Each individual comment is not expected to be read as this would be overwhelming for some counties that have received dozens or hundreds.*
 - b. Receive any other feedback received by individual council members *All council members are encouraged to share with the rest of the council any feedback (in support or opposition) they have received individually on the preliminary recommendations.*

4. Public appearances/comments

(Citizens who wish to speak to the council must sign up at the meeting prior to the beginning of the meeting. Comments will be limited to 3 minutes for each speaker.)

Citizens should use the appearance slips/comment cards. Work with your wildlife liaison to be sure that cards are available. Chairs can use the cards to identify those persons who wish to speak or can share with the council the comments of those persons who have comments, but do not want to speak. For the minutes, please take notes of who is speaking and their comments to the council. DNR wildlife liaisons need to retain these appearance slips/comment cards for 30 days following the meeting, so please be sure he/she has them when the meeting is complete. If the public has questions for DNR liaisons, they should be allowed to ask and DNR staff should be afforded the opportunity to respond.

Anyone who wants to provide their input should be allowed to do so. This public meeting is their opportunity and we want to encourage public input. However, if you have a large volume of people who want to speak, you can ask if anyone has anything different or new to present to the council. If everyone wants to say the same thing (“I support/oppose the recommendation”), then you can let them know that having them sign in on the comment cards will provide the council with a count of how many people at the meeting are in support or opposition to the preliminary recommendation. Often, for the sake of time, people will forfeit their turn to speak if the issues they wanted to discuss have already been raised. But

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again, if someone wants to speak to the council, they should be afforded their 3 minute opportunity.

5. Determination of final quota and permit recommendations for 2016 deer seasons

- a. Assessment of expected outcomes – *Wildlife Liaison* *The wildlife liaison should be given the opportunity to provide their perspective on the recommendations being discussed prior to taking the final vote.*
- b. Complete Final 2016 Deer Harvest Quota and Permit Recommendation Form
 - **Deadline to submit form is April 25, 2016**

Following discussion by the council and the input of the wildlife liaison, the group should determine the final harvest quota and permit recommendations using the “Final 2016 Deer Harvest Quota and Permit Recommendation Form” found under Locate: Member Resources tab on the CDAC website. There are two forms available, and you should use the one that best fits your county: one for counties split by two zones, and another if you county falls completely within one zone. Whichever form you use, it should be completed at the meeting.

The public and the NRB will be reviewing these forms to gain an understanding of how you came to your decision, so please elaborate on the rationale that led you to the final recommendation. Again, the chair may vote, but to preserve the intent of a neutral facilitator, should refrain from doing so unless it is the determining vote in the decision (i.e. makes or breaks a tie).

Recommendation forms are due by April 25 and should be submitted by sending it by email to DNRCDACWebMail@Wisconsin.gov. Remember, we have to hit this deadline because the council recommendations will go before the NRB in May. All recommendations and meeting minutes must be made on the forms provided on the CDAC web site.

6. County specific issues/concerns *If the council has any additional deer management concerns that are not specifically germane to the scope of the CDAC, those can be discussed here. Anything that the department currently does not have the authority to implement or that requires a rule change will follow a separate implementation path. The minutes are the vehicle by which these issues/concerns are identified by the department, so clear and accurate minutes are important.*

7. Council member matters *Council members can discuss items not on the agenda, but no action can be taken.*

8. Adjournment *Alternate chairs should be sure to put in the minutes who makes the motion and who seconds it on all action items on the agenda including adjournment.*

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