

**RECORDING REFRIGERANT RECOVERY FROM SALVAGED ITEMS - SUGGESTED FORMS**

Wisconsin Department of Natural Resources – Rev1/10

Anyone salvaging or dismantling any type of equipment designed to contain regulated refrigerants (ozone-depleting CFCs or HCFCs and global-warming HFCs or PFCs) must comply with Chapter NR 488, Wisconsin Administrative Code. Section NR 488.06(1)(c) of that code requires that records be kept identifying each unit that is salvaged or dismantled, including the type of equipment, serial or other identifying number, and the date that the refrigerant is recovered or the date that it is determined that no refrigerant remains in that unit. The notes and tables below suggest procedures and formats for keeping these records, which must be kept for 3 years and made available to the DNR on request. You can use these formats to set up records in your own notebook.

**Salvaging vehicles with air conditioning units** - As part of normal vehicle intake procedures, record the identity of each vehicle which has an air conditioning system. Determine if any refrigerant remains in the system. For intact systems, use a reliable method (gauge or sniffer) to check for refrigerant and record the results. If refrigerant is present, check the "YES" box. When the refrigerant is recovered, record the date and technician's name. If the system is empty, or if the AC components have been completely disconnected so that no refrigerant can possibly remain, check the "NO" box and record the date

<b><u>VEHICLE AC -- REFRIGERANT RECORD</u></b> _____ <b>Company</b>				
<b><u>Vehicle identity</u></b> (year, make, model, identification number)	<b><u>Any Refrigerant?</u></b>		<b><u>Refrigerant Recovery Information</u></b>	
	NO -- DATE	YES	TECHNICIAN	DATE RECOVERED
(use complete pages with these columns)				

**Salvaging appliances or other stationary refrigeration or air conditioning equipment** - As each unit to be salvaged is received or processed, record the type (refrigerator, freezer, window AC, etc.) and identification number (serial number of unit or unique number you apply). Determine and record whether the refrigerant system still contains a charge or is empty (may be obvious if the system is open, compressor cut out, lines broken, etc.). For those units with no charge, check the "NO" box and record the date. For systems with remaining refrigerant, check the "YES" box and record technician name and the date when the recovery is performed.

<b><u>REFRIGERANT RECOVERY RECORD</u></b> _____ <b>Company</b>				
<b><u>Unit identity</u></b> (type, make, model, identification number)	<b><u>Any Refrigerant?</u></b>		<b><u>Refrigerant Recovery Information</u></b>	
	NO -- DATE	YES	TECHNICIAN	DATE RECOVERED
(use complete pages with these columns)				

For more information on record-keeping or other requirements under Chapter NR 488, go to this web page: <http://dnr.wi.gov/air/compenf/refrig/>, or contact Lance Green, DNR Bureau of Air Management, at 608/264-6049 or e-mail [Lance.Green@wisconsin.gov](mailto:Lance.Green@wisconsin.gov).