WELL NOTIFICATION AND FEE PAYMENT INSTRUCTIONS
Not for Use for Wells on a High Capacity Property

Whether you choose Option 1 or 2, be prepared to Answer the Following Questions
Name of Well Driller
Name of Pump Installer
Well Type – New or Replacement
Well County
Name of City, Village or Township
Street Name (and # if known)
Nearest Intersecting Road or Highway
Name of Property Owner

Option 1 Using the Internet
Go to dnr.wi.gov, Search for: License
Under ‘Professional’ click on ‘Well Construction Notification’
Under ‘Quick Sales’ on the left side of the screen click on ‘Well Construction’
You will find the following:

Upon completion of the transaction you must print a receipt which displays a Well Notification Number, which is needed by the driller.
**Option 2 Go to a Hunting and Fishing License Sales Outlet**

There are approximately 1500 locations throughout Wisconsin.

To find a license outlet near you, go to [dnr.wi.gov](http://dnr.wi.gov), Search for: Sales Locations

Step 1: Select the button for ‘Well Construction Notifications’
Step 2: Choose your location and click Search

The applicant should be prepared to answer the questions listed above and to pay a $50.50 fee.

Upon completion of the transaction you will receive a receipt which displays a DNR Notification Number, which is needed by the driller.