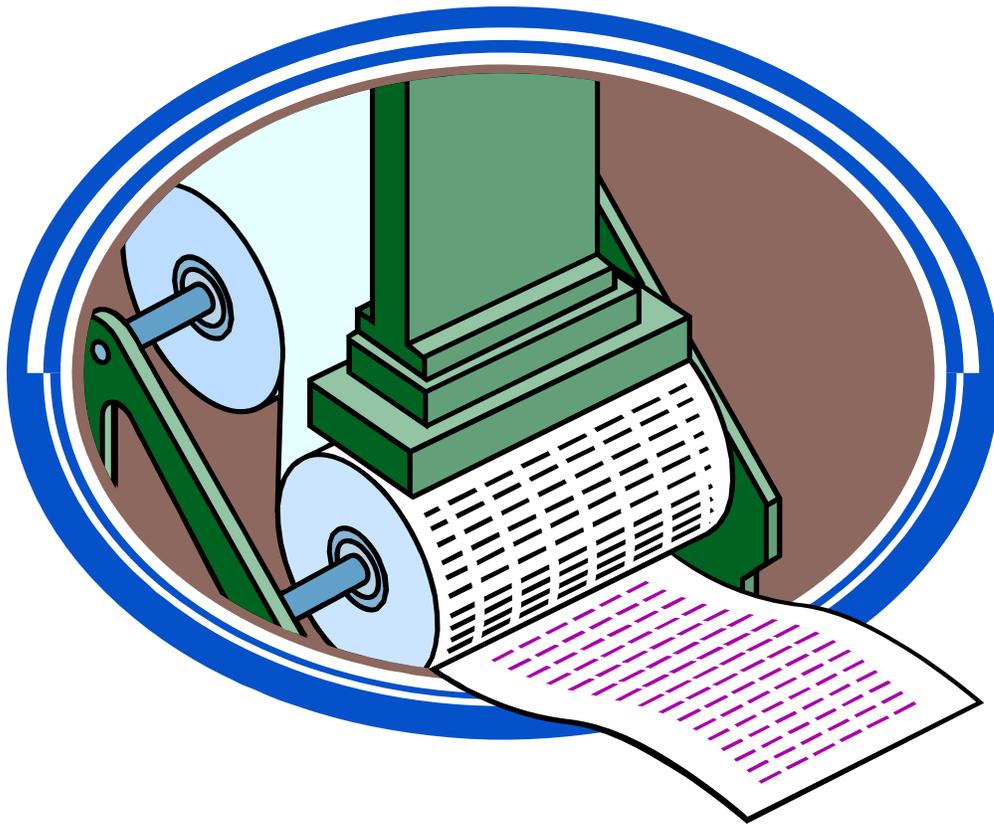


Wisconsin Printers
Environmental Compliance
Self-Certification Checklist
and Forms



For use with Wisconsin Department of Natural
Resource's *Environmental Results Program for
Printers*

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Participation Criteria for Printing Facilities

To qualify for participation in the Wisconsin Environmental Results Program (ERP) printers must meet a set of eligibility thresholds. But first, a printer is any operation that **identifies** a primary Standard Industrial Classification (SIC) Code of 23, 26 or 27 or a primary North American Industry Classification System (NAICS) code of 32311x or 5111x for the operations at their business. Printing should not be an ancillary operation at any business that participates in the ERP.

These thresholds are established to ensure that the amounts of pollutants from a printing facility do not exceed certain levels, depending on the specific pollutant or groups of pollutants. If your facility meets these thresholds, you may continue with the Self-Certification checklist.

Review **Section A of Chapter 1** to ensure you can meet the following eligibility thresholds. A printing facility is eligible to participate in the ERP if *actual* emissions are less than:

- 5.0 tons per year of any one federal HAP
- 12.5 tons per year of all federal HAPs, and
- 25 tons per year of VOCs and each of the criteria pollutants

Eligibility Criteria:

1. To be eligible, printers must show that their HAP emissions are below both of the following thresholds:
 - during the previous calendar year, my facility used fewer than 1333 gallons of total materials containing any *one* HAP as defined by federal standards, AND
 - during the previous calendar year, my facility used fewer than 3333 total gallons of *all* materials containing HAPs as defined by federal standards

2. To be eligible, printers must show their VOC emissions are below one of the following thresholds. You may compare your VOC emissions with thresholds in the table below, or calculate actual emissions.

- My facility's VOC emissions are below all applicable thresholds in the table below, OR

Press Type	Threshold
Sheetfed/ Non-heatset Lithographic	7,100 gallons of cleaning solvent and fountain solution additives
Heatset Web Offset Lithographic	50,000 lbs of ink, cleaning solvent and fountain solution additives
Digital Printing	6,000 gallons of solvent from inks, clean up solutions
Screen Printing	7,100 gallons of solvent from inks, clean up solutions
Flexographic (Water-based and UV)	200,000 pounds of water-based and/or UV inks, coatings and adhesives
Flexographic (Solvent)	50,000 pounds of solvent from inks, dilution solvents, coatings and adhesives.

- We've calculated our VOC emissions to be less than 25 tons per year.

3. To be eligible, you must show your Criteria Pollutant emissions are below the eligibility thresholds by meeting the following criteria:

- Our fuel usage is below thresholds in the table below:

Fuel Usage Eligibility Thresholds

Fuel (Unit Size)	Fuel Usage
Natural Gas* (<10 million Btu/hr)	500 million cubic feet/yr
Natural Gas* (10-100 million Btu/hr)	350 million cubic feet/yr
Fuel Oil (sulfur = 0.05%)	2,500,000 gallons/yr

* includes propane

What if my business does not include printing or does not meet the eligibility criteria?

If your business does not do any printing, or it is only ancillary to your primary operations, then you are not eligible to participate. Also, if you are a printer that does not meet the eligibility criteria described above then you are not eligible to participate. In either case, complete the Non-Eligibility Form included in this packet and submit it to the Small Business Environmental Assistance Program (SBEAP) at the Wisconsin Department of Commerce. You may **fax** the form to 608.264.6151, attention: Renee Lesjak Bashel.

What is a Self-Certification Checklist?

In order to improve environmental protection and generate savings for both government and business, printers can now perform a self-certification of their facility's compliance to determine if they meet all requirements established by the Wisconsin Department of Natural Resources (DNR).

This new, common-sense approach to regulation holds great promise for making it easier for the printing industry to meet – and surpass – Wisconsin's environmental regulations. This package, developed in conjunction with a group of industry representatives, contains the materials needed to complete the self-certification checklist. The accompanying workbook provides the information needed to help you understand and comply with state and federal environmental regulations.

You no longer need to wait until a DNR inspector shows up at your door to find out if you are in compliance with environmental standards. If you use the compliance assistance materials in this package, you will be ready for an inspection. The entire package has two parts:

1. Environmental Compliance Assistance Workbook: The workbook explains the environmental protection standards that apply to your facility and how to make sure you are complying with them. The workbook also provides information regarding best management practices and pollution prevention techniques that can help your facility minimize human health risks and environmental impacts while saving money.

2. Environmental Compliance Self-Certification Checklist: The self-certification checklist contains a series of compliance questions, which generally require "yes" or "no" answers. Your answers will show whether your facility is meeting all applicable environmental requirements.

A "Return-to-Compliance Plan" (RTCP) form is also included in this packet. Complete the Return-to-Compliance Plan form as directed if your facility is not in compliance with a particular checklist question. Assign Return-to-Compliance Plans to employees to make the corrective actions.

What Will DNR Do If I'm NOT in Compliance With a Requirement?

Participants in the Printer ERP program will be covered by the deferred civil enforcement provision in Wisconsin's Green Tier law if they voluntarily submit the Self-Certification form and any RTCPs as needed. So long as a RTCP form has been included for **every requirement** that a printer is not complying with, and they meet the deadline for compliance specified on the RTCP, then DNR is limited to imposing a minimal fine of not more than \$500. The deadline to come into compliance with a requirement should not be longer than 90 days, and should be as short as possible. If absolutely necessary DNR may approve, and will provide public notice on, compliance plans that will take longer than 90 days to complete. If a printer does not meet their specified deadline, or any deadline approved by DNR, then the agency may still pursue enforcement and possible lawsuits.

To use this provision, you will need to let DNR know in advance that you plan to participate in the ERP Self-Certification process. DNR and SBEAP will announce how to do that when it becomes available. The process had not been finalized at the time of this printing.

Do I Have to Participate in the ERP?

Participation in the program is **voluntary**. Completing the self-certification checklist provides a comprehensive evaluation of your facility's compliance status, making you better prepared for a random inspection. Wisconsin's audit immunity law will be applied to any facility submitting the self-certification form to DNR under this ERP by the deadline. If you do not wish to participate, you may want to complete the checklist for your own information.

Step-by-Step Instructions for Completing the Self-Certification Checklist

Facility Information

In this section, list the name and address of your business and the individual responsible for completing the self-certification.

Compliance Information

These questions pertain to background information about your facility and information about whether your facility is meeting applicable environmental protection standards and requirements. The workbook contains the information you will need to answer the questions. The checklist tells you where in the workbook you can find information about the environmental requirements referred to in each question.

Consult the workbook before answering any questions. Most of the questions are "yes" or "no" questions about compliance with particular standards. If you are not in compliance with any requirement on the date you complete the checklist, complete a Return-to-Compliance Plan (described below) so you can follow up with corrective action.

It is your responsibility to keep your facility in compliance with environmental protection requirements at all times. You may be subject to enforcement action if your facility does not comply with the standards. The checklist includes some questions that ask whether you have been doing a routine activity for the past year, such as properly maintaining equipment. Be sure to comply with the requirements throughout the year.

Pollution Prevention

Using pollution prevention and waste reduction opportunities can be a means of complying with environmental regulations. These practices also increase overall environmental performance and cost competitiveness. There is no right or wrong answer to the question of how many actions you have taken in this chapter. The intent is to gauge how many facilities are adopting more pollution prevention actions over time.

Certification Statement

There are specific positions within a business that are approved as the "responsible corporate official" and have the authority to sign the certification statement. Check the appropriate position as outlined in Section D below.

Return-to-Compliance Plan (RTCP) Form

If your facility uncovers a requirement that is not met when you go through the checklist, complete the RTCP form. The form asks you to indicate the requirement you are violating, what action you plan to take to comply, and when you will be in compliance with the requirement. If you can comply prior to submitting the checklist, then include the RTCP with information on what you did to comply and the date it was completed.

A separate form is required each time your answer to a checklist question indicates that an RTCP is required. If you need more forms, make the necessary number of copies or call Renee at the SBEAP at (608) 264-6153 for additional copies. Attach all RTCP forms to the end of the self-certification checklist when submitting to DNR.

**MAKE MULTIPLE COPIES OF THE CHECKLIST QUESTIONS BEFORE YOU BEGIN.
SUBMIT A CLEAN FINAL COPY TO:
WDNR Air Program, ERP Project Manager, PO Box 7921, Madison WI 53707-7921.**



2007 Environmental Compliance Self-Certification

A. Facility Information

_____ Facility Name		_____ Facility SIC Code	_____ Facility ID Number
_____ Facility Street Address			
_____ City		_____ State	_____ Zip Code
_____ Phone Number	_____ Fax Number		
_____ Contact Person Name		_____ Title	_____ Telephone Number
_____ Contact Email Address			

B. Compliance Information

Answer all questions, unless you are directed to skip a question. Do not answer questions that you are directed to skip.

Part I: Regulatory Programs Under DNR

Chapter 1—Air Pollution

A.1. Do you fall within the eligibility thresholds for the ERP? (Read Section A, page A-2 to A-8.)	<input type="checkbox"/> Yes. Continue on with the workbook.	<input type="checkbox"/> No. STOP using this workbook. Complete the Non-Eligibility Form.	
A.2. What is your facility's VOC Size Category? (Read Section B, page A-8.)	<input type="checkbox"/> Very Small	<input type="checkbox"/> Small	<input type="checkbox"/> Medium
A.3. Are you meeting all VOC emission requirements listed in this section? (Read Section B1, page A-9 to A-10)	<input type="checkbox"/> Yes. (Very Small and Small Printers skip to A.5. unless you have a control device.)		<input type="checkbox"/> No. Submit RTCP.
A.4. <i>Medium Printers and Small or Very Small using a control device:</i> Are you meeting all applicable VOC emission standards listed in this section? (Read Section B1, page A-10 to A-13)	<input type="checkbox"/> Yes		<input type="checkbox"/> No. Submit RTCP.
A.5. Can you meet the fuel requirements? (Read section B2, page A-13)	<input type="checkbox"/> Yes		<input type="checkbox"/> No. Submit RTCP.
A.6. Do you meet the PM requirements for heatset presses? (Read section B3, page A-14)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Submit RTCP.	<input type="checkbox"/> NA.
A.7. Have you applied the recommended actions for particulate matter control from paper trim systems? (Read section B3, page A-15)	<input type="checkbox"/> Yes		<input type="checkbox"/> No. Recommended.
A.8. Do you meet the visible emission requirements? (Read Section B-4, page A-15 to A-16)	<input type="checkbox"/> Yes		<input type="checkbox"/> No. Submit RTCP.
A.9. <i>Very Small Printers:</i> Are your HAP emissions below all the thresholds for the compounds listed in the table on A-19? (Read section C1, page A-17 to A-18)	<input type="checkbox"/> Yes		<input type="checkbox"/> No. Contact SBCAAP for assistance.



2007 Environmental Compliance Self-Certification

B. Compliance Information (cont.)

A.10. <i>Small and Medium Printers:</i> Are your HAP emissions below the table thresholds on page A-19 through A-21? (Read section C2, page A-18.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Contact SBCAAP for assistance.	
A.11. Are you reporting air emissions via DNR's CRS? (Read section D1, page A-22) <input type="checkbox"/> Yes. Skip to question A-12. <input type="checkbox"/> No. Complete questions 11a-11d.			
11a. Fuel Usage	<input type="checkbox"/> Natural gas (units <10 million BTU/hr) = _____ million cubic feet per year	<input type="checkbox"/> Natural gas (units 10 to <100 million BTU/hr) = _____ million cubic feet per year	
	<input type="checkbox"/> Distillate fuel oil (sulfur = 0.05%), _____ gallons per year	<input type="checkbox"/> Distillate fuel oil (sulfur = 0.5%), _____ gallons per year	
11b. VOC Usage/ Emissions	<input type="checkbox"/> material usage _____ (gallons/pounds, circle one) per year of all solvent based materials	<input type="checkbox"/> emissions of _____ pounds per year	
11c. Federal HAP Usage/Emissions	<input type="checkbox"/> material usage _____ (gallons/pounds, circle one) per year of all solvent based materials	<input type="checkbox"/> emissions of _____ pounds per year	
11d. State HAP Emissions	<input type="checkbox"/> We are below the thresholds in the HAPs Usage Threshold table.	<input type="checkbox"/> We have calculated emissions below the thresholds in the state HAP rule.	
A.12. Are you maintaining all records required for your size printer? (Read section D2, page A-23)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Submit RTCP.	
A.13. Have you evaluated all construction or modification projects during the past 12 months to make sure you are still eligible for the ERP and ROP? (NO is an acceptable answer when submitting this self-certification for the first time.) (Read section E, page A-24)	<input type="checkbox"/> Yes.	<input type="checkbox"/> No	<input type="checkbox"/> Not applicable. No changes were made in the past 12 months.
A.14. Have you adopted any of the recommended BMPs? (Read page A-25)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Recommended.	



2007 Environmental Compliance Self-Certification

B. Compliance Information (cont.)

Chapter 2—Solid and Hazardous Waste

HW.1. Do you have a recycling program that includes items such as office paper, plastic, e-waste, aluminum, etc.? (It's not necessary to have all listed to check Yes.) (Read page HW-1.)	<input type="checkbox"/> Yes.	<input type="checkbox"/> No.
HW.2. Do you generate any hazardous waste? (Read section A, page HW-2 to HW-5.)	<input type="checkbox"/> Yes. Continue on with the workbook.	<input type="checkbox"/> No. Skip to the next chapter.
HW.3. What is your generator status? (Read section B, page HW-5 to HW-10.)	<input type="checkbox"/> VSQG	<input type="checkbox"/> SQG
		<input type="checkbox"/> LQG
HW.4. Do you keep all drums/containers with hazardous waste closed unless adding or removing waste? (Read section C1, page HW-10 to HW-11.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
HW.5. Are your containers labeled properly? (Read section C1, page HW-11.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Submit RTCP.
HW.6. Are you handling your HW appropriately based on the generator requirements? (Read section C2, page HW-12.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Submit RTCP.
HW.7. Are you following all of the waste accumulation and storage requirements? (Read section D, page HW-13.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
HW.8. Are you meeting the proper hazardous waste transportation/shipping requirements? (Read section E, page HW-14 to HW-15.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Submit RTCP.
HW.9. Are you meeting the applicable training requirements? (Read section F, page HW-15 to HW-16.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Develop a training plan.
HW.10. Have you adopted any of the recommended BMPs? (Read page HW-16)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Recommended.

Chapter 3—Wastewater

WW.1 Do you generate any industrial wastewater? (Read page WW-1)	<input type="checkbox"/> Yes. Continue with this section.	<input type="checkbox"/> No. Answer only questions WW-6, and WW-11 to WW-15.
WW.2. Are you on a septic system? (Read page WW-1)	<input type="checkbox"/> Yes. Continue with this section.	<input type="checkbox"/> No. Skip to question WW-4.
WW.3. Do you discharge industrial wastewater to a septic system? (Read section A1, page WW-2)	<input type="checkbox"/> Yes. Cease discharge. Submit RTCP.	<input type="checkbox"/> No
WW.4. Do you discharge industrial wastewater to a POTW? (Read section A2, page WW-2)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Skip to question WW.6.
WW.5. Are you in compliance with the POTW's sewer use code and requirements? (Read section A2 and A3, page WW-2 to WW-3)	<input type="checkbox"/> Yes	<input type="checkbox"/> No



2007 Environmental Compliance Self-Certification

B. Compliance Information (cont.)

WW.6. Do you discharge industrial wastewater to the ground, or surface water without a permit? (Read section A4 to A7, page WW-3 to WW-5)	<input type="checkbox"/> Yes. Cease unpermitted discharge, unless you meet criteria in sections A5 and/or A8, in chapter 3. Submit RTCP.	<input type="checkbox"/> No
WW.7. Do you store non-hazardous wastes in tanks, drums, or containers? (Read section B, page WW-5)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Skip to question WW.10.
WW.8. Are you in compliance with the requirements for storing non-hazardous wastes in tanks, drums, or containers? (Read section B, pages WW-5 and WW-6)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Submit RTCP.
WW.9. Do you ship/haul your untreated silver bearing waste off-site for recycling? (Read section D, page WW-6 to WW-7)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Submit RTCP.
WW.10. Do you have warning signs posted at every sink in the prepress, press and post press areas warning employees not to put hazardous wastes, process chemicals, solvents and waste inks down the drain? (Read section E, pages WW-7)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Post appropriate signs.
WW.11. Do you perform photo processing, plate imaging or other operations that generate a silver bearing wastewater? (Read section F, page WW-7 to WW-8)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Skip to question WW.13.
WW.12. Do you have a SRU? (Read section F, page WW-7 to WW-8)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
WW.13. Do you generate CTP wastes? (Read section G, page WW-8)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Skip to question WW.15.
WW.14. Are you meeting the CTP requirements? (Read section G, page WW-8 to WW-10)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Submit RTCP.
WW.15. Have you adopted any of the recommended BMPs? (Read page WW-11)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Recommended.

Chapter 4—Storm Water

SW.1. Have you previously filed for a permit or filed a No Exposure Certification? (Read section A, page SW-1)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
SW.2. Have you made changes at your facility, according to the list, in order to qualify for No Exposure Certification? (Read section A, page SW2 to SW-5)	<input type="checkbox"/> Yes	<input type="checkbox"/> No



2007 Environmental Compliance Self-Certification

B. Compliance Information (cont.)

SW.3. No Exposure Certification (Read section B, page SW-5 to SW-6)

3a.	Does your facility qualify for No Exposure Certification?	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Answer 3b.
3b.	If you previously filed for No Exposure Certification, has this self-inspection revealed items that were exposed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
SW.4.	Have you adopted any of the recommended BMPs? (Read page SW-6 to SW-7)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Recommended.

Chapter 5—Spills Response

SR.1. Spills reporting (Read sections A and B, pages SR-1 to SR-9)

1a.	Have you had a spill within the past 12 months?	<input type="checkbox"/> Yes. Answer SR.1b.	<input type="checkbox"/> No. Skip to the next chapter.
1b.	Was the amount of the spill above reportable quantities?	<input type="checkbox"/> Yes. Answer SR.1c.	<input type="checkbox"/> No. Skip to the next chapter.
1c.	Did you follow all the proper reporting requirements?	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Submit proper reports and RTCP.

Part II: Regulatory Programs Under EPA or OSHA

Chapter 6—Spills Prevention

SP.1.	Have you developed an Emergency Action Plan and trained employees on it? (Read section A, pages SP-1 to SP-3)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Develop a plan and train all employees.
SP.2.	Have you developed a HAZCOM program, including all 4 elements? (Read section B, pages SP-3 to SP-4)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Develop a HAZCOM program.
SP.3.	If your employees may be required to respond to spills, have you developed an emergency response plan that meets HAZWOPER requirements? (Read section C, pages SP-5 to SP-6)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Develop an emergency response plan.
SP.4.	Have your employees that respond to spills received the necessary training to be competent under your HAZWOPER program? (Read section C, pages SP-6 to SP-7)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Ensure necessary training and competencies are met.
SP.5.	Do you meet the criteria that would trigger SPCC plan requirements? (Read section D, pages SP-7 to SP-8)	<input type="checkbox"/> Yes. Continue with this section.	<input type="checkbox"/> No. Continue on to question SP.7.



2007 Environmental Compliance Self-Certification

B. Compliance Information (cont.)

SP.6. Do you have a complete and updated SPCC plan? (Read section D, pages SP-8 to SP-9)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Prepare a complete SPCC plan.
SP.7. Have you adopted any of the recommended BMPs? (Read page SP-10)	<input type="checkbox"/> Yes	<input type="checkbox"/> No. Recommended.

Chapter 7—Emergency Planning and Communication

EP.1. Are you subject to the emergency planning requirements in EPCRA section 302? (Read section A, page EP-2 to EP-4)	<input type="checkbox"/> Yes. Continue with section B.	<input type="checkbox"/> No. Skip to question EP.5.	
EP.2. Have you identified a facility emergency coordinator and notified the LEPC of their contact information? (Read section B, pages EP-4 to EP-5)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
EP.3. Have you filed the Emergency Planning Notification Fee Statement in the past year, and paid the fee if appropriate? (Read section B, page EP-5)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
EP.4. Have you worked with the LEPC to develop an emergency response plan? (Read section B, page EP-6)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
EP.5. Have you reported any releases in the past year? (Read section C, page EP-6)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
EP.6. Have you filed a chemical storage/ chemical list report in the past year? (Read section D1, pages EP-7 to EP-8)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
EP.7. Have you filed in the past year, either a Tier II annual reporting form or a notification that you are exempt? (Read section D2, pages EP-9 to EP-10)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
EP.8. If you have at least 10 FTE, have you filed your TRI report in the past year? (Read section E, pages EP-10 to EP-12)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA. We have <10 FTE.

C. Pollution Prevention

Chapter 8—Pollution Prevention and Waste Reduction

PP.1. How many Pollution Prevention Practices have you adopted prior to completing this certification?	<input type="checkbox"/> 0-<10	<input type="checkbox"/> 10-<25	<input type="checkbox"/> 25-<50	<input type="checkbox"/> 50+
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You have completed the certification questions. Go to Section D on the next page to complete the certification signature.



2007 Environmental Compliance Self-Certification

D. Certification Statement

Note: Complete all required Return to Compliance Plans (RTCP) forms (if any) and attach to this document before signing this statement.

"I attest under the pains and penalties of perjury:

- (i) that I have personally examined and am familiar with the information contained in this submittal, including any and all documents accompanying this certification statement;
- (ii) that, based on my inquiry of those individuals responsible for obtaining the information, the information contained in this submittal is to the best of my knowledge, true, accurate, and complete;
- (iii) that systems to maintain compliance are in place at the facility and will be maintained for the coming year even if processes or operating procedures are changed over the course of the year; and
- (iv) that I am fully authorized to make this attestation on behalf of this facility.

I am aware that there are significant penalties including, but not limited to, possible fines and imprisonment for willfully submitting false, inaccurate, or incomplete information."

When complete, mail this form to:
ERP Program Contact
Wisconsin Department of Natural Resources
P.O. Box 7921
Madison, WI 53707-7921

Print Name

Title

Date (MM/DD/YYYY)

Source of Signatory Authority:

If a Corporation:

President

Secretary

Treasurer

Vice President (if authorized by corporate vote)

Representative of the above (if authorized by corporate vote and if responsible for overall operation of the facility)

If a Partnership:

General Partner

If a Sole Proprietorship:

Proprietor

Signature



2007 Non-Eligibility Form

A. Facility Information

_____ Facility Name		_____ Facility SIC Code	_____ Facility ID Number
_____ Facility Street Address			
_____ City/Town		_____ State	_____ Zip Code
_____ Phone Number	_____ Fax Number	_____ Title	_____ Telephone Number
_____ Contact Person		_____ Contact Email Address	

B. Are you Eligible for the Program?

If any of the following conditions apply to your operation, then you are **NOT** eligible for the Wisconsin Environmental Results Program for Printers:

NOTE:
Exemption from ERP does not relieve you of your responsibility to comply with other environmental requirements.

- No offset lithographic, screen, flexographic, letterpress or gravure printing is done at this address.
- This facility does only photoprocessing at this address.
- This facility has actual emissions equal to or greater than 25 tons of each criteria pollutant per year or actual emissions equal to or greater than 5 tons per year of a single hazardous air pollutant (HAP) or 12.5 tons per year of a combination of HAPS (see section A1 of Chapter 1 of the workbook for details on these thresholds).
- This facility is a manufacturer or other type of operation and **ONLY** does printing as an auxiliary component of its operations.

If this facility was sold indicate date of sale, _____

If you have checked off any of the conditions in this section, please submit this form by **July 1, 2007**.

If you are mailing this form, mail to:

ERP Program Contact
Wisconsin Department of Natural Resources
P.O. Box 7921
Madison, WI 53707-7921

OR, you can fax to 608.264.6151, ATTN: Renee Lesjak Bashel, SBCAAP.

Please save a copy of this statement for your records. If you have any questions, please call Renee Lesjak Bashel at 608.264.6153.

Signature

Date (MM/DD/YYYY)



2007 Return to Compliance Plan

Facility Name

Facility ID Number (or Facility Address, if no ID number previously assigned by DNR)

Instructions:

Complete a separate Return to Compliance Plan for EACH question on the self-certification form that requires one.

Submit a Return to Compliance Plan for all requirements that are not met. If you correct the violation before submitting the self-certification form, then indicate what was done and when the action was completed.

Completing this form does not relieve the facility of its responsibility to operate in compliance with applicable requirements. Failure to operate in full compliance with applicable requirements may result in enforcement actions that may include fines or penalties.

Return to Compliance Plan

1. What is the self-certification form question number for which you are reporting noncompliance?

Question Number

2. Provide a brief description of the specific requirement in violation?

Requirement Description

3. What corrective action will you take to return to compliance?

Describe Corrective Action(s)

4. What have you/will you do to prevent further violations of this requirement?

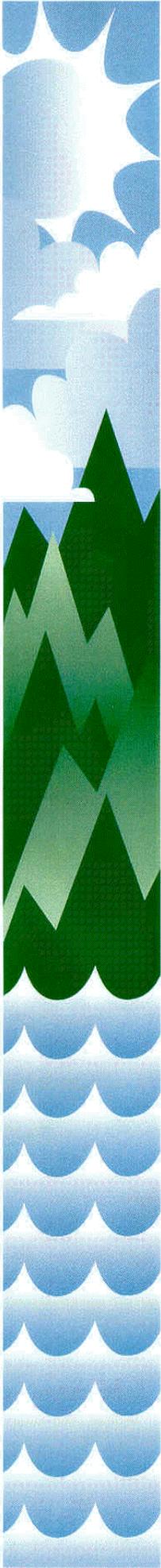
Describe Preventive Action(s)

5. Return to compliance date – date you will be back in compliance after completing your corrective action (or when actions were completed if corrected immediately):

MM/DD/YYYY

(Should be no more than 90 days.)

Signature



**WI Printers Environmental Results Program
Compliance Assistance Workbook
Order Form**

There is a limited number of hard copy Compliance Assistance Workbooks. We hope many printers can use the version in Adobe PDF available on <http://commerce.wi.gov/bd/bd-ca-ERP.html>.

If you would prefer to receive a hard copy of the Compliance Assistance Workbook you can mail, fax, call or email your request to:

MAIL: WI SBCAAP – 5th floor
Dept. of Commerce
P.O. Box 7970
Madison, WI 53707-7970

PHONE: (608) 264-6153 or (608) 261-6554

FAX: (608) 264-6151

EMAIL: CleanAir@commerce.state.wi.us

Name: _____

Business: _____

Address: _____

City, State, Zip: _____

**FROM THE SMALL BUSINESS CLEAN AIR ASSISTANCE PROGRAM
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