

Magenta Ink Room

Wastewater and Storm Water Chapter Addendums

Appendix Contents:

- MI – 1 Signs to Post**
- MI – 2 No Exposure Certification Form**

MI – 1 *Signs to Post*

ATTENTION

**Do Not Put
Hazardous Wastes
and Waste Inks
Down the Drain**



Sewer System

ATTENTION

**Do Not Put
Process Chemicals
Down the Drain**



Septic System

MI – 2 *No Exposure Certification Form*

The No Exposure Certification in a Word form (with entry fields) can be found at:

http://dnr.wi.gov/org/water/wm/nps/pdf/stormwater/WPDES_No_Exposure_Form.doc

If you use this version, be sure to print and sign before submitting a hard copy to DNR. Emailed versions are not acceptable.

If you want a paper copy to print and complete by hand, refer to the attached form (4 pages):

Notice: This No Exposure Certification form is authorized by s. NR 216.21(3), Wis. Adm. Code. Submittal of this form is required for industries listed within subchapter II of ch. NR 216, Wis. Adm. Code, where the facility has no exposure of materials or operations that could contaminate storm water. This certification must be submitted to the Department every five years. Failure to properly submit a completed No Exposure Certification to the Department at least every five years may result in forfeitures up to \$10,000 per day, pursuant to s. 283.91(2), Wis. Stats. Personally identifiable information on this form may be used for other water quality program purposes.

Submission of this **No Exposure Certification** constitutes notice that the entity identified in Section A does not require permit authorization for its storm water discharges associated with industrial activity under subch. II of ch. NR 216, Wis. Adm. Code, due to the existence of a condition of no exposure.

A condition of no exposure exists at an industrial facility when all industrial materials and activities are protected by a storm resistant shelter to prevent exposure to rain, snow, snowmelt, and/or runoff. Industrial materials or activities include, but are not limited to, material handling equipment or activities, industrial machinery, raw materials, intermediate products, by-products, final products, or waste products. Material handling activities include the storage, loading and unloading, transportation, or conveyance of any raw material, intermediate product, final product or waste product. A storm resistant shelter is not required for the following industrial materials and activities:

- drums, barrels, tanks, and similar containers that are tightly sealed, provided those containers are not deteriorated and do not leak. "Sealed" means banded or otherwise secured and without operational taps or valves;
- adequately maintained vehicles used in material handling; and
- final products, other than products that would be mobilized in storm water discharges (e.g., rock salt).

A **No Exposure Certification** must be provided for each facility applying for the no exposure exclusion. In addition, the exclusion from WPDES permitting is available on a facility-wide basis only, not for individual outfalls. If any industrial activities or materials are or will be exposed to precipitation, the facility is not eligible for the no exposure exclusion.

By signing and submitting this **No Exposure Certification** form, the entity in Section A is certifying that a condition of no exposure exists at its facility or site, and is obligated to comply with the terms and conditions of subch. II of ch. NR 216, Wis. Adm. Code.

ALL INFORMATION MUST BE PROVIDED ON THIS FORM.

Detailed instructions for completing this form and obtaining the no exposure exclusion are provided on page 3.

A. Facility Operator Information

Name	Last	First	M.I.	Telephone	Fax (if available)
Organization Name				E-mail Address (if available)	
Mailing Address1			Mailing Address2		
City			State		Zip Code

B. Facility/Site Location Information

Facility Name _____

Street Address _____ County _____

City _____ State WISCONSIN Zip Code _____

Location: Town: _____ Range: _____ East Section: _____ Quarter: _____ Quarter/Quarter: _____
 West

Total size of site associated with industrial activity(Acres) _____

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Is the facility located on Indian Lands?
<input type="checkbox"/>	<input type="checkbox"/>	Is this a Federal facility?
<input type="checkbox"/>	<input type="checkbox"/>	Was the facility or site previously covered under a WPDES storm water permit?

If yes, enter Facility ID or Site Number (if known): _____

SIC/Activity Codes: Primary _____ Secondary (if applicable) _____

Have you paved or roofed over a formerly exposed, pervious area in order to qualify for the no exposure exclusion?
 If yes, indicate approximately how much area was paved or roofed over. Completing this question does not disqualify you for the no exposure exclusion. However, your permitting authority may use this information in considering whether storm water discharges from your site are likely to have an adverse impact on water quality, in which case you could be required to obtain permit coverage.

Less than one acre
 One to five acres
 More than five acres

**NO EXPOSURE CERTIFICATION
for Exclusion from WPDES Storm Water Permitting**

C. Exposure Checklist

Are any of the following materials or activities exposed to precipitation, now or in the foreseeable future? (Please check either "Yes" or "No" in the appropriate box.) **If you answer "Yes" to any of these questions (1) through (11), you are NOT eligible for the no exposure exclusion.**

- | Yes | No | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Using, storing or cleaning industrial machinery or equipment, and areas where residuals from using, storing or cleaning industrial machinery or equipment remain and are exposed to storm water |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Materials or residuals on the ground or in storm water inlets from spills/leaks |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Materials or products from past industrial activity |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Material handling equipment (except properly maintained vehicles) |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Materials or products during loading/unloading or transporting activities |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Materials or products stored outdoors (except final products intended for outside use [e.g., new cars] where exposure to storm water does not result in the discharge of pollutants) |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. Materials contained in open, deteriorated or leaking storage drums, barrels, tanks, and similar containers |
| <input type="checkbox"/> | <input type="checkbox"/> | 8. Materials or products handled/stored on roads or railways owned or maintained by the discharger |
| <input type="checkbox"/> | <input type="checkbox"/> | 9. Waste material (except waste in covered, non-leaking containers [e.g., dumpsters]) |
| <input type="checkbox"/> | <input type="checkbox"/> | 10. Application or disposal of process wastewater (unless otherwise permitted) |
| <input type="checkbox"/> | <input type="checkbox"/> | 11. Particulate matter or visible deposits of residuals from roof stacks and/or vents not otherwise regulated (i.e., under an air quality control permit) and evident in the storm water outflow |

D. Certification Statement

NO EXPOSURE CERTIFICATION for Exclusion from WPDES Storm Water Permitting

I certify under penalty of law that I have read and understand the eligibility requirements for claiming a condition of "no exposure" and obtaining an exclusion from WPDES storm water permitting.

I certify under penalty of law that there are no discharges of storm water contaminated by exposure to industrial activities or materials from the industrial facility or site identified in this document (except as allowed under s. NR 216.21(3)(c), Wis. Adm. Code.

I understand that I am obligated to submit a no exposure certification form once every five years to the Department and, if requested, to the operator of the local municipal separate storm sewer system (MS4) into which the facility discharges (where applicable).

I understand that I must allow the Department, and MS4 operator where the discharge is into the local MS4, to perform inspections to confirm the condition of no exposure and to make such inspection reports publicly available upon request.

I understand that I must obtain coverage under a WPDES permit prior to any point source discharge of storm water from the facility.

Additionally, I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate and complete.

I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Print Name

Print Title

Signature

Date

NO EXPOSURE CERTIFICATION for Exclusion from WPDES Storm Water Permitting INSTRUCTIONS

Form 3400-188 (Rev. 04/05)

Page 3 of 3

Who May File a No Exposure Certification

Wisconsin law under subch. II of ch. NR 216, Wis. Adm. Code prohibits point source discharges of storm water associated with industrial activity to waters of the State without a Wisconsin Pollutant Discharge Elimination System (WPDES) permit. However, WPDES permit coverage is not required for discharges of storm water associated with industrial activities if the discharger can certify that a condition of "no exposure" exists at the industrial facility or site.

Storm water discharges from construction activities identified in subch. III of NR ch. 216, Wis. Adm. Code, are not eligible for the no exposure exclusion.

Obtaining and Maintaining the No Exposure Exclusion

This form is used to certify that a condition of no exposure exists at the industrial facility or site described herein. This certification must be re-submitted at least once every five years.

The industrial facility operator must maintain a condition of no exposure at its facility or site in order for the no exposure exclusion to remain applicable.

If conditions change resulting in the exposure of materials and activities to storm water, the facility operator must obtain coverage under a WPDES storm water permit immediately.

Any conditionally exempt discharger who anticipates changes in circumstances shall submit a notice of intent to the department 14 or more working days prior to the change of circumstances and in accordance with s. NR 216.22, Wis. Adm. Code.

Note: A facility that has claimed a condition of "no exposure" should routinely inspect its facility to verify that it continues to operate in a condition of "no exposure."

Completing the Form

You must type or print in appropriate areas only.

One form must be completed for each facility or site for which you are seeking to certify a condition of no exposure. Please make sure you have addressed all applicable questions and have made a photocopy for your records before sending the completed form to the Department.

Additional guidance on no exposure certification can be accessed at EPA's website: www.epa.gov/npdcs/stormwater or contact the Department Storm Water program at: 608-267-7694.

Section A. Facility Operator Information

1. Provide the legal name of the person, firm, public organization, or any other entity that operates the facility or site described in this certification. The name of the operator may or may not be the same as the name of the facility. The operator is the legal entity that controls the facility's operation, rather than the plant or site manager.
2. Provide the telephone number of the facility operator.
3. Provide the mailing address of the operator (P.O. Box numbers may be used). Include the city, state, and zip code. All correspondence will be sent to this address.

Section B. Facility/Site Location Information

1. Enter the official or legal name of the facility or site.
2. Enter the complete street address (if no street address exists, provide a geographic description [e.g., Intersection of Routes 9 and 55]), city, county, state, and zip code. Do **not** use a P.O. Box number.
3. Indicate whether the facility is located on Indian Lands.
4. Indicate whether the industrial facility is operated by a department or agency of the Federal Government (see also Section 313 of the Clean Water Act).

5. Enter the geographical description of the approximate center of the facility or site in Town-Range-(East or West)-Section-Quarter-Quarter/Quarter format. Note: This information can be found on property tax statements, plat maps, Wisconsin Atlas and Gazetteer, and online with DNR WebView at:
<http://dnr.wi.gov/maps/gis/appwebview.html>
6. Indicate whether the facility was previously covered under a WPDES storm water permit. If so, include the facility ID or site number.
7. Enter the 4-digit SIC code which identifies the facility's primary activity, and second 4-digit SIC code identifying the facility's secondary activity, if applicable. SIC codes can be obtained from the Standard Industrial Classification Manual, 1987 or online at:
<http://www.osha.gov/pls/imis/sicsearch.html>
8. Enter the total size of the site associated with industrial activity in acres.
Acreage may be determined by dividing square footage by 43,560, as demonstrated in the following example.
Example: Convert 54,450 ft² to acres
Divide 54,450 ft² by 43,560 square feet per acre:
 $54,450 \text{ ft}^2 \div 43,560 \text{ ft}^2/\text{acre} = 1.25 \text{ acres}$.
9. Check "Yes" or "No" as appropriate to indicate whether you have paved or roofed over a formerly exposed, pervious area (i.e., lawn, meadow, dirt or gravel road/parking lot) in order to qualify for no exposure. If yes, also indicate approximately how much area was paved or roofed over and is now impervious area.

Section C. Exposure Checklist

Check "Yes" or "No" as appropriate to describe the exposure conditions at your facility. If you answer "Yes" to **ANY** of the questions (1) through (11) in this section, a potential for exposure exists at your site and you cannot certify to a condition of no exposure. You must obtain coverage under a WPDES storm water permit if you have not already done so. After obtaining permit coverage, you can institute modifications to eliminate the potential for a discharge of storm water exposed to industrial activity, and then certify to a condition of no exposure.

Section D. Certification Statement

Wisconsin statutes provide severe penalties for submitting false information on this application form. State regulations require this application to be signed in accordance with the signatory requirements of s. NR 216.22 (7), Wis. Adm. Code:

- (a) In the case of a corporation, by a principal executive officer of at least the level of vice-president, or by the officer's authorized representative having overall responsibility for the operation of the site for which permit coverage is sought.
- (b) In the case of a unit of government, by a principal executive officer, a ranking elected official, or other duly authorized representative.
- (c) In the case of a partnership, by a general partner.
- (d) In the case of a sole proprietorship, by the proprietor.
- (e) In the case of a limited liability company, by a member or manager.

Where to File the No Exposure Certification Form

Unless otherwise directed by the Department, send the "no exposure" form to:

Department of Natural Resources
Storm Water Program - WT/2
PO Box 7921
Madison, WI 53707-7921