

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay - 711



March 23, 2012

Terry Moede
1102 Jefferson St
Algoma, WI 54201

Subject: Welcome to Green Tier

Dear Mr. Moede:

Congratulations! We are glad to welcome you into Green Tier. You join a group of companies who are not only committed to superior environmental performance but also to superior economic performance.

In recognizing your past accomplishments and future commitments we promise to work towards promoting and recognizing your facility for taking the lead in environmental protection while assuring economic stability and growth. We are committed to publicizing WS Packaging as a Green Tier participant on the DNR website. Undoubtedly, there will be other opportunities to bring the attention of your accomplishments to the forefront, and we hope to assist you in any manner possible in doing so as a Green Tier partner.

Michelle Farley has been assigned as your single point of contact. She can be reached at 920/262-5495 or at michelle.farley@Wisconsin.gov. Please contact Michelle with any questions concerning communications, required approvals, or technical assistance you may need. For your convenience the attached guidance outlines your benefits and important dates that affect your participation.

On behalf of the Wisconsin Department of Natural Resources, I am proud to extend this welcome to you. We are committed to working with you to build a customized relationship under the Green Tier Program. I am excited to embark on our new relationship and my staff is ready to assist as your business grows.

Sincerely,

/S/ Cathy Stepp

Cathy Stepp
Secretary

Attachments: Green Tier Commitment Outline
 Green Tier Logo Files and Guidance CD

Green Tier Commitment Outline for WS Packaging

I. Approval Date – March 23, 2012

II. Green Tier 1 Program

- **Deferred Civil Action:** You are entitled to Deferred Civil Enforcement as described in statutes (299.83(6m)(d)). In brief, if you discover a violation of an existing environmental requirement, provide us notice of your discovery, a corrective action plan that you complete then DNR will not seek civil penalties.
- **Green Tier Logo:** Use of the Green Tier logo on materials related to your facility. The CD provided in your packet provides additional guidelines and information.
- **Single Point of Contact (SPOC):** Michelle Farley - WDNR, 920/662-5495, michelle.farley@Wisconsin.gov
- **Minimum Inspection Frequency** – After you have implemented an EMS you are entitled to inspections at the lowest frequency permitted by the programs under law. We will work with you to determine how this will work for you.
- **Recognition** – Along with the numbered certificate of recognition, the department will host a participant web page for easy reference.

III. Environmental Management Systems (EMS)

- You have agreed to have your EMS certified to be functionally equivalent to an ISO EMS on or before **March 31, 2013**.
- At least one time prior to **March 31, 2013**, and every year after that, perform an environmental management system audit. Every third year, you must utilize an outside environmental auditor approved by the Department to audit your EMS.
- Please see guidance from the links below:
<http://dnr.wi.gov/topic/GreenTier/documents/provingEMS.pdf>
<http://dnr.wi.gov/topic/GreenTier/Auditors.html>

IV. Annual Reporting

- **First Annual Report Date** - By mutual agreement we have agreed to **June 30, 2013** and annually thereafter. (Please feel free to discuss alternative reporting dates with Tom Eggert should your needs change.)
- Annually you will need to report progress on the commitments that you have made. You will need to report your progress on the specific commitments and information which will give us context for those commitments. If you have a goal to reduce energy consumption then the context would be total energy consumed. We will work with you to find the context reporting that will work best for you. Examples of context information can be found at:
<http://dnr.wi.gov/files/PDF/pubs/co/CO521.pdf>
<http://dnr.wi.gov/topic/GreenTier/documents/SustainabilityMetricsSpreadsheet.xlsx>
- Please provide annual Green Tier Reports to Michelle Farley (SPOC) and GreenTier@Wisconsin.gov. Electronic submission is preferable.

You should also feel free to call Tom Eggert, 608-267-2761, thomas.eggert@wi.gov for any additional information that you might need.

[Roberta Walls, 608-785-9272, Roberta.Walls@wisconsin.gov](mailto:Roberta.Walls@wisconsin.gov)