

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
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January 25, 2013

Mr. Alex Hebel, P.E.
Unimin Corporation – Portage Facility
4000 Baker Road
Ottawa, IL 61350-9500

Subject: Welcome to Green Tier

Dear Mr. Hebel:

Congratulations! We are glad to welcome you into Green Tier. You join a group of companies who are not only committed to superior environmental performance but also to superior economic performance.

In recognizing your past accomplishments and future commitments we promise to work towards promoting and rewarding your facility for taking the lead in environmental performance while assuring strong economic performance. We are committed to publicizing Unimin's Portage Facility as a Green Tier participant on the DNR website. Undoubtedly, there will be other opportunities to bring attention to your accomplishments, and we hope to assist you in doing so as a Green Tier partner.

~~Mike Sloat has been assigned as your single point of contact. He can be reached at michael.sloat@wisconsin.gov or (608) 768-5693.~~ Please contact him with any questions concerning communications, required approvals, or technical assistance you may need. For your convenience the attached guidance outlines your benefits and important dates that affect your participation.

UPDATE: Dan Helsel is Unimin's SPOC.
Phone: 715-284-1431 Email: daniel.helsel@Wisconsin.gov

On behalf of the Wisconsin Department of Natural Resources, I am proud to extend this welcome to you. We are committed to working with you to build a customized relationship under the Green Tier Program. I am excited to embark on our new relationship and my staff is ready to assist as your business grows.

Sincerely,

/s/ Cathy Stepp

Cathy Stepp
Secretary

Attachments: Green Tier Commitment Outline
Green Tier Logo Files and Guidance CD

Green Tier Commitment Outline **Unimin Corporation – Portage Facility**

I. Approval Date – January 25, 2013

II. Green Tier 1 Program

- **Deferred Civil Action:** You are entitled to Deferred Civil Enforcement as described in statutes (299.83(6m)(d)). In brief, if you discover a violation of an existing environmental requirement, provide us notice of your discovery, a corrective action plan and documentation of your EMS changes that ensure the violation will not happen again, you are entitled to protection from any civil penalties that the DNR might otherwise impose.
- **Green Tier Logo:** Use of the Green Tier logo on materials related to your facility. The CD provided in your packet provides additional guidelines and information.
- **Single Point of Contact (SPOC):** Dan Hesel, 717-284-1431 daniel.hesel@Wisconsin.gov
- **Minimum Inspection Frequency** – Given that you have implemented an EMS you are entitled to inspections at the lowest frequency permitted by the programs under law. We will work with you to determine how this will work for you.
- **Recognition** – Along with the numbered certificate of recognition, the department will host a participant web page for easy reference.

III. Environmental Management Systems (EMS)

- You have agreed to have an EMS in place within one year of initiating participation. Please provide ~~Mark McDermid~~ notification when the EMS is in place.
- At least one time prior to **February, 2014**, and every year after that, perform an environmental management system audit. Every third year, you must utilize an outside environmental auditor approved by the Department to audit your EMS. Should you pursue ISO certification, each year of providing your ISO certification satisfies the audit expectation.
- Please see guidance from the links below:
<http://dnr.wi.gov/topic/GreenTier/documents/provingEMS.pdf>
<http://dnr.wi.gov/topic/GreenTier/Auditors.html>
- **IV. Annual Reporting**
- **First Annual Report Date** – **February, 2014** and annually thereafter. (An alternative report date can be selected by simply providing the date to Dan Hesel)
- Annually you will need to report progress on commitments and/or objectives and targets that you have set. In addition to the progress report on commitments and/or objectives and targets, we ask that you report information which will give us context for those commitments. If you have a goal to reduce energy consumption then the context would be total energy consumed. We will work with you to find the context reporting that will work best for you. Examples of context information can be found at:
<http://dnr.wi.gov/files/PDF/pubs/co/CO521.pdf>
<http://dnr.wi.gov/topic/GreenTier/documents/SustainabilityMetricsSpreadsheet.xlsx>
- Please provide annual Green Tier Reports to (SPOC) and GreenTier@Wisconsin.gov ~~mark.mcdermid@wisconsin.gov~~. Electronic submission is preferable.

You should also feel free to call [Dan Hesel, 717-284-1431 daniel.hesel@Wisconsin.gov](tel:717-284-1431) for any additional information that you might need.