

**State of Wisconsin**  
DEPARTMENT OF NATURAL RESOURCES  
101 S. Webster Street  
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Madison WI 53707-7921

Scott Walker, Governor  
Cathy Stepp, Secretary  
Telephone 608-266-2621  
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September 20, 2013

Brian Arpke  
R3NEW LLC  
619 Main St  
Neenah, WI 54915

Subject: Welcome to Green Tier – Tier 1

Dear Brian:

Congratulations! We are glad to welcome you into Tier 1 of Green Tier. You join a group of companies who are not only committed to superior environmental performance but also to superior economic performance.

In recognizing your past accomplishments and future commitments we promise to work towards promoting and recognizing your facility for taking the lead in environmental protection while assuring economic stability and growth. We are committed to publicizing R3NEW LLC as a Green Tier participant on the DNR website. Undoubtedly, there will be other opportunities to bring attention to your accomplishments, and we hope to assist you in doing so as a Green Tier partner.

Mr. Brad Wolbert has been assigned as your single point of contact. He can be reached at (608) 264-6286 or at [Brad.Wolbert@wisconsin.gov](mailto:Brad.Wolbert@wisconsin.gov). Please contact Mr. Wolbert with any questions concerning communications, required approvals, or technical assistance you may need. For your convenience the attached Commitment Outline points out your benefits and important dates that affect your participation.

On behalf of the Wisconsin Department of Natural Resources, I am proud to extend this welcome to you. We are committed to working with you to build a customized relationship under the Green Tier program. I am excited to embark on our new relationship and my staff is ready to assist as your business grows.

Sincerely,

/s/ Cathy Stepp

Cathy Stepp  
Secretary

Attachments:           Green Tier Commitment Outline  
                              Green Tier Logo Files and Guidance CD

# Green Tier Commitment Outline for R3NEW LLC

## I. Approval Date – September 20, 2013

## II. Green Tier - Tier 1

- **Deferred Civil Action:** You are entitled to Deferred Civil Enforcement as described in statutes (299.83(6m)(d)). In brief, if you discover a violation of an existing environmental requirement, provide us notice of your discovery and a corrective action plan and documentation of your EMS changes that ensure the violation will not happen again, you are entitled to protection from any civil penalties that the DNR might otherwise impose.
- **Green Tier Logo:** You can use the Green Tier logo on materials related to your facility. The CD provided in your packet provides additional guidelines and information.
- **Single Point of Contact (SPOC):** Brad Wolbert - WDNR (608) 264-6286 or [Brad.Wolbert@wisconsin.gov](mailto:Brad.Wolbert@wisconsin.gov). ~~You should also feel free to call Claudia Alvarez, (608) 743-4811 or [Claudia.Alvarez@wisconsin.gov](mailto:Claudia.Alvarez@wisconsin.gov) for any additional information that you might need.~~
- **Minimum Inspection Frequency** – After you have implemented an EMS you are entitled to inspections at the lowest frequency permitted by the programs under law. We will work with you to determine how this will work for you.
- **Recognition** – Along with the numbered certificate of recognition, the department will host a participant web page for easy reference.

UPDATE: The first external audit is due **September 30, 2016** and then every three years after. The due date for the annual report is now **September 30th**.

## III. Environmental Management Systems (EMS)

- You have agreed to have your EMS in place on or before **September 20, 2014**. For guidance on how to demonstrate the functional equivalency of your EMS, please see: <http://dnr.wi.gov/files/PDF/pubs/co/CO503.pdf> At least one time prior to ~~September 20, 2014~~ and every year after that perform an environmental management system audit. Every third year this audit must be done by an outside environmental auditor approved by the Department or certified by RABQSA. Your first external audit should be completed on or before ~~September 20, 2016~~. For a list of auditors see: <http://dnr.wi.gov/topic/GreenTier/Auditors.html>

## IV. Annual Reporting

- **First Annual Report Due Date** - By mutual agreement we have agreed to **June 30, 2014** and annually thereafter. (Please feel free to discuss alternative reporting dates with [Laurel Sukup](mailto:Laurel.Sukup@wisconsin.gov), 608-267-6817, [Laurel.Sukup@wisconsin.gov](mailto:Laurel.Sukup@wisconsin.gov) should your needs change.)
- Annually you will need to report progress on the commitments that you have made. You will need to report your progress on the specific commitments and information which will give us context for those commitments. If you have a goal to reduce energy consumption then the context would be total energy consumed. We will work with you to find the context reporting that will work best for you. For more details about annual reports and a metrics reporting spreadsheet see: <http://dnr.wi.gov/files/PDF/pubs/co/CO521.pdf>  
<http://dnr.wi.gov/topic/GreenTier/documents/SustainabilityMetricsSpreadsheet.xlsx>
- Please provide annual Green Tier Reports to both this email address: [GreenTier@Wisconsin.gov](mailto:GreenTier@Wisconsin.gov) and to your SPOC, Brad Wolbert at [Brad.Wolbert@wisconsin.gov](mailto:Brad.Wolbert@wisconsin.gov). Electronic submission is preferable.