

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
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Scott Walker, Governor
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August 15, 2013

Rob Crosmas & Jamie Spitzer
Precision Machine
1604 Mueller Street
Algoma, WI 54201

Subject: Welcome to Green Tier – Tier 1

Dear Rob & Jamie:

Congratulations! We are glad to welcome you into Green Tier. You join a group of companies who are not only committed to superior environmental performance but also to superior economic performance.

In recognizing your past accomplishments and future commitments we promise to work towards promoting and recognizing your facility for taking the lead in environmental protection while assuring economic stability and growth. We are committed to publicizing Precision Machine as a Green Tier participant on the DNR website. Undoubtedly there will be other opportunities to bring attention to your accomplishments and we hope to assist you in doing so as a Green Tier partner.

UPDATE: Roberta Walls is Precision Machine's SPOC.
Phone: 608-785-9272 Email: Roberta.Walls@wisconsin.gov

~~Christine Lilek~~ has been assigned as your single point of contact. ~~She can be reached at 920/387-7898 or at Christine.Lilek@wisconsin.gov.~~ Please contact ~~Christine~~ with any questions concerning communications, required approvals, or technical assistance you may need. For your convenience the attached document outlines your benefits and important dates that affect your participation.

On behalf of the Wisconsin Department of Natural Resources, I am proud to extend this welcome to you. We are committed to working with you to build a customized relationship under the Green Tier Program. I am excited to embark on our new relationship and my staff is ready to assist as your business grows. I look forward to meeting you in person when we hold your celebration.

Sincerely,

/s/ Cathy Stepp

Cathy Stepp
Secretary

Attachments: Green Tier Commitment Outline
Green Tier Logo and Guidelines CD

Green Tier Commitment Outline for Precision Machine

I. Approval Date – August 15, 2013

II. Green Tier - Tier 1

- **Deferred Civil Action:** You are entitled to Deferred Civil Enforcement as described in statutes (299.83(6m)(d)). In brief, if you discover a violation of an existing environmental requirement, provide us notice of your discovery and a corrective action plan and documentation of your EMS changes that ensure the violation will not happen again, you are entitled to protection from any civil penalties that the DNR might otherwise impose.
- **Green Tier Logo:** You can use the Green Tier logo on materials related to your facility. The CD provided in your packet provides additional guidelines and information.
- **Single Point of Contact (SPOC):** Roberta Walls, 608-785-9272, Roberta.Walls@wisconsin.gov
- **Minimum Inspection Frequency** –After you have implemented an EMS you are entitled to inspections at the lowest frequency permitted by the programs under law. We will work with you to determine how this will work for you.
- **Recognition** – Along with the numbered certificate of recognition, the department will host a participant web page for easy reference.

III. Environmental Management Systems (EMS)

- You have agreed to have your EMS in place on or before **November 30, 2013**. For guidance on how to demonstrate the functional equivalency of your EMS, please see: <http://dnr.wi.gov/files/PDF/pubs/co/CO503.pdf>
- At least one time prior to **August 15, 2014**, and every year after that, perform an environmental management system audit. Every third year this audit must be done by an outside environmental auditor approved by the Department or certified by RABQSA. Your first external audit should be completed on or before August 15, 2016. For a list of auditors see: <http://dnr.wi.gov/topic/GreenTier/Auditors.html>

UPDATE: External audit has been extended to **April 15, 2017** and every third year after.

IV. Annual Reporting

- **First Annual Report Due Date** - By mutual agreement we have agreed to **April 15, 2014** and annually thereafter. (Please feel free to discuss alternative reporting dates with [Roberta Walls](mailto:Roberta.Walls@wisconsin.gov) should your needs change.)
- Annually you will need to report progress on the commitments that you have made. You will need to report your progress on the specific commitments and information which will give us context for those commitments. If you have a goal to reduce energy consumption then the context would be total energy consumed. We will work with you to find the context reporting that will work best for you. For more details about annual reports and a metrics reporting spreadsheet see:
<http://dnr.wi.gov/files/PDF/pubs/co/CO521.pdf>
<http://dnr.wi.gov/topic/GreenTier/documents/SustainabilityMetricsSpreadsheet.xlsx>
- Please provide annual Green Tier Reports to both this email address: GreenTier@Wisconsin.gov and to your SPOC, Roberta.Walls@wisconsin.gov Electronic submission is preferable.