

**State of Wisconsin**  
**DEPARTMENT OF NATURAL RESOURCES**  
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Scott Walker, Governor  
Cathy Stepp, Secretary  
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November 21, 2014

Clare Welty  
KS Kolbenschmidt US  
1731 Industrial Parkway  
Marinette, WI 54143

Subject: Welcome to Green Tier – Tier 1

Dear Ms. Welty:

Congratulations! We are glad to welcome you into Tier 1 of Green Tier. You join a group of companies who are not only committed to superior environmental performance but also to superior economic performance.

In recognizing your past accomplishments and future commitments we promise to work towards promoting and recognizing your facility for taking the lead in environmental protection while assuring economic stability and growth. We are committed to publicizing KS Kolbenschmidt US as a Green Tier participant on the DNR website. Undoubtedly, there will be other opportunities to bring attention to your accomplishments, and we hope to assist you in doing so as a Green Tier partner.

Michelle Farley has been assigned as your single point of contact. She can be reached at (920)662-5495 or at [Michelle.Farley@wisconsin.gov](mailto:Michelle.Farley@wisconsin.gov). Please contact Michelle with any questions concerning communications, required approvals, or technical assistance you may need. For your convenience the attached Commitment Outline points out your benefits and important dates that affect your participation.

On behalf of the Wisconsin Department of Natural Resources, I am proud to extend this welcome to you. We are committed to working with you to build a customized relationship under the Green Tier program. I am excited to embark on our new relationship and my staff is ready to assist as your business grows.

Sincerely,

/s/ Cathy Stepp

Cathy Stepp  
Secretary

Cc: Tom Eggert  
Michelle Farley

Attachments: Green Tier Commitment Outline  
Green Tier Logo Files and Guidance CD  
Green Tier Annual Report Guidance

## **Green Tier Commitment Outline for KS Kolbenschmidt US, Inc**

### **I. Approval Date – 11/21/2014**

### **II. Green Tier - Tier 1 Program**

- **Deferred Civil Action:** You are entitled to Deferred Civil Enforcement as described in statutes (299.83(6m)(d)). In brief, if you discover a violation of an existing environmental requirement, provide us notice of your discovery and a corrective action plan and documentation of your EMS changes that ensure the violation will not happen again, you are entitled to protection from any civil penalties that the DNR might otherwise impose.
- **Green Tier Logo:** You can use the Green Tier logo on materials related to your facility. The CD provided in your packet provides additional guidelines and information.
- **Single Point of Contact (SPOC):** Michelle Farley - WDNR, 920 662-5495, [Michelle.Farley@wisconsin.gov](mailto:Michelle.Farley@wisconsin.gov)  
You should also feel free to call Tom Eggert, [thomas.eggert@wi.gov](mailto:thomas.eggert@wi.gov), or 608 267-2761 for any additional information that you might need.
- **Minimum Inspection Frequency** – You are entitled to inspections at the lowest frequency permitted by the DNR’s environmental regulatory programs under law. We will work with you to determine how this will work for you.
- **Recognition** – Along with the numbered certificate of recognition, the department will host a participant web page for easy reference.

### **III. Environmental Management Systems (EMS)**

- You have supplied us with a copy of your ISO certification thus satisfying your Green Tier EMS requirements.
- At least one time prior to 11/21/2015 and every year after that, perform an environmental management system audit. Every third year this audit must be done by an outside environmental auditor approved by the Department or certified by RABQSA. Your first external audit should be completed on or before 11/21/2017. For a list of auditors see: <http://dnr.wi.gov/topic/GreenTier/Auditors.html>

### **IV. Annual Reporting**

- **Reporting on Environmental Performance Commitments:** Your first annual report should provide data on your progress toward meeting your environmental performance commitments laid out in your Green Tier application. You identified the following:
  - **Minimize coolant loss**
  - **Leak reduction**
    - **Air loss through leaks**
    - **Oil loss through leaks**
  - **Decrease waste to landfills**
- **First Annual Report Due Date** - By mutual agreement we have agreed that your first annual report will be due 05/01/2016 and annually thereafter. (Please

feel free to discuss alternative reporting dates with Tom Eggert, 608 267-2761. [Thomas.eggert@wisconsin.gov](mailto:Thomas.eggert@wisconsin.gov).)

- Annually you will need to report progress on the commitments that you have made. You will need to report your progress on the specific commitments and information which will give us context for those commitments. If you have a goal to reduce energy consumption, then the context would be total energy consumed. We will work with you to find the context reporting that will work best for you. For more details about annual reports and a metrics reporting spreadsheet see:  
<http://dnr.wi.gov/files/PDF/pubs/co/CO521.pdf>  
<http://dnr.wi.gov/topic/GreenTier/documents/SustainabilityMetricsSpreadsheet.xlsx>
- Please provide annual Green Tier Reports to your SPOC, Michelle Farley, and to [GreenTier@wisconsin.gov](mailto:GreenTier@wisconsin.gov). Electronic submission is preferable.