

**State of Wisconsin**  
**DEPARTMENT OF NATURAL RESOURCES**  
101 S. Webster Street  
Box 7921  
Madison WI 53707-7921

Scott Walker, Governor  
Cathy Stepp, Secretary  
Telephone 608-266-2621  
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TTY Access via relay - 711



November 29, 2013

Kikkoman Foods Inc.  
Attn: John Raymond EHS Coordinator  
N1365 Six Corners Road  
Walworth, WI 53184

Subject: Welcome to Green Tier

Dear John:

Congratulations! We are glad to welcome you into Green Tier. You join a group of companies who are not only committed to superior environmental performance but also to superior economic performance.

In recognizing your past accomplishments and future commitments we promise to work towards promoting and recognizing your facility for taking the lead in environmental protection while assuring economic stability and growth. We are committed to publicizing Kikkoman Foods Inc. as a Green Tier participant on the DNR website. Undoubtedly, there will be other opportunities to bring the attention of your accomplishments to the forefront, and we hope to assist you in any manner possible in doing so as a Green Tier partner.

Bryan Hartsook has been assigned as your single point of contact. He can be reached at 262.574.2129 or at [Bryan.Hartsook@wisconsin.gov](mailto:Bryan.Hartsook@wisconsin.gov). Please contact Bryan with any questions concerning communications, required approvals, or technical assistance you may need. For your convenience the attached guidance outlines your benefits and important dates that affect your participation.

On behalf of the Wisconsin Department of Natural Resources, I am proud to extend this welcome to you. We are committed to working with you to build a customized relationship under the Green Tier Program. I am excited to embark on our new relationship and my staff is ready to assist as your business grows.

Sincerely,

/s/ Cathy Stepp

Cathy Stepp  
Secretary

Attachments:           Green Tier Commitment Outline  
                              Green Tier Logo Files and Guidance CD

## **Green Tier Commitment Outline for Kikkoman Foods Inc.**

**I. Approval Date – November 29, 2013**

**II. Green Tier - Tier 1 Program**

- **Deferred Civil Action:** You are entitled to Deferred Civil Enforcement as described in statutes (299.83(6m)(d)). In brief, if you discover a violation of an existing environmental requirement, provide us notice of your discovery, a corrective action plan that you complete then DNR will not seek civil penalties.
- **Green Tier Logo:** Use of the Green Tier logo on materials related to your facility. The CD provided in your packet provides additional guidelines and information.
- **Single Point of Contact:** 262-574-2129 or [Bryan.Hartsook@Wisconsin.gov](mailto:Bryan.Hartsook@Wisconsin.gov)
- **Minimum Inspection Frequency** – After you have implemented an EMS you are entitled to inspections at the lowest frequency permitted by the programs under law. We will work with you to determine how this will work for you.
- **Recognition** – Along with the numbered certificate of recognition, the department will host a participant web page for easy reference.

**III. Environmental Management Systems (EMS)**

- At least one time prior to **April 1, 2016** and every third year after that, perform an environmental management system audit utilizing an outside environmental auditor approved by the Department. This will be combined with the independent auditor program currently used by Kikkoman Foods Inc.
- Please see guidance from the links below:  
<http://dnr.wi.gov/topic/GreenTier/documents/provingEMS.pdf>  
<http://dnr.wi.gov/topic/GreenTier/Auditors.html>

**IV. Annual Reporting**

- **First Annual Report Date** - By mutual agreement we have agreed to April 1, 2014 and annually thereafter.
- Annually you will need to report progress on the commitments that you have made. You will need to report your progress on the specific commitments and information which will give us context for those commitments. If you have a goal to reduce energy consumption then the context would be total energy consumed. We will work with you to find the context reporting that will work best for you. Examples of context information can be found at:  
<http://dnr.wi.gov/files/PDF/pubs/co/CO521.pdf>  
<http://dnr.wi.gov/topic/GreenTier/documents/SustainabilityMetricsSpreadsheet.xlsx>
- Please provide annual Green Tier Reports to [Tom Eggert, 608-267-2761](mailto:Tom.Eggert@wisconsin.gov)  
[Thomas.Eggert@wisconsin.gov](mailto:Thomas.Eggert@wisconsin.gov). Electronic submission is preferable.
- This annual report is intended to coincide with the Kikkoman Foods Inc annual reports and may need to be adjusted to avoid duplication in the future.

You should also feel free to call [Tom Eggert, 608-267-2761](tel:608-267-2761) for any additional information that you might need.