

## Registration Open for 2014 Natural Heritage Inventory (NHI) Training

The NHI Training will be available in-person and via LiveMeeting for staff around the state.

2014 Date: March 4 (Central Office in Madison – LiveMeeting available)

In addition, we offer program-specific trainings. Contact Stacy or Angela (see below) for more information on how to get one set up for your office or program.

### Who should participate?

- Do you issue DNR permits or grants?
- Do you conduct on-the-ground management work for DNR properties?
- Do you update or build new DNR facilities?
- Do you use the NHI Portal?
- Are you responsible for conducting, funding, or approving any Department action?

If you answered yes to any of the questions above, then you should attend this training! Any DNR staff who use NHI data in their work are required to take this training and remain up-to-date every five years per Manual Code 1753.1: <http://intranet.dnr.state.wi.us/int/mb/codes/MC1753-1.pdf>.

Past attendees include staff from: Watershed Management, Forestry, Wildlife Management, Fisheries Management and Habitat, Parks and Recreation, Waste Management, Facilities and Lands, Community Financial Assistance, and Grants, among others.

### Agenda

The training is a 3.5-hour session that will run from 8:30am to 12:00pm with a morning break. Training topics include:

- Overview: NHI Methodology, Endangered Species Law, and Step-by-Step Guide for Conducting Endangered Resources Reviews
- Tutorial on how to use the NHI Portal along with example case study projects
- Interpreting the Data and completing an ER Review - What to do with a hit, who to contact...

### Guidelines for Attending

Participants may either attend the training in person or attend via LiveMeeting. There is currently no charge for NHI training in this fiscal year as the fees are currently covered under a Department-wide chargeback.

Attendees attending the training must:

- Register online: <http://dnr.wi.gov/topic/ERReview/Registration.asp> – Registration is due one week in advance of each training date unless the class fills up prior to then. If attending the training via LiveMeeting, the web address will be e-mailed to registrants a couple days before the event.
- Post training, take the 25 multiple choice online exam. Once passed with a 70% or greater, a Certificate of Completion will then be sent to attendees to document their full attendance and completion of the training session.

**Questions?** Please contact Stacy Rowe at [stacy.rowe@wi.gov](mailto:stacy.rowe@wi.gov) or 608-266-7012 OR Angela White at [angelal.white@wi.gov](mailto:angelal.white@wi.gov) or 608-266-5241