

Revisions to the “Case Closure - GIS Registry” Form Updated March 2015

The [Case Closure - GIS Registry form \(4400-202\)](#) has been updated as of March 2015. The revised form reflects requested changes, clarifications and inclusion of the impacted property notification information from Form 4400-246.

The following changes have been incorporated since the last version (11/13):

- Page 1: An option to indicate the document is a ‘resubmittal, fees previously paid’ has been added, along with a space to include VPLE and FID numbers.
- Pages 2-4: format changes and clarifications were made to some questions.
- Page 4: A question regarding alternatives considered for compliance with NR 722.09 (green and sustainable remediation) has been added in section 4.
- Page 5: Tables 5 and 6 have been combined and now include all continuing obligations listed in the rule.
- Page 6: General instructions are now only found at the beginning of the Attachment sections. Specific instructions are retained within each section. Pre-remedial and post-remedial soil analytical tables were combined into one table. The Pre and Post Remaining Soil Contamination Soil Analytical Table was renamed to Residual Soil Contamination Table. This change to the naming convention is also reflected in the Soil Figures on p. 7. A requirement to provide dates on maps, figures and photos has been added so the most recent revision can be easily identified.
- Page 7: Photos are needed for structural impediments. Photos for other continuing obligations are included in the maintenance plan in Attachment D. The order of the items under Attachment D has also been revised.
- Page 8: A link is now included in Attachment D for the DNR form, 4400-305, Continuing Obligations Inspection and Maintenance Log. In Attachment E, Monitoring Well Information, documentation is needed from the party accepting future responsibility for monitoring wells in cases where well ownership will be transferred for future use. Source Legal Documents is now Attachment F.
- Page 9: Attachment G is now Notifications to Owners of Affected Properties.
- Page 10: Form 4400-246, Impacted Property Notification Information, has been replaced with a table on p. 10. This form will be archived after June 20, 2015.

The DNR strongly encourages consultants and responsible parties to use the new case closure form for all submittals completed on or after April 1, 2015. The DNR will accept case closure requests on the case closure form dated November 2013, (Form 4400-202, R 11/13), until June 30, 2015. If you elect to use that form (R 11/13), any “new” information required in the revised form consistent with changes to NR 700 will need to be submitted as part of that case closure request, even if the November 2013 case closure form does not specifically request that information (e.g., evaluation of green and sustainable remedial actions).

After June 30, 2015, the DNR will only accept case closures submitted on the Case Closure – GIS Registry form dated March 2015 (R 3/15) or later. If you have questions about this, please contact the appropriate [RR team supervisor](#).