

Notice: Section NR 439.03(4), Wis. Adm. Code, contains various requirements for an owner or operator of a source to report to the department by the next business day any deviation from permit requirements and certain malfunctions or other unscheduled events at the source that were not reported in advance to the department. You may use this form to submit your Deviation Report. Use of this Form is voluntary. Please note that Deviation Reports must be signed by a responsible official, as defined in NR 400.02(136), Wis. Adm. Code. Personally identifiable information collected on this Form may be provided to requesters as required by Wisconsin's Open Records law (ss. 19.31-19.39, Wis. Stats.).

Facility Name: XYZ Corporation	Facility Identification No. (FID): 555555550
Permit No. and Condition(s) Affected: Permit 555555550-P30 conditions I.A.1.b.(3) & I.A.2.b.(3)	Permit Process No./Unit Description: Boiler B10 & baghouse C10
Start/Stop Time(s) of Deviation/Malfunction: One occurrence (Annual baghouse florescent powder test was not conducted in 2014)	Pollutants Affected (and estimate of excess emissions emitted with basis/calculations of estimate): Particulate Matter Visible Emissions

Description of Deviation/Malfunction:
The permit requires annual florescent powder testing be conducted on baghouse C10. The test for 2014 was inadvertently missed.

Cause(s) of Deviation/Malfunction:
Employee turnover led to the oversight.

Method Used to Determine Deviation/Malfunction:
During the course of preparing the annual compliance certification report for 2014 and the semi-annual compliance monitoring report for the second half of 2014 the Environmental Manager discovered that the test was not completed. The test is typically conducted in August.

Corrective Action(s) taken during the period of deviation/malfunction to address problem and minimize emissions (including when they were taken and the period of time necessary to correct the deviation/malfunction):
Upon discovery on 02/12/15 the environmental manager immediately prepared a maintenance work order and the test was conducted on 02/13/15. The test indicated the baghouse is in good working condition with no leaks.

Status of Operation:
The boiler and baghouse have operated without incident, malfunction, or pressure drop deviation since the previous florescent powder test was conducted on 08/08/14. Since no issues were discovered, the boiler and baghouse remain in operation.

Measures Taken During and After Deviation/Malfunction To Prevent Re-Occurrence:
An annual maintenance work order was programmed into the maintenance tracking system. This will alert the maintenance staff when the test is required and alert the maintenance manager and environmental manager if the work order is not closed out within 7 days of issuance.

Was the facility's Malfunction Prevention and Abatement Plan revised (please provide if revised)? Yes No
It was determined that a revision of the MPAP was not necessary.

Certification

Based on information and belief formed after reasonable inquiry, I certify that the statements and information in this document are true, accurate and complete.

Report prepared by: John Doe, Environmental Manager

Signature of Responsible Official	Title Plant Manager	Date
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EXAMPLE