



# Septage Certification

The chart below outlines the process and requirements for septage service operators under Ch. NR 114 Wis. Admin. Code. For more information or to download forms, visit the operator certification website: <http://dnr.wi.gov/regulations/opcert/>

**Operator Level**      **Initial Requirements**      **Renewal Requirements**

**Portable Restroom Servicing Assistant (PRSA):**

- None
- None

- Person who maintains, services or transports portable restrooms under the supervision of an Operator in Charge.
- NO LAND APPLICATION ALLOWED
- No POWTS servicing

**Operator in Training (OIT):**

**Submit a completed Operator in Training Notification form:**

**Non-renewable:**

- May engage in septage servicing for up to 12 months under the Operator-in-Charge's certification.
- The Operator-in-Charge is responsible for the actions of the OIT.

- Include:
  - ◊ Starting date
  - ◊ Name & contact information for the OIT and OIC
  - ◊ \$25 OIT Registration Fee

- An OIT period is valid for only 12 months.
- OITs must take and pass the L or T certification exam within the 12 month period in order to continue operating – **no exceptions.**
- The OIT has two opportunities to take the exam, once in November and once in May.

**Certified Operator:**

**Pass the L or T certification exam:**

**Must renew every 3 years:**

**Grade T**

- May conduct all aspects of septage servicing EXCEPT land application.

**Grade L**

- May conduct all aspects of septage servicing INCLUDING land application.

- Statewide exam days are on the first Wednesday in May and November each year.
- Application due 28 days prior to the exam date.
  - ◊ Non-refundable exam Fee = \$100

- **3 hours** of Certified Operator "Compliance" Continuing Education Credits required.
  - ◊ \$65 renewal fee
  - ◊ \$165 with late fee
- Expired operators may NOT operate, even during the year grace period.

**Master Operator (MO):**

**Fulfill the MO requirements:**

**Must renew every 3 years:**

**Grade T**

- May conduct all aspects of septage servicing EXCEPT land application. Is eligible to be an Operator-in-Charge for a business that does NOT land apply.

**Grade L**

- May conduct all aspects of septage servicing INCLUDING land application. Is eligible to be an Operator-in-Charge for a business that land applies.

- Attend the mandatory master operator class.
- Pass the appropriate Master Operator exam(s).
  - ◊ Exam fee=\$100
- Submit a 1600 Hour Experience Statement with appropriate proof that follows the Applicant Work Experience Requirements guidance.

- **18 hours** of continuing education required.
- 3 out of the 18 credits must be Certified Operator "Compliance" Continuing Education Credits.
  - ◊ \$100 renewal fee
  - ◊ \$200 with late fee
- Expired operators may NOT operate, even during the year grace period.

For more information on certification requirements and the Operator-in-Charge designation, please visit the DNR Operator Certification website and view the septage operator link: <http://dnr.wi.gov/regulations/opcert/>

