

Exam Application (Form 3400-66) Instructions

- **Part 1**
 - a. Enter your operator certification number if you are currently a certified operator in Wisconsin. If you are not certified, leave that field blank.
 - b. Enter the address you would like operator certification correspondence sent to. Many operators enter a home address, but this could also be a work address.
 - c. If you are currently employed as an operator, enter the facility name, the DNR Facility ID number, and your start date as an operator. The DNR Facility ID is a nine digit number assigned to facilities by the DNR. For public water systems, this is the PWS number with a zero added at the end.
- **Part 2**
 - a. Select the location and time that you would like to take the exam(s). Consider the amount of time you have to complete the exams; each time session is 3 hours long. You may split up exams between the A.M. and P.M. sessions. Make a note as to which exams you prefer to take in the morning and which in the afternoon (you can write either A.M. or P.M. next to the exam name(s)). *All exams are multiple-choice* (except the Subclass U wastewater exam).
 - ❖ Wastewater exams are 50 questions except for the following: Advanced - 100 questions; Recirculating Media Filters - 25 questions; Attached Growth- 25 questions.
 - ❖ Municipal waterworks exams are 40 questions except for Surface Water exam – 80 questions
 - ❖ Small Water System (OTM/NN) exam - 40 questions
 - ❖ Septage exams - 40 questions
 - ❖ Landfill exams - 50 questions
- **Part 3**
 - a. Select the exams you wish to take.
 - i. If taking wastewater exams, you will need to pass both the Basic General Wastewater exam and a subclass exam to become certified (except for Subclass U).
- **Part 4**
 - a. Total up the fees and make check or money order payable to the DNR. *Sorry, credit cards are not accepted.*
- **Part 5**
 - a. Mail completed application and payment by the postmark deadline.
- Page 2, the Social Security Number Request Form, only needs to be completed if this is the first time taking an operator certification exam.
- After your application is processed, you will receive a confirmation letter in the mail with the exact location address.