Laboratory Certification Standards Review Council Meeting Minutes From 2/16/2012

Attendance

Council Members: Dave Kliber (Chair), Sue Hill (Vice-Chair), Chris Groh, Kirsti Sorsa, Kurt Birkett, Randy Thater, Jennifer Peth

DNR Staff: Camille Turcotte, Rick Mealy

FY2013 Budget and Fees Proposal

- The highlights of the proposed budget/fee package are as follows:

Subtotal – FTE Salary	$340,103	(+2.4%)
Subtotal – FTE Fringe	$141,143	(-22.4%)
Indirect Costs	$ 17,025	(+100%)
Subtotal – Salary & Fringe	**$498,271**	**(-3.1%)**
Subtotal – Supplies & Services & IT	**$ 67,800**	**(-19.6%)**
Total – FY2013 Expenditures	**$566,071**	**(-5.4%)**

Fee Revenue Required = Expenditures – Travel Reimbursements
= $566,071 - $ 10,000 = $ 556,071

Total – FY2013 Fee Revenue **$556,071**

Budgeted RVU **9846** **(-2.8%)**

Cost/RVU = Revenue required/TotalRVU
= $556,071 / 9846 = $56.50

Cost per RVU **$ 56.50** **(+4.6%)**

Average commercial lab fee would be: **$ 4,238.00 (+$188)**
Average WWTP lab fee would be: **$ 961.00 (+$ 43)**

The proposed budget represents

- ... a net reduction in total expenses of $32.2K (-5.4%)
- … a net loss of 281 RVU, translating to a 2.8% fee increase from reduced RVUs alone
- …a fee increase of $43 for the average WWTP
- …a fee increase of $188 for the average comm. lab
- …a maximum fee increase of $250
- …incorporation of $60K in annual allocable costs
- …continued use of a contractor through Dec. 2012
- …filling one vacancy prior to July 1 (March 2012)
- …holding 1 vacancy unfilled for 10 more mo. (Jan. '13)
- …no need to budget for a lapse
- …starts with "clean slate" from historical program deficit

- **Action:** *A motion (Groh/Hill) to approve the FY2013 budget and fees proposal as presented was unanimously approved*.